

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

Parish Councillors are duly summoned to attend the **Annual Parish Meeting**
to be held at **7.00pm on Monday 20th March 2017** at the Committee Room, Salwarpe Village Hall
This will be followed by the Parish Council Meeting.

Members of the public and the press are entitled to attend.

Public Question Time – This precedes the Council Meeting at **7.00pm** and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report to the Parish Council.

AGENDA - ANNUAL PARISH MEETING

1. Apologies for Absence
2. To confirm Minutes of the 2016 Annual Parish Meeting held on 21st March 2016
3. To receive and consider the Chairman's Report and issues
4. To receive and consider the reports of Parish Path Wardens

Parish Council Meeting convened.

Members of the Public may not take part in the Council Meeting proceedings.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Code of Conduct & Standing Orders**
 - a) To declare any interest
 - b) To declare any Dispensations
 - c) To note the Code of Conduct and requirements of the Transparency Regulations
 - d) To note the right to record meetings refer to displayed notice
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 16th January 2017
4. **Clerk**
 - a) Update on progress on relevant items from Minutes of 16th January 2017
5. **Reports of County & District Councillors**
 - a) For information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairman's Report**
 - a) Highway issues
 - b) Village Hall Project
 - c) Defibrillator
7. **Deputy Chairman Report**
 - a) New Homes Bonus Update - Appx 1a
8. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
9. **Finance**
 - a) Review of payments made and received since the last meeting (see Appendix 1)
 - b) Report on year to date expenditure compared to budget
 - c) Workplace Pension Scheme Update.
 - d) HMRC bank mandate update
 - e) Defibrillator Approval
 - f) New Homes Bonus SVH Project Grant Approval
 - g) Precept 2017/18 2.4% increase
10. **Planning Consultations**
 - a) Applications (see Appendix 2)
 - b) Enforcements and Appeals (see Appendix 3)
 - c) Temporary Granted Permissions (see Appendix 4)
 - d) Wychavon New On-line System – Clerk to report
11. **Correspondence**
12. **Councillors Reports & Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
13. **Date of next meeting**

To confirm the next Annual Parish Council meeting to be held on Monday 15th May 2017, at Salwarpe Village Hall to commence at 7.00pm

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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**Appendix 1
Payments and Receipts 7th January 2017 – 13th March 2017**

Opening Balance Community Account	11442.16
Less Payments	4523.01
Plus Receipts	4141.09
Total Closing Balance	11060.24

Business Money Manager Deposit Account	9,707.26
Interest	0
Closing Balance April BMM Account	9707.26
Closing Balance Community Account	11060.24
Total	20767.50
Less Ring-fenced grant – NHB Memorial fund	-1861.76
Less Ring-fenced additional lengthsman yr. 16/17& 17/18	-1,000.00
Less maintenance provision grant - contribution to notice boards	-1,245.00
Total Reserves	16660.74

Payments 1st November 2016 – 6th January 2017

Date	Recipient	description	Amount
16/01/2017	Chairman	Chairman Allowance	100.00
16/01/2017	Communicorp	Deputy Chair magazine	12.00
16/01/2017	Worcestershire CALC	INV 6890 Clerk Budget Training	30.00
30/01/2017	Clerk	Salary Jan 2017	358.01
30/01/2017	HMRC	Salary Jan 2017	74.39
06/02/2017	Top Cut	Inv 4693 & 4694	693.00
10/02/2017	Sandler Seating Ltd	NHB Initial 50% deposit for seating	1,263.00
02/03/2017	Sandler Seating Ltd	NHB Final 50% for seating	1263.00
05/03/2017	Top Cut	February Lengthsman 4718	78.00
05/03/2017	Clerk	Salary Feb	447.07
05/03/2017	HMRC	Salary Feb	93.92
09/03/2017	Councillor	Councillor Reimbursement	110.62
Total			4523.01

Receipts 1st November 2016 – 13th March 2017

Date	Recipient	Description	Amount
02/01/2017	WCC	Lengthsman Oct/Nov	908.60
06/02/2017	NALC	Transparency Grant	232.49
02/03/2017	WCC	New Homes Bonus Grant	3000.00
Total			4141.09

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PLANNING 7th January 2017 – 13th March 2017

