

WEST MALVERN PARISH COUNCIL
SUMMARY RECEIPTS & PAYMENTS ACCOUNT
YEAR END 31ST MARCH 2018

	Year Ended 31 March 2016	Year Ended 31 March 2017	Year Ended 31 March 2018
	£	£	£
<u>RECEIPTS</u>			
Precept ¹	17,400.00	17,400.00	17,400.00
Interest Received	10.16	7.93	7.22
Donations & Grants ²	600.00	900.00	1,200.00
Lengthman	1,652.00	1,619.55	236.00
Allotments	1,090.38	1,050.18	1,107.95
Wayleaves	17.14	17.14	17.14
Other Income	435.00	0.00	0.00
Vat	<u>3,181.96</u>	<u>1,366.87</u>	<u>1,539.77</u>
TOTAL RECEIPTS	24,386.64	22,361.67	21,508.08
<u>PAYMENTS</u>			
Staff costs	4,893.36	4,955.08	4,946.40
Insurance	1,486.78	1,098.50	1,147.72
Other administration costs	535.49	470.50	454.00
Grants & Donations ³	1,000.00	1,400.00	1,450.00
Playing Fields ⁴	1,379.10	2,016.98	2,419.11
Bus Shelters	870.00	1,035.78	1,034.40
Gas Lighting ⁵	5,136.90	4,413.50	5,300.16
Allotments ⁶	706.97	868.26	643.33
Community Woodland	650.00	900.00	36.00
Subscriptions	36.00	36.00	36.00
Lengthman	1,888.00	1,770.00	118.00
Other	75.00	50.00	366.50
Vat	<u>1,366.87</u>	<u>1,539.77</u>	<u>1,532.21</u>
TOTAL PAYMENTS	20,024.47	20,554.37	19,483.83
<u>SUMMARY</u>			
Balance Br/Fwd	18,353.75	22,715.92	24,523.22
Add total receipts	<u>24,386.64</u>	<u>22,361.67</u>	<u>21,508.08</u>
	42,740.39	45,077.59	46,031.30
Less total payments	<u>-20,024.47</u>	<u>-20,554.37</u>	<u>-19,483.83</u>
Balance carried forward	22,715.92	24,523.22	26,547.47
Current account	8,236.81	10,036.18	12,053.21
Deposit account	<u>14,479.11</u>	<u>14,487.04</u>	<u>14,494.26</u>
	22,715.92	24,523.22	26,547.47

¹ Parish Grant for 15/16 - £475.00, 16/17 - £213.80, 17/18 - £54.50

² 15/16 - £600.00 Ward Budget for Glade, 16/17 - £900.00 Ward Budget for Benches, 17/18 - £200 Ward Budget for phone kiosk, £1000 WestFest

³ 15/16 + £200 Defibrillator Fund + £300 AONB + £350 St James Church + £150 CAB. 16/17 + £500 Elim Cafe + £450 St James Church + £150 CAB + £300 AONB. 17/18 - £200 Village Directory + £300 AONB + £450 St James Church + £500 CAB

⁴ Bins/Grass Cutting: 15/16 - £875.00, 16/17 - £1786.60, 17/18 - £1017.00

⁵ 15/16 Includes £870 repair

⁶ Water Charges: 15/16 - £430.50, 16/17 - £293.26.

RECEIPTS AND PAYMENTS WEST MALVERN PARISH COUNCIL 2017/2018

RECEIPTS										
DATE	DESCRIPTION	VCHR	PRECEPT	ALLOTMENTS	GRANTS	WAYLEAVE	LENGTHMAN	PLAYING FIELDS	OTHERS	HSBC
	Bank Balance B/F				DONATIONS			RENT		£10,036.18
07/04/17	WCC Lengthman	1					£236.00			£236.00
27/04/17	MHDC Precept	2	£8,700.00							£8,700.00
25/05/17	Allotment Rent			£15.50						£15.50
25/09/17	Allotment Rent			£20.60						£20.60
28/09/17	MHDC Precept	3	£8,700.00							£8,700.00
11/10/17	Western Power Wayleave	4				£17.14				£17.14
24/11/17	J Raine Ward Budget	5			£200.00					£200.00
01/12/17	West Fest				£1,000.00					£1,000.00
	Cancelled Cheque 101533								£674.04	£674.04
29/12/18	Allotment Rents			£64.00						£64.00
04/01/18	Allotment Rents			£41.30						£41.30
05/01/18	Allotment Rent			£22.25						£22.25
06/01/18	Allotment Rent			£23.75						£23.75
08/01/18	Allotment Rent			£59.40						£59.40
10/01/18	Allotment Rent			£239.30						£239.30
11/01/18	Allotment Rent			£69.10						£69.10
12/01/18	Allotment Rent			£14.90						£14.90
23/01/18	Allotment Rent			£28.25						£28.25
25/01/18	Allotment Rent			£86.65						£86.65
	Allotment Rent			£170.70						£170.70

