

# Tutnall & Cobley Parish Council

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69 Cavendish Street  
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WR5 3DX

Dear Councillor

7<sup>th</sup> December 2023

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Thursday 7<sup>th</sup> December 2023 at 7.20pm at Tardebigge Community Hall.**

Yours sincerely

Lorraine Griffiths  
Clerk & Proper Officer

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## Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

## A G E N D A

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**1 To receive apologies and to approve reasons for absence.**

**2 DECLARATIONS OF INTEREST:**

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
  - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
  - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

*To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.*

**3 Minutes:** To consider the approval of the minutes of the Ordinary meeting of the Council on 9<sup>th</sup> November 2023 (attached).

**4 PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk:**
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**
- e) **Footpath Warden:**

- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

**5 CORRESPONDENCE FOR INFORMATION** – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership newsletter – emailed
- c) The Rural Bulletin – emailed
- d) CALC update – emailed
- e) RSN Rural Funding Digest - - emailed
- f) ) PCC newsletter – emailed
- g) Biodiversity update – emailed
- h) Invitation to carol singing at Finstall Village Hall, Friday 15th Dec – emailed
- i) Community Infrastructure grant – emailed
- j) 2023 Christmas Waste Collection Changes – emailed
- k) Town and Parish Council Survey Results – Worcestershire – emailed
- l) New Winter Cost of Living Leaflet and other information – emailed
- m) M40-M42 Interchange (& M42 Junction 4-6) Schemes Stakeholder Update – emailed
- n) Proposed Telecommunications Base Station Upgrade at Cobley Hill Farm, Alvechurch, - emailed
- o)

**6 PLANNING MATTERS:**

***Applications for consideration: 23/01320/FUL - The Paddock, Grange Lane, Alvechurch, Worcestershire***, - Change of use of land to equestrian use and the erection of a single pony stable and tack room – Closing date for comments – 1<sup>st</sup> January 2024.

***23/01174/FUL – Tylers Lock, London Lane, Tardebigge*** - Two storey extension and basement conversion – closing date for comments – 4<sup>th</sup> January 2024

***Approvals:*** none

***Refusals:*** none

***Appeals:***.. none

***Withdrawn:*** none

**7 LENGTHSMAN SCHEME:**

**8 HIGHWAY MATTERS:**

**9 FINANCE: To consider**

- a) **Bank Balances:** as at 30th November 2023 Current Account £ 7,183.38  
as at 30th November 2023 Deposit Account £ 8,965.01  
Total Balance 30<sup>th</sup> November 2023 £ 16,148.39
- b) **Receipts:** Worcs CC £462.00

Worcs CC £1,052.25

**c) Payments for Approval:**

L Griffiths: Clerk's salary for November 2023	£ 363.85
Clerk's backdated cost of living pay rise (177 hours)	£ 177.00
Clerk's expenses for November 2023	£ 57.54
S Skeys: Lengthsman duties @£16.50 per hour	
Tutnall – 13.5 hours	£ 222.75
Burcot – 7 hours	£ 115.50
Grass cutting	£ 44.50
S B Print – newsletter printing	£ 635.05
M Pengelly: Purchase of flag rope	<u>£ 11.04</u>
<b>Total</b>	<b>£1,627.23</b>

**Unpresented Cheques:** none

**d) Outstanding Invoices:** None

**e) Finance Items - Proposed and Seconded**

**10 PARISH NEWSLETTER** – to be distributed

**11 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**12 DATE OF NEXT MEETING:** 11<sup>th</sup> January 2024