

BAYTON PARISH COUNCIL

**Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver,
David Burns, Paul Christie, Kate Taylor, Christine Clarke**

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
TUESDAY 16th June 2009 at 7pm in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Annual Meeting of the Council held on **12th May 2009**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – update.
 - b. **Calor Village of the Year** – update.
7. **Reports on Meetings attended by Clerk or Councillors**
Village Hall Meeting.
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts – May 09.
 - d. Internal Audit – (circulated) to be discussed and reviewed if necessary.
 - e. Name plate for Clows Top Noticeboard – to discuss payment.

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9. Planning:

- a. Plans circulated since last meeting.
- b. Decisions received since last meeting –
09/00508/HOU - Toothill, Holly Well Lane, Clows Top – Erection of an extension to the dwelling (amended scheme).
- c. Plans for comment on tonight-
09/00695/ELE – New H Pole to be inserted into existing overhead line – Clows Top (by STWA Pumping Station).

11. Road report:

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.
- c. Update on outstanding queries –

12. Risk Assessment – to sign reviewed sheet.

13. Grievance and Disciplinary Policies – to review due to changes in law.

14. Register of Parish Land – to clarify ownership of Land in Bayton.

15. Ideas for Parish improvements –

- Footpath by B4202 – Mission Room to Bayton Common.
- Coronation Corner – to discuss improving the area.

16. Correspondence for Information:

A list of items will be available at the meeting.

17. Clerks report on Urgent Decisions since last meeting.

Payment of Insurance of 09-10.

18. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of next meeting: - 21st July 09

20. Meeting Closed.

Signed-----Date 10th June 2009
Clerk Sue Burrows