

## POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held  
Wednesday 5<sup>th</sup> April 2017 at Powick Parish Hall commencing at 7.30pm

### PRESENT

A. Lamb (Chairman), J. Allsopp, J. Price, D. Jones, M. Richmond, J. Foy, R. Willetts, R. Humpage, B. Pilcher.

### APOLOGIES

C. Phillips (V/Chairman), P. Harris, S. Underwood, J. Raymond, J. Liptrot, County Councillor T. Wells.

### DECLARATIONS OF INTEREST

None

ITEM	MINUTE RECORDED	ACTION BY
101	<b>Minutes of a meeting held 1<sup>st</sup> March 2017</b> were agreed and signed as a true record. Proposed R. Humpage, seconded J. Foy. No matters arising.	
102	<p><b>Parish Lengthsman</b></p> <p>Upton Rd temp lights – Clerk liaising with Worcs CC re dates and installation for siding out works. Hospital Lane feeder lane – spraying needed for weeds.</p> <p>2017/18 Lengthsman contract - approved unanimously.</p> <p>2017/18 fee review – it was proposed by J. Foy, seconded by M. Richmond to increase the fee paid to £14 per hour / £420.00 per month with effect from the April 2017 invoice. All agreed.</p>	<p>Clerk to notify re tasks.</p> <p>Clerk to notify Worcs CC re contract. Clerk to notify P. Skeys re fee review decision.</p>
103	<p><b>Financial Matters</b></p> <p>Statement of accounts as circulated by the Clerk was approved.</p> <p>Street lighting precept statement as circulated by email from Worcs CC. All agreed to continue the scheme.</p> <p>Grass cutting contracts 2017-2020 were awarded as per the decision of the Financial Working Group, to S.</p>	<p>Clerk to confirm contracts as awarded.</p>

	<p>Skeys &amp; New Farm Grounds Maintenance following tenders received.</p> <p>External audit 2017 – date notified as being 3<sup>rd</sup> July.</p> <p>St Peters Powick - Churchyard maintenance funding request – the Chair updated the meeting re a meeting held with the PCC Treasurer. Further to discussion it was proposed by J. Allsopp that the PC grant funding of £1100.00 as requested. Seconded D. Jones. Vote carried 5 – 3.</p> <p>Payment to be on condition that the new Vicar increases community engagement visibly and that local access and participation increases over the next year across the whole parish. The PC will seek evidence of this at the next grant request. The PC is also happy to offer future fundraising and community engagement co-operation. The PC also noted that St James Church caters very well already for the local community at Callow End.</p>	<p>Clerk to prepare accounts for audit.</p> <p>Clerk to notify PCC of the decision and arrange chq payment.</p>
104	<p><b>Playing Field Reports</b></p> <p>Hospital Lane – Pavilion build cost options circulated to the PC project group – a meeting to be arranged in April to look more closely at options / costs. B. Pilcher also suggested that we consider using a build plan already used by another scheme to save costs. We also noted that MH Conservators carparks use ‘grasscrete’ but that it breaks up and often stone is a better option. A pavilion steering group meeting is planned for 19<sup>th</sup> April – it was agreed that the Clerk send an email update re discharge of conditions by MHDC and cost options but that the meeting is rescheduled to a later date to allow cost options to be appraised. Clerk to ask S. Rea to provide new draft drawings based on ‘value engineering’.</p> <p>Callow End – Committee meeting held 23<sup>rd</sup> March. New pathway build commencing in June for 4 weeks. 16<sup>th</sup> September – formal opening of new pathway including a 10k run (Malvern Joggers). Funding for the pathway now lost from Clarenco at Stanbrook but new owners, Hand Picked Hotels, will honour the £5K funding. The End Festival to be held 8<sup>th</sup> July at the old Bush. New notice board planned at the playing field. Pavilion maintenance ongoing as agreed.</p>	<p>Clerk to circ cost options and arrange a project group meeting asap.</p> <p>Clerk to email updates to the steering group and reschedule the next meeting when appropriate.</p> <p>Clerk to update S. Rea re options / drawings.</p>

105	<p><b>Parish Newsletter</b></p> <p>Draft circulated and approved for printing. Distribution at May meeting.</p>	<p>Clerk to arrange printing / distribution. Also to upload to Facebook and website.</p>
106	<p><b>District &amp; County Councillor Reports</b></p> <p>No reports despite the request from the Clerk for reports to be emailed in unable to attend.</p>	
107	<p><b>Councillor Reports &amp; Items for next Agenda</b></p> <p>J. Price – had attended the Health &amp; Well-being workshop and gave a report on MHDC 2016-2021 plans. Website info available – <a href="http://www.malvern hills.gov.uk/health-and-wellbeing">www.malvern hills.gov.uk/health-and-wellbeing</a></p> <p>SW Rural Community Project – door knocks planned for the parish. May also attend our annual parish meeting to give a presentation. Village Welcome Packs suggested as a new initiative together with dementia training, support for smoke free play areas and a village health check.</p> <p>Temp signage at Hospital Lane now over 28 days old / out of date signage around the area – to be monitored and reported as required via the Clerk.</p> <p>J. Allsopp – informed the PC of a recent RSPCA case locally involving horse neglect - a further case has now been reported.</p> <p>R. Willetts – main A449 towards Malvern Link – noted Newland Court Farm sale and temp entrance made although in Newland Parish area. Cameras on street lights at Hospital Lane junction – do we know who and why? Highways initiative? Road condition survey undertaken in Kings End Rd noted. Powick Weir – chased Env. Agency but no response to date. Noted MHDC has approved fortnightly bin collections scheme to be rolled out.</p> <p>J. Foy – concerns raised re parish speeding – will draft an email for the Clerk to circ to appropriate agencies.</p>	<p>J. Price &amp; M. Richmond to investigate the MHDC project.</p> <p>Clerk to invite project co-ordinator to the APM.</p> <p>Clerk to ask Highways re cameras.</p> <p>Clerk to circ email re speeding.</p>

108	<p><b>Report of the Clerk</b></p> <p>ACV application update re 3 Nuns – MHDC to give response within 8 weeks.</p> <p>Annual Parish Meeting – 24<sup>th</sup> May at 7.30pm at Callow End Village Hall.</p> <p>Accounts for payment – proposed R. Humpage, seconded J. Foy. All agreed.</p> <p>£576.28 Clerks salary (net)  £916.10 HMRC PAYE Q4  £150.00 End of year HMRC submission &amp; payroll – Siviter Greenfield / Print Serve Ltd  £390.00 Lengthsman fees  £4110.00 Wilson Associates phase 2 ground survey – HLPF site  £5579.82 Worcs CC street lighting precept  £120.00 S. Skeys grass cutting fees</p> <p>Invoice receive at the meeting from M. Grizzell for HLPF works – deferred to next meeting.</p>	<p>Clerk to liaise with MHDC re ACV application decision.</p> <p>Clerk to send out invitations for APM.</p> <p>Clerk to pay accounts as agreed.</p>
	<p><b>There being no further business the meeting closed at 9.25 pm.</b></p>	