**Pebworth Parish Council Meeting Agenda**

To all Members of Pebworth Parish Council.

You are hereby summoned to an ordinary meeting of the Parish Council to be held at the Village Hallon Monday 3rd June at 7.00 pm for transacting the following business only.

John Stedman: Clerk to the Council 22 May 2019

**Cllr James Pearson** to sign his declaration of office

1. **Apologies:** To receive apologies and agree the reason for absence:
2. **Declarations of Interests**
	1. Register of Interests: Councillors are reminded of the need to update their register of interests.
	2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
	3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

1. **Chairman to Move:** The meeting be now adjourned for Open Forum.

**Open Forum:**
At the Chairman’s discretion, residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.  Brief notes on open forum may be appended to the minutes.

**To Receive** Ward Members Reports from:
**County Council** - Cllr Alastair Adams

**District Council** – Cllr Thomas Havemann-Mart

1. **Chairman to Move:** The adjournment to close.
2. **Minutes:** To consider and approve the wording of the minutes for the Annual Meeting of the Council and the May Parish Council meeting - *circulated by email*
3. **The Clerks Progress Reports**.
	1. Council representative for the John Cooper Foundation, it is confirmed a council representative is not required and Mrs Pam Veal is willing to remain as parish representative
	2. The damaged Aspen tree at Pebworth House has tree officer permission to be felled or Pollarded and pollarding is the preferred option
	3. Safety signage ordered from Acorn Creative as agreed
	4. Rail link and traffic assessment letter sent to all requested recipients and acknowledgments received
	5. Audit documentation sent to PFK Littlejohn by email as required
	6. Planning compliance issues raised by residents over Priory Lane traffic accessing the farm building residential development off Priory Lane.
	*All other reports are listed under the appropriate agenda headings*
4. **Planning Applications**: none at this time
5. **Planning Matters to note:**
	1. **19/00700/LB:** 2 St Peters Court, Dorsington Road, Dorsington, Pebworth: Proposal: Retrospective application for consent for ground floor timber casement window at rear, **Granted** with 2 condition
6. **Neighbourhood Development Plan:**
	1. To report on the progress with the NDP draft plan now with WDC in readiness for the referendum on July 25th
	2. To Note: Brodie Planning has agreed to create an A4 flyer for the promotion of the NDP and referendum to be distributed with the Petrus
	3. To consider having a banner for the promotion of the NDP referendum
7. **Finance:**
	1. To consider for approval the schedule payments list as circulated. – *circulated pink paper*
	2. To report the cheque No 1857 to Candela Light for £14,895.84 was returned by the bank as the signatories did not match the bank mandate, the payment is re-issued on Chq No 1871 – *Bank letter circulated*
	3. To consider members for inclusion on the bank mandate – *Note 1, blue paper*
8. Community & Council Matters:
	1. To consider a response to a letter received regarding the co-option/election of a new council member - *circulated*
	2. To consider the Lengthsman’s feasibility report on relocating the Broad Marston Road/New Road litterbin and the WDC costs for a new litterbin. *Note 2*
9. **Village Hall:**
	1. To receive any update reports on the refurbishment project
	2. To consider the council financial support for the refurbishment project if financial information is made available.
10. **Recreation Field: -**
	1. To receive a report on the installation of the Table Tennis table
	2. To receive a report on the installation of the flagpole completed on May 20th
	3. To report on the fixing of the safety signage on the MUGA
11. **The Close:**
	1. To receive a report on the monthly safety inspection and consider any actions arising.
	2. To report on the remedial works carried out to resolve matters in the RoSPA inspection report and fixing of the safety signage to the boundary fence.
	3. To receive a report on the replacement of the Timberplay ladder rungs
	4. To receive a report on the resolve of the identified trip hazard on the new roundabout
	5. To consider a request from Pebworth Village Hall Management Committee to make use of The Close on Saturday July 13th *Note 3*
	6. To consider amending the mowing contract to have the grass collected from The Close at each cut. *Note 4*
12. **Street Lighting:**
	1. Faulty lights to be reported for repair.
	2. To consider the next phase of streetlight upgrades - *information circulated yellow paper*
13. **Highway Matters:**
	1. New highway matters to be reported.
	2. To consider further information from Cllr Alastair Adams regarding his request to make an investment of £500 for a new police speed gun – *Note 5*
	3. To receive a members report on drainage issues in Front Street dealt with by the Chairman and Cllr Alastair Adams.
	4. To Note: Advance notification of cycle event - Ride Warwickshire - 24/08/2019 passing through Front Street.
14. **Lengthsman/Handyman**
	1. To receive a report on works carried out by the Lengthsman and Handyman.
		1. Town Pool fencing repair works
		2. Weed spraying various locations
		3. Clearance of base growth from the trees between Pebworth and Little Meadows
	2. To consider any new Lengthsman or Handyman matters.

1. **Public Rights of Way:**
	1. To report any new PROW matters in need of attention.
2. **Cemetery**
	1. To consider any actions regarding the dumped soil on the cemetery boundary.
3. **Matters Raised by Members:** for consideration and or items for future agendas**.**
4. **Meeting Dates**
	1. To confirm the next Ordinary Meeting of the Council is scheduled for Monday 1st July at 7.00 pm. at the Village Hall.