**POWICK PARISH COUNCIL**

The **Annual Meeting of the Parish Council** will be held on

Wednesday 13th May 2015 at Callow End Village Hall commencing at 7.30pm

**AGENDA**

1. Election of Chairman and signing of Declaration of Office.

2. To consider apologies and to approve reasons for absence.

3. To receive any resignations of office and applications for Councillor co-option.

4. Election of Vice Chairman.

5. Declarations of Interests & consideration for requests for Councillor Dispensations in line with s33 of the Localism Act 2011:

 • Register of Interests: Councillors are reminded of the need to update their register of interests, if required, via the Clerk.

 •To declare any Personal or Prejudicial Interests in items on the agenda and their nature.

(The meeting may be suspended at this point to allow

Members of the Public to address the Council)

6. To note current Standing Orders and to consider reviewing them at the next meeting.

7. To note the Code of Conduct.

8. To consider the Council’s Schemes of Delegation and to appoint members to the following:

 • Urgent Business Committee

9. To review the Council’s Financial Regulations, Risk Assessment and Insurance requirements:

*(The Council may wish to delegate this to the Financial Working Group to investigate and report back to the next meeting)*.

10. To appoint individual or groups of Councillors to the following Parish Council roles:

 • Financial Working Group

 • Chairman & Vice-Chairman of Planning Committee

 • Cheque signatories

 • Callow End PFA representatives x2

 • Hospital Lane PFA x2

 • Footpaths Officer x1

* P.E.S.T. Co-ordinator x1

11. To nominate Councillors to the following outside bodies:

 • Two Councillors to the Worcestershire CALC Area Meeting

12. To approve the Minutes of the Parish Council Meeting held on Weds 1st April 2015.

13. Matters arising from the meeting if not itemised on this agenda.

14. To approve the report of planning meetings held Weds 1st & 22nd April 2015.

15. Matters arising from the planning meeting if not itemised on this agenda.

16. Lengthsman report – P.Skeys / Clerk

17. Financial matters:

* + Statement of accounts and draft accounts for year ended 31st March 2015
	+ Rural rate relief application(s) received – Clerk
* Parish Council Insurance renewal invitation – Clerk
* Society of Local Council Clerk annual renewal – Clerk
* Annual clock service plan for St Peters Church

18. Playing Field reports:

* Callow End Playing Field
* Hospital Lane to include pavilion update & s.106 funding application required.

19. P.E.S.T report – A. Lamb / Clerk

20. District & County Councillor reports

21. Councillor reports & items for future agendas

22. Report of the Clerk:

 Neighbourhood Plan update

 Accounts for payment:

* + £576.28 Clerks salary (net)
	+ £375.90 Lengthsman fee
	+ £14.15 Petty cash imprest (postage)
	+ £274.21 Pavilion gas – Eon
	+ £118.00 SLCC annual subscription
	+ £569.00 RAW planning appeal fees (Hospital Lane)
	+ £480.00 S. Skeys grass cutting March & April
	+ £612.00 New Farm Grounds Maintenance grass cutting April

Money received:

* £300.00 Leigh & Bransford Badgers FC pitch fees 2014/15
* £20069.07 MHDC precept (first half) 2015/16

M. Alexander

Clerk