



FINSTALL PARISH COUNCIL

Email: finstallpc@live.co.uk

NOTICE OF PARISH COUNCIL MEETING

Tuesday 6th June 2023, 7.30pm

at Finstall Village Hall

Elected members are summoned to attend this annual meeting to transact the business set out on the following pages.

Gill Lungley

Gill Lungley, Acting Clerk

1st June 2023

Elected parish council members:

Norman Hewer, Malcom Molloy, Wendy Molloy, Christine Orr-Cooper,
Rosemarie Ryan, Caroline Spencer, Will Taylor (Chairman).

The meeting is open to members of the public who are welcome to address the council at agenda item 6 (Public Forum) at which point comments and questions may be put to the meeting regarding this agenda or for future consideration. Individual speaking time may be restricted at the Chairman's discretion. No further representation may be made at any other time in this meeting.

A G E N D A

1. **Chairman's welcome**
Chairman is to welcome everyone to the meeting and declare it open.
2. **To record completion of all members' declaration of acceptance of office forms.** The signing of one declaration has been deferred to this meeting, as agreed at previous meeting.
3. **To receive any apologies for absence.**
4. **Declarations of interest:**
 - a) All councillors are reminded to keep their Register of Interests up to date; it is available online.
 - b) All councilors must declare any interest ie. Disclosable Pecuniary Interest, Registerable Interest or Non-Registerable Interest, in items on the agenda and their nature. In keeping with the council's code of conduct, members must leave the meeting when the item in which the interest has been declared, is discussed.
5. **To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest.** Such request must be in writing and delivered to the Clerk before the meeting starts.
6. **Public Forum.**
 - a) An opportunity for members of the public to raise matters of interest or concern relating to this agenda or for future meetings.

- b) County and District Councillors and community representatives are invited to present an update on their activities.
7. **To read and consider the minutes of the Annual Council Meeting** held on 25th May 2023 and after consideration to approve the signature of those minutes by the person presiding as a correct record.
8. **To comment on any planning consultations received and note planning authority decisions made, if any.**
9. **FINANCE**
- a) To note the bank reconciliation, if possible
 b) To agree the budget comparison (budget v actual)
 c) To consider and authorise payments (see schedule below).
 d) To note progress of internal audit and any comments arising from the meeting with the internal auditor, and agree adjustments if required.
10. **Progress reports for information:**
- a) Update to the council's loan arrangements with Bromsgrove DC.
 b) Feedback from Bromsgrove DC on planning consultation procedures.
 c) Feedback from Worcs CC on barbed wire fencing next to footpath.
11. **To adopt updated Financial Regulations.**
12. **To prepare an Action Plan for the year.**
13. **To note correspondence received.**
14. **To agree staffing arrangements.**
15. **Date, time and venue of next meeting:**
 Tuesday 4th July 2023, 7.30pm at Finstall Village Hall.

Finance schedule for June 6th, 2023.

Receipts to note					
	R#	From	Reason	Amount	
	R4	Bromsgrove DC	Loan interest	£347.42	
Payments for approval					
V#	chq no	To	Reason	Gross amount	VAT paid
10	100984	Finstall Village Hall	Hall hire for year 2022	£260.00	-
11	100985	Ms R Young	Admin / salary, April 2023	£174.45	-
12	100986	S Skeys	Lengthsman	tba	
13	100987	G Lungley	Admin support, May 2023	tba	