**BROOME PARISH COUNCIL**

**Chairman – Mr Don Billington**

**Clerk – Mr Marcus J. Hart**

**Minutes of the Meeting of Broome Parish Council Held on Wednesday, 7th September, 2016 at Broome Village Hall**

**Present:-** Cllr Don Billington (DB) (Chairman), Cllr Michael Clark (MC), Cllr Sherida Breeden (SB), Cllr Warren Edwards (WE) and Cllr Nicky Speakman (NS).

Also, present was Mr Marcus Hart (MJH) (clerk), District Councillor Ian Hardiman (IDH) and PCSO Niall Ryland (NR) (left at 7:39pm).

**1. Apologies:-**

Cllr Mark Billingham (MB).

District Councillor Stephen Williams (SJW) and County Councillor Stephen Clee (SJC) also conveyed their apologies.

**2. Declarations of Interest:-**

DB, SB and MC declared an interest (ODI) as they sit on the Village Hall Committee.

**3. Public Question Time:-**

None, but one member of the public was present.

**4. Minutes of the Previous Meeting:-**

These were agreed as a true and accurate record and signed by the Chairman.

**5. Police Report:-**

PCSO Niall Ryland (NR) gave the police report and there was a brief discussion about this. There have been 3 recorded crimes in Broome, all thefts from Barnett Hill nursery. This is the same offender and has been caught.

**6. District Councillor’s Report:-**

IDH gave the report on behalf of the Wyre Forest Rural councillor team.

The redevelopment of Kidderminster town centre is nearing completion but some areas have not reached the required standard and will have to be redone at no cost to the tax payer. WFDC and WCC have raised the issue of the workmanship with the contractor.

The new leisure centre is now open and the official opening is on 27th October.

The Hoobrook Link Road has been completed and is now open.

WFDC has purchased 6 mobile cameras to try and catch fly tippers.

**7. County Councillor’s Report:-**

None.

**8. Matters Arising:-**

MJH reported that he had been liaising with WFDC’s planning enforcement department in respect of the Barnett Hill Nursery signs and this issue was now sorted.

It was agreed that the ponding on Egg Lane was an ongoing issue. (MB was not present to report if any progress had been made).

DB reported that the manhole cover has now been cemented in safely in Little Lane.

One of the flooding warning signs has now been removed.

We have not heard when there will be any planning training by WFDC and it was agreed that MJH would ask WFDC if and when this will be.

In respect of the parish councillor vacancy we have received a potential volunteer for this role and MJH would be speaking with them to deal with this after the meeting.

MJH reported that the standing orders had been circulated electronically to the PC on 02.06.16.

MJH reported that the bank mandate was now sorted and we now had 4 signatories again, NS and WE had been added along with DB and MB remaining in place.

The PC needed to fill the vacancy in the Broome United Charity trustees created by the death of Peter Pheysey. NS agreed to fill this role. This was proposed by SB and seconded by WE and unanimously resolved. MJH was to write to Diana Pheysey and advise her of this.

MJH clarified that WFDC had made the decision for all PC elections to be held on the WFDC ‘all out’ election day in May 2019. This meant that this would not affect Broome PC as previously suggested as our last election was in 2015 and our ordinary 4 yearly elections would be in 2019 on the same day as WFDC in any event.

**9. Community Speed watch/Speeding in Broome Lane Update:-**

There was a further discussion about this matter and the request for DH from WCC regarding the equipment to monitor speed and volume between the A450 and the bend in Broome Lane, which the PC feel is being used as cut through to avoid Hagley.

There was a shortage of kits for community speed watch schemes across West Mercia and it was agreed that MJH should write to the newly elected PCC.

**10. Lengthsman’s Update:-**

MJ was not present.

DB indicated that he had received four worksheets from MJ one for £88 and three for £176 which would need to be approved under the financial report.

MJ had reported to DB that the stream in Broome Lane was silting up. There was a discussion about this. The last time this was done was in March 2013 at a cost of £876 and WCC paid.

**11.** **Councillors** **Complaints:-**

DB raised the issue of a dangerous manhole near Rose Cottage in Broome Lane, but thinks this has now been repaired.

There was the discussion regarding the hall flooding as a result of heavy rain in June. DH from WCC has confirmed that there has been a camera investigation and there is a damaged pipe and there is to be a road closure to rectify this. MJH was requested to contact DH to ascertain a timeline.

