

**DODFORD WITH GRAFTON PARISH COUNCIL  
(BROMSGROVE DISTRICT)**

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17 April 2018

**Dodford with Grafton Parish Council meeting to be held on  
Monday 23 April 2018 in Dodford Village Hall starting at 7.30 pm**

**AGENDA**

***Chairman to remind those present about fire safety arrangements***

1. **Apologies** – Council to receive apologies and approve the reason for absence
2. **Declarations and Register of Interests** – Councillors are reminded of the need to update their register of interests and to declare:
  - i. any Disclosable Pecuniary Interests (DPI) on the agenda and their nature;
  - ii. any Other Disclosable Interests (ODI) on the agenda and their natureCouncillors who have declared a DPI or an ODI which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct must leave the room for the relevant items. Failure to register or declare a DPI may result in the commission of a criminal offence.
3. **Dispensations**  
To approve any dispensations from Parish Councillors who may have a DPI or ODI to allow them to stay / speak / vote in the meeting during consideration of the item

**Meeting to adjourn for members of the public to raise matters of interest/items for the next agenda**

4. **High Wood, Nutnells Wood and Big Wood**  
To consider the Management Plan as presented by G Herbert Banks and Dan Wenczek of Messrs Bear Associates Limited (document circulated to Councillors prior to the meeting)
5. **To approve the minutes of the meeting held on 26 March 2018**
6. **Reports – for information:**
  - i. County Councillor's report
  - ii. District Councillor's report
  - iii. Clerk's report on items not otherwise on agenda
7. **Vice Chairman**  
To elect a Vice Chairman
8. **Planning**
  - i. To approve the minutes of the planning committee meeting held on 19 December 2017
  - ii. To consider planning consultations and applications received
  - iii. To note any planning decisions received
  - iv. To consider any planning appeals or decisions received
  - v. Enforcement/Environmental issues
  - vi. Any planning issues – for information
9. **Highways and footpaths**  
To update on modifying the definitive map and statement

10. **Insurance**  
To consider Insurance quotes for 2018/2019 (renewal date 1 June 2018) (Insurance quote comparisons circulated to Councillors prior to the meeting)
11. **Phil Richardson Community Award**  
To update on nominations received
12. **Annual Meeting of the Council and Annual Parish Meeting – 21 May 2018**
  - i. To consider nominations for Chairman to be elected at the Annual Meeting of the Council
  - ii. To consider sending the Neighbourhood Plan Survey results to each household with the Annual Report
  - iii. To agree wording of Annual Report (draft circulated to Councillors prior to the meeting)
  - iv. To update on speakers
13. **Lengthsman Scheme**  
To consider Worcestershire County Council Lengthsman Scheme contract for 2018/2019
14. **Standing Orders**  
To consider and adopt new Model Standing Orders as set out by NALC to incorporate or reference the requirements of new legislation that has been introduced since the last Standing Orders were published in 2013 (papers circulated to Councillors prior to the meeting)
15. **Police and Crime Commissioner Town and Parish Council Survey 2018**  
To consider a response from the Parish Council (survey circulated to Councillors prior to the meeting)
16. **General Data Protection Regulations (GDPR)**
  - i. To note the requirements of the new legislation
  - ii. To consider two new 'Privacy Notices' and the consent form to be used by the Parish Council
17. **Finance**
  - i. To agree and sign Certificate of Exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
  - ii. To nominate a Councillor to oversee the Finances
  - iii. To nominate a bank signatory
  - iv. To present the final quarter reconciliation as at end of March 2018
  - v. To agree payments for April
18. **Correspondence received - for information:**  
To note correspondence received since the last meeting and any items for a future agenda
19. **Councillors items**  
Councillors to report items of information and to raise items for a future agenda
20. **Councillor co-options**  
To discuss co-option to fulfil two vacancies
21. **Grants for 2018/2019**  
To consider requests for 2018/2019 Parish Council Grants (requests circulated to Councillors prior to the meeting)



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