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29 April 2019

To: Naunton Beauchamp Parish Council

Internal Audit of the Council's Books 2018/2019

I have completed the internal audit for the year 2018/19 and I am pleased to note that the accounts are in good order. May I take this opportunity to thank the Clerk for keeping such orderly records, which greatly assists this process.

There are no issues to report, and I have signed off the accounting statements. I have, however, noted the following points to the Clerk:

- I have completed the audit on the basis that the draft Minutes of the Council Meeting dated 15th May 2018 will be approved as per copy I have seen.
- The VAT refund claim for 2017/2018 and 2018/2019 has not yet been submitted. There is a new online process for this and I understand that the Clerk has the matter in hand.

Yours sincerely,

Peter Holpin