



Notice of Annual General Meeting

You are hereby summoned to attend :

Subject: Elmley Lovett Parish Council Meeting

Location: Cutnall Green & District Memorial Hall

Date and Time: On 13 May 2014 at 19.30 hours (immediately following Annual Parish Meeting)

Distribution Parish Councillors Parish notice board
District Councillors Parish web page
County Councillor Lengthsman
Droitwich Rural West Local Police

Date issued: 29 April 2014

Agenda

Item		Action brought forward
	Present and apologies	
1	Election of Chairperson	
2	Declaration of acceptance of office by Chairperson	
3	Election of Vice Chairperson	
4	Declaration of acceptance of office by Vice Chairperson	
5	Declarations of interests	
6	Droitwich Rural West Local Police report	
7	Chairman's report	
8	Hall Committee Representative report	
9	Playground Warden report	
10	Tree Warden and Footpaths Warden report	
11	Appointment of Responsible Financial Officer (normally the clerk)	
12	Appointment of Playground Warden	
13	Appointment of Tree and Footpaths Warden	
14	Appointment of officers to other bodies	
14.1	Hall Committee Representative	



**Action
brought forward**

Item

- 15 **Appointment of Internal Auditor**
- 16 **Review and authorisation of statement of accounts for the year ended 31 March 2014**
- 17 **Review and adoption of Standing Orders, Financial Regulations and Risk Assessment schedule**
- 18 **Minutes of meeting held on 8 April 2014**
- 19 **Matters arising and outstanding actions**
- 19.1 **New Homes Bonus – defibrillator for Memorial Hall**
- 19.2 **Lengthsman – proposed programme of works**
- 19.3 **Rural Rate Relief Application – Lord L Morton, Cutnall Green Post Office & General Stores**
- 20 **Planning**
- 21 **Financial transactions requiring authorisation**
- 22 **Correspondence for circulation**
- 23 **Items of parochial interest**
- 24 **Next meeting**
Tuesday 10 June 2014 at 19.30 hours at Cutnall Green & District Memorial Hall.
- 25 **Meeting closed**