

BAYTON PARISH COUNCIL

Chairman Bob Blount, Vice Chairman Phil Salisbury, Glenice Carver, Christine Clarke, Kate Taylor, Lester Miles, Tracey Rochelle

To Members of Bayton Parish Council

You are duly summoned to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 9th JUNE 2015**
in **Bayton Village Hall** at **7.30pm**
Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
 - **Dispensations requested** – None.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Annual Parish Council Meeting held on 12th May 2015 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports** for information.
 - a. **Defibrillator Training** – update.
 - b. **Community Shop Steering Group** – update.
 - c. **Baytoneu website** – update and to agree to pay fee for 2015-16 of £72.00.
8. **Reports on Meetings attended by Clerk or Councillors:**
Clerk WCC Conference 4th June 2015.
9. **Finances:**
 - a. To consider payments to be made as presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current Account – May 2015.
 - d. Internal Auditors Report for 2014-15 accounts.
 - e. To sign new Bank Mandate.

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10. Planning:

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting – None.
- c. Plans for comment on tonight – None.

11. Road report:

- a. Lengthsman – update.
- b. Any problems to report.

12. Review of Conservation area – to discuss.

13. Newsletter – to discuss continuation of letter in future.

14. Correspondence for Information:

A list of items will be available at the meeting.

15. Clerks report on Urgent Decisions since last meeting.

16. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. Date and time of next meeting: TUESDAY 14th JULY 2015 at 7.30pm

18. Meeting Closed.

Signed Sue Burrows Date 3rd June 2015
Clerk Sue Burrows