**The Annual Meeting of West Malvern Parish Council will be held on**

**Monday 12th May 2014 in the Village Hall following the Annual Parish Meeting**

**AGENDA**

Before the commencement of the formal business of the meeting, the Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration

**1. Election of Chairman**

**2. Apologies**

*To consider acceptance of apologies for absence from Councillors*

**3. Interests**

*i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda.*

*ii. Notification of changes to the register of interests.*

*iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.*

**4. Election of officers, committees, working groups and Parish Council representatives**

· Vice Chairman

· Community Woodland Working Group

· Playing Fields Working Group

· Tree Wardens

· Footpaths Warden

· Allotment Wardens

· Allotment Association representative

· Playground Inspector

· Village Hall Representative

**5. Reports from other representatives**

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpath Wardens.

**6. Minutes**

*To consider for adoption the minutes of the last Parish Council meeting*

**7. Progress Reports and other matters arising from these minutes**

**8. Planning**

*i. To consider a response to the following and any late submitted applications:*

|  |  |  |
| --- | --- | --- |
| **Application No** | **From** | **Details** |
| 14/00371/HOU | Mr Tom Brown  Owls Nook, Lower Dingle, | Loft conversion with a dormer window, skylight on rear of property, and new window. |

1. Decisions notified

**9. Playing Fields**

Matters for report

**10. Allotments & Community Woodland**

Matters for report

**11. Highways & Footpaths**

Matters for report

**12. Finance**

*i. To consider payment of invoices presented*

*ii. To confirm appointment of internal auditor*

**13. Correspondence**

*To consider correspondence previously circulated*

**14. Councillors’ items for Report**

To report information and raise items for future consideration

**15. Next Meeting**

Monday 9th June 2014 in the Fisher Hall.

The Public and Press are invited to attend