TO MEMBERS OF UPTON SNODSBURY PARISH COUNCIL

**You are duly required to attend the next meeting of the Parish Council to be held on**

**Tuesday 8th March 2016**

**in Upton Snodsbury Village Hall at 7.30pm**

**Parish Councillors:** Paul Seymour PS (Chair), Roger Peart RP (Vice Chair), Jim Round JR, Catherine Milner CM, Debbie Waters DW, Sandra Jennings SJ.

**Clerk/RFO:** Nicola Harding.

**AGENDA**

**16/11 Apologies for absence:** To receive apologies and to approve reasons for absence.

**16/12 Declarations of Interest:**

a. Register of Interests: Councillors are reminded of the need to update their register of interests.

b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.

c. To declare any Other Disclosable Interests in items on the agenda and their nature.

**16/13 Parishioners’ comments**

Meeting adjourned for Public Question Time.

**16/14 Minutes:** To consider the approval of the minutes of meeting held on Tuesday 12th January 2016. (attached)

**16/15 Reports**

a) District Councillor Linda Robinson

b) County Councillor Rob Adams

**16/16 Progress reports:** for information

a. Clerk

b. PS – Grasscutting

c. TE – Lengthsman

d. JR – Highways/School

e. RP – Footpaths

f. CM – Rural Communities programme

**16/17 Finance**

* 1. Current Balances
  2. To consider payments to be made and bank reconciliation as on the attached list
  3. Tenders for 2016 Grounds Maintenance
  4. Lengthsman funding & procedures 2016
  5. Proposal to approve monthly standing order payment @ £132.83 & Online for Business application

**16/18 Planning**

**16/19 Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.

**16/20 Councillor’s items for future agenda**

**16/21 Date of next meeting:** Tuesday 10th May 2016

Nicola Harding,

Clerk to the Parish Council