**12. Planning:-**

The planning schedule was circulated and applications determined by the sub-committee noted. It was agreed that MB, WE, and MC would make up the planning sub-committee for the next quarter.

The PC considered application 16/0503/FULL, the Yieldingtree Packers site given the size of the application.

DB set the scene regarding the Yieldingtree Packers site and its historic usage.

DB did ask that we record a DPI for MB as he was one of the applicants. MJH advised the meeting that if MB was present at the meeting he would need to declare a DPI and leave the room but as he was not present at the meeting, there was no mechanism to declare a DPI in absentia. The fact that the minutes would record that he had sent apologies for the meeting would clearly reflect that he had not taken part in any of the discussions or the decision.

MJH advised that the PC had had a presentation on this site several years ago by a property company and at the time, planning policy was not supportive of permitting the use of this land for residential development.

DB advised that there was a similar application in 2013, 13/0598/FULL on a greenfield site on land close to the A450.

DB refers to all of the documents and plans. DB refers to the visual impact, especially the view from Hackmans Gate Lane. DB referred to the specified landscaping at the front of the site along the boundary.

There was a general discussion about the application and it was agreed that the site had been a redundant employment site and an eyesore for many years and it was felt that circa 4-6 detached properties on the site would be acceptable in size and scale and not have a detrimental affect on highways or the amenity of the area and would be planning gain.

Therefore, the above should be sent in as the PC’s formal response and that they recommended approval subject to the issue of the landscaping being clarified and agreed that MJH in consultation with DB settle the final response to WFDC.

This was proposed by NS and seconded by MC and unanimously resolved.

**13. Finance:-**

The financial spreadsheet was duly circulated, together with the bank statements. It was agreed that the bank statements balanced and agreed with the spreadsheet.

The three invoices for £176 each for MJ and the one invoice for £88 for MJ were retrospectively approved.

MJH’s expenses of £152 for the 12 month period September 2015 – September 2016 of were approved.

**14. Meetings attended:-**

DB had attended one meeting since the last meeting, the Wyre Forest CALC AGM on 22.06.16. DB read his report. DB would be attending the next Parish Forum/Area CALC meeting on 19.09.16.

**15. Footpaths Officer:-**

NS had formally resigned. WE has agreed to take on role and this was proposed by MC and seconded by SB and was unanimously approved. MJH would write to WCC and let them know.

**16. Correspondence:-**

The schedule was duly circulated and noted. MJH raised the letter we had received from WFDC regarding the Parish Support Grant. MJH advised that it did not affect us as the PC had only once in the 4 years of the scheme received any shortfall funding, which was a modest amount of £12.

MJH advised however, that we should welcome this review as at present it could be argued that it is slightly unfair as only some Parishes benefit. MJH advised that we should write and respond to WFDC saying we have no fixed view on the phased out option but that we would welcome WFDC continuing with the localism fund in order that all parishes would continue to benefit.

It was unanimously resolved that MJH was to draft a letter and DB be delegated to sign this off.

**17. Councillor’s Reports:-**

None.

**18. Emergency Plan:-**

This is still ongoing and DB/MB/WE are still to meet and it was agreed that this should remain on the agenda. The next Emergency Planning Forum is on 26/10/16 at 6pm at WFH and DB hopes to attend.

**19. Parish Localism Fund:-**

It was agreed to keep this on the Agenda for the December meeting.

**20. Litter Bin – Broome Lane:-**

There was a discussion about this matter and whether the PC wanted to purchase an upright bin for this location with Broome Parish Council written on in Gold paint. The bin would be 70 lites, with a height of 880mm, width of 310mm and weight of 28kg. It would fit onto a round post. The cost would be £180.

This would be a similar livery to the bins in Churchill and Blakedown. It was unanimously resolved to order a bin and fund it from our previous localism grant. MJ could fit it. MJH was to place the order with Adam Stockhall at WFDC. SB also requested that the dead branch on the tree by the bin be resolved and MJH undertook to contact DH at WCC in respect of this.

**21. Date of Next Meetings**:-

Wednesday, 7th December, 2016 at 7:30pm.

The following dates were agreed for 2017:-

Wednesday, 1st February

Wednesday, 3rd May

Wednesday, 6th September

Wednesday 6th December

Meeting closed at 9:36pm.

Signed…………………………………………(Chairman)

Dated…………………………………………..