RECEIPTS AND PAYMENTS
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RECEIPTS AND PAYMENTS
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PAYMENTS																			
DATE	TO WHOM	DETAILS	MINUTE	VCHR	CHQ	TOTAL	PLAYING FIELDS		ADMIN.	SUBS	LENGTHMAN	STAFF	BUS	GRANTS	GAS	ALLOTMENTS	COMMUNITY	OTHERS	VAT
			REF	NO	NO		Grass Cutting	Others					SHELTERS		LAMPS		WOODLAND		
10/04/17	J Moore	Lengthman	49/17	1	542	£118.00					£118.00								
	M Barrett	Bus Shelter Cleaning		2	543	£86.20							£86.20						
	Madresfield Estate	Bluebell field Rent		3	544	£80.00												£50.00	£10.00
	Playsafely Ltd	Playground Inspection		4	545	£105.00		£87.50											£17.50
	HMRC	PAYE (Jan-Mar)		5	546	£247.40													
	D Sharp	Clerk Fees		6	547	£329.60													
08/05/17	M Barrett	Bus Shelter Cleaning	64/17	7	548	£86.20							£86.20						
	Zurich Insurance	Annual Premium		8	549	£1,147.72			£1,147.72										
	Copse & Woodland Management			9	550	£270.00		£225.00											£45.00
	Village Hall	Rent		10	551	£36.00			£36.00										
	British Gas	Gas Supply (Lamps)		11	552	£674.04									£561.70				£112.34
	D Sharp	2 nd ½ Expenses 2016/17		12	553	£100.00			£100.00										
	D Sharp	Clerk Fees		13	554	£330.00						£330.00							
12/06/17	M Barrett	Bus Shelter Cleaning	77/17	14	555	£86.20							£86.20						
	Go Greener	Skip Hire		15	556	£216.00											£180.00		£36.00
	D Sharp	Clerk Fees		16	557	£329.80						£329.80							
	Sight Design	Gas Lamp Maintenance		17	558	£238.56									£198.80				£39.76
10/07/17	M Barrett	Bus Shelter Cleaning	90/17	18	559	£122.20							£86.20				£36.00		
	Branch Works	Tree Cutting		19	560	£650.00		£650.00											
	Anthem UK Ltd	Internal Audit Fees		20	561	£60.00			£50.00										£10.00
	Outdoor Elements			21	562	£100.00													
	Cancelled			22	563														
	HM Revenue & Customs	PAYE (Apr-Jun)		23	564	£247.20						£247.20							
	D Sharp	Clerk Fees		24	565	£329.80						£329.80							
	Allotment Association	NSALG		25	566	£175.00											£175.00		
21/07/17	BT Payphones	Telephone Adoption	103/17	26	567	£2.00													£2.00
	Cromwell Paint	Telephone Paint		27	568	£34.39									£28.66				£5.73
	Sustainable Furniture	Bench		28	569	£342.00		£285.00											£57.00
14/08/17	M Barrett	Bus Shelter Cleaning		29	570	£86.20							£86.20						
	Malvern Town Council	Grass Cutting		30	571	£444.00	£370.00								£561.70				£74.00
	British Gas	Gas Supply (Lamps)		31	572	£674.04													£112.34
	D Sharp	Clerk Fees		32	573	£329.60							£329.60						
11/09/17	M Barrett	Bus Shelter Cleaning		33	574	£86.20							£86.20						
	Village Hall	Rent		34	575	£32.00			£32.00										
	Go Greener	Skip Hire		35	576	£216.00											£180.00		£36.00
	B&Q	Fittings		36	577	£35.53		£29.61											£5.92
	Sight Design	Gas Lamp Maintenance		37	578	£930.00									£775.00				£155.00
	D Sharp	Clerk Fees		38	579	£329.80							£329.80						
9/10/17	M Barrett	Bus Shelter Cleaning	116/17	39	580	£170.20							£86.20		£84.00				
	Malvern Town Council	Grass Cutting		40	581	£522.00	£435.00												£87.00
	Sight Design	Gas Lamp Maintenance		41	582	£2,314.08									£1,928.40				£385.68
	HMRC	PAYE (Jul-Sep)		42	583	£247.40						£247.40							
	D Sharp	Clerk Fees		43	584	£329.80													
	Grant Thornton	External Audit Fees		44	585	£120.00			£100.00										£20.00
13/11/17	M Barrett	Bus Shelter Cleaning	129/17	45	586	£86.20							£86.20						
	British Gas	Gas Supply (Lamps)		46	587	£674.04									£561.70				£112.34
	British Gas (Replacement)	Gas Supply (Lamps)		47	588	£674.04									£561.70				£112.34
	Industrial Paints	Telephone Kiosk Paint		48	589	£41.40												£34.50	£6.90
	Village Hall	Rent		49	590	£18.00			£18.00										
	CPRE	Subscription		50	591	£36.00				£36.00									
	D Sharp	Clerk Fees		51	592	£329.80						£329.80							
	DeFib Fund	Village Directory		52	593	£200.00													
	AONB	Donation		53	594	£300.00								£300.00					
11/12/17	M Barrett	Bus Shelter Cleaning	10/18	54	595	£86.20							£86.20						

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