APPENDIX 2

NEW APPLICATIONS

No	Location	Proposal	Parish	Decision
17/00061/FUL	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	New operations and communications centre with car parking, other facilities and associated works and water attenuation pond - amendments to permission ref W/15/02662/PN to include landscaping (ditch to bund, car parking layout), changes to size of fenestration and external materials	Hindlip	Pending response due 23/02/2017 Response sent 21/02/2017
17/00192/S106	Brookside Fruits, Worcester Road, Copcut, Droitwich Spa, WR9 7JA	Modify Section 106 agreement to remove agricultural tie to the dwelling and the tie to the shop known as Brookside Nurseries	Salwarpe	Pending response due 27/02/2017
16/02965/PN	Elm Cottage, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	Retrospective Planning Application for Four New Dwellings Following Approval of Outline Permission W/14/01621/OU	Salwarpe	Pending Response sent 3/3/2017
17/00075/ADV	Roundabouts R1 to R10	Ten free standing post mounted signs advertising: Droitwich Town (Waitrose). 5 YEARS	Salwarpe	Information only - for monitoring. No Response
17/00207/CLE	2, Martin Green Cottages, Droitwich Road, Martin Hussingtree, Worcester, WR3 8TE	Use of garage as habitable accommodation and alterations to the appearance of the garage including dormer windows.	Martin Hussingtree	Pending Response sent 13/3/2017
W/16/02240/OU	Land North of Pulley Lane and, Newland Lane, Newland, Droitwich Spa	Access and infrastructure Pulley Lane, Newlands Rd (Ref: W/11/01073/OU). Condition 6 amended highway works.	Salwarpe	Pending Response due 16/03/2017 Original response submitted 1/11/2016 Material amendment to plans variation to highway condition. Redrow Homes.
17/00169/OU	Land North Of Pulley Lane And, Newland Lane, Newland, Droitwich Persimmon Homes	Infrastructure & open space not in accordance with Condition 7 Part i.ii.iii. (Ref: W/12/02336/OU). Widening of Pulley Lane, A38 junction/Pulley Lane and pedestrian links to Tagwell Rd. Persimmon Homes	Salwarpe	Pending Comment due 16/03/2017
17/00122/FUL	Land North of Pulley Lane And, Newland Lane, Newland, Droitwich Spa Redrow Homes	Erection of 3 no. dwellings, previously approved under ref. W/15/01418/RM (241 units) to be built as showrooms and not for occupation.	Salwarpe	Withdrawn 14/02/2017
17/00345/RM	Land off Copcut Lane, Droitwich	Reserve Matters (Ref: W/14/02829/OU) Phase 2A for 9 houses and associated landscaping.	Salwarpe	Pending Response due 16/03/2017
W/17/00027/RM	Land Between Roman Way and, Copcut Lane, Salwarpe William Davis	Reserve Matters (Ref: W/14/02829/OU) Phase 2B. Resubmission 57 dwellings, infrastructure & landscaping. William Davis Ltd.	Salwarpe	Pending Response due 16/03/2017

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17/00338/FUL	Cookshill, Copcut Lane, Salwarpe, Droitwich Spa, WR9 0AH	Proposed single and two storey extension to the south west elevation, removal of existing chimney and replacement dormer window to existing dwelling not in accordance with condition 4 of permission ref W/16/01313/PP with regard to the colour of the bi-fold doors.	Salwarpe	Pending Response due 23/03/2017
17/00095/FUL	Upper Smite Farm, Smite Lane, Hindlip, Worcestershire, WR3 8SZ	An application for the retention of a temporary agricultural workers dwelling (log cabin)	Hindlip	Pending Response due 24/03/2017
NEW Applications in period 12				

AWAITING DECISIONS

No	Location	Proposal	Parish	Decision
W/16/02742/RM	Land North Of Pulley Lane and Newland Lane. Redrow Homes	Reserve matters (Ref: W/11/01073/OU) landscaping. layout for 241 dwellings (Phase 1). Condition 4 (Ref:W/15/01418) changes to plans	Salwarpe	Pending. Response sent 16/12/2016
W/16/00863/PP	5 Woodside Cottages Hindlip Lane WR3 8SS	Conversion of roof-space to provide further bedrooms and ensuite	Hindlip	Pending response sent 9/6/2016 Further information response sent 17/6/2016
W/16/02366/PN	Land North of Pulley Lane (Redrow Homes)	Substitution of house types of previously approved reserved matters application W/15/01418/RM. Including an additional 9no. dwellings (total of 52no. substitutions).	Salwarpe	Pending. Response sent 31/10/2016

DECISIONS

No	Location	Proposal	Parish	Decision
W/16/02155/RM	Copcut Rise Development W.Davis Ltd	Reserve Matters. Landscaping & Bin storage. Outline permission W/14/02829/OU	Salwarpe	Pending response Submitted 20/09/2016 Planning Committee 12/1/2017 Approved 19/01/2017
W/16/02617/PN & W/16/02616/AA	Worcester Warriors Sixways Warriors Way, WR3 8ZE	Totem pole signage with LED panel (retrospective)	Hindlip	Pending response sent 5/12/2016 Approved 20/1/2017
W/16/02700/PP	Pamern, Drury Lane, Martin, Worcester, WR3	3 Car Garage & Workshop	Martin Hussingtree	Response sent 1/12/2016 Refused 6/1/2017
W/15/01812/OU	Land off Pulley Lane and Newland Lane	Variation of Condition 6 W/11/01073/OU improvements to Martin Hussingtree Junction prior to completion of 251 st dwelling. Redrow Homes	Salwarpe	Withdrawn 6/1/2017
W/16/01992/CU	Martinbrook Farm, Lower Town, Claines, Droitwich Spa	Change of use of part of the existing pig farm to fencing contractors yard and variation of agricultural occupancy condition to include contracting, not in accordance with condition 3, which is proposed to be deleted in	Martin Hussingtree/ North Claines	Response submitted 14/09/2016 Approved 14/12/2016

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		order to continue the vehicle repairs business (retrospective).		
W/16/00461/PN	Elm Cottage Copcut Lane WR9 7JB	Substitution of house for plot 1 following grant of pp W/15/00866RM including repositioning of garage block	Salwarpe	Pending. Response submitted 4/04/2016 Withdrawn 8/1/2017
W/16/02073/RM	Land North of Pulley Lane, & Newland Lane, Newland Taylor Wimpey UK Ltd	Reserve matters: layout, appearance scale, landscaping	Salwarpe	Pending response submitted 31/10/2016 Additional amendments received 30/1/2017 Response submitted 6/02/2017 Planning Committee 9/1/2017 Approved 15/02/2017
W/16/00254/PN	Elm Cottage Copcut Lane WR9 7JB	Substitution of house type for plot 2 following permission W/15/00866/RM	Salwarpe	Pending Withdrawn 8/1/2017
W/16/01810/PP	Orchard Cottage Church Lane WR3 8TQ	Erection of annex for applicant's elderly mother and orangery for the host property	Martin Hussingtree	Pending response sent 24/08/2016 Cllr. C Hughes non-pecuniary interest declared Refused 17/02/2017
Decisions in period (including new application decisions) 10				

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
WCC 6852919	Highway verge Persore Lane	Encroachment by unauthorised planting on Highway verge	Martin Hussingtree	Pending WCC Action
IN/16/00670	Powells field Paddock	Change of use agricultural to business	Salwarpe	Pending Enforcement Officer Tara Lang
New enforcements in Period 1				

APPEALS

No.	Description	Parish	Decision
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Unauthorised Change of Use. Siting of marquee, laying of concrete base, stationing of shipping container and oil tank	Hindlip	Refused 16/11/2016 Conditions (1) Removal of MARQUEE 3 REMOVED (2) Removal of GROUNDWORKS Concrete base, hardcore, footpath link. Underground services. 6 months (Expiry Date 17th May 2017) END OF MAY 2017. (3) Restoration of LAND. Land to be grassed over. Within six months of removal of Concrete base and associated services. END OF NOVEMBER 2017. [Note: if the Base and associated services have not been removed by the End of May 2017. Then the grassing of land could be delayed 'ad infinitum' as a continuous 'within' 6 months).

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w appeals in period 0			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS			
No:	Location	Period	Expiry Date
W/13/00507	Log Cabin, Upper Smite Farm, Hindlip	3 years	17 April 2016 Application submitted
W/15/00244	Worcs. Rugby Club, Marquee Sixways, Hindlip	3 years	19 March 2018
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite, Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
W/16/01104/PO	Middleton Cottages Copcut Lane (S106)	3 years	21 June 2019
No: W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	30 th July 2019
New Temporary permissions in period 0	1		

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APPENDIX 1A

WYCHAVON DISTRICT COUNCIL
NEW HOMES BONUS
LOCALISM AND COMMUNITIES ADVISORY PANEL

HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

Outcome of your New Homes Bonus proposal

Thank you for submitting a New Homes Bonus proposal for the Salwarpe Village Hall project. Our Localism and Community Funding Advisory Panel considered your proposal at its meeting on 6 February 2017.

I'm pleased to inform you that we have approved £3,000 of your New Homes Bonus to purchase chairs, tables and mobile storage trolley for Salwarpe Village Hall subject to the remaining NHB money being spent on a bigger project rather than being spent on smaller projects.

Please contact me when you are ready to spend the money and we will pay the full amount into Hindlip, Martin Hussingtree and Salwarpe Parish Council's bank account. This usually takes a few days.

Our approval of your New Homes Bonus funding does not mean that we have given any required consents/permissions for your project. For example, you will still need to obtain any necessary permissions. You will also need to satisfy yourself that your project adheres to proper health and safety and procurement practices.

If you are doing any publicity associated with these projects, please can you acknowledge that Wychavon District Council made the New Homes Bonus allocations to you. Let me know if you need a copy of our logo for this purpose.

I will contact you two months after the money has gone into your account to find out how your project is progressing. I may also ask you for a few photos and quotes, which we can use in publicity about the New Homes Bonus. .

Tracy Perkins
Localism and Communities Officer
8th February 2017

Copy to: Councillors Mrs L Duffy and T Miller and Parish Council Clerk