**Draft 156**

Norton and Lenchwick Parish Council

Minutes of the Meeting 1st November 2018

Clerk to the Council, Wendy Cope 22, Heathfield Road, Norton Evesham 01386 871205

email: nortonlenchwickpc@outlook.com

Website [www.Parish-council.com/Nortonlenchwick/](http://www.parish-council.com/Nortonlenchwick/)

Present: K. Leonard Vice Chairman Cllrs: S. Drayton, E. Heald, T Battersby and W. Cope Clerk.

1) Apologies

 K. Davies, C. Homer, D.Bush

2) Declaration of interest

 Cllr. Leonard is married to the Lengthsman, and must be excluded from any conversations in relation to this. She

 is also a trustee of the parish hall.

3) Public Session

No members of the public present

 4) Review of minutes of previous meeting

 Approved the minutes of the Council Meeting held on the 6th September 2018

# 5) District Councillor’s Report

Councillor Homer had emailed the Clerk to say that she could email him with any concerns, as he could not attend the meeting

5) County Councillors Report

Councillor Hopkins began by congratulating Councillor Battersby on the success he had achieved with the recruitment of 12 volunteers for the speeding survey team. He also noted with the recent snow, gritters had already been out and would continue to serve the community as and when required. Councillor Hopkins couldn’t find any reference to 106 money from Wood Norton Retirement build being used for a new footpath on the Worcester Road in Chadbury. The Council recalled discussions on the matter with highways and Councillor Hopkins would investigate further. Councillor Battersby voiced a concern over the damage being done to the road by the new golf course, by the constant use of road sweepers there.

6) Chairman’s Report

 No Chairman’s Report.

7)Field Path Officer’s Report

Clerk read the report received from footpath warden

8) Lengthsman Report

No report

9) Finance and Policy

 No report

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10) Community Outreach and P.A.C.T Report

PACT – Councillor Battersby met with A Parish Councillor from Harvington, Paul Brown (PC) and Paul Tugwell (PCSO) to discuss PACT. He reported a very positive meeting with PC Brown who expressed interest in attending Parish Council Meetings. Under discussion was the messaging service from West Mercia and Warwickshire and Security Advice Workshops which have proved popular in other Villages.

The SID on the Evesham Road has appeared to significantly slowed traffic and Councillor Battersby will liaise with highways to have Evesham Road re-tested. A lower average speed would enable survey volunteers to work on that road. Councillor Battersby had spoken to his contact at the police who had advised that the volunteer form be sent ASAP. It was noted the kit to be used by the volunteers could possibly be kept at the parish hall in a locked cupboard. Councillor Hopkins offered to fund signage if required.

11) Progress reports and New Items.

1. GDPR: step 8 will be implemented as and when required.
2. The Clerk reported that the planning permission for the fencing was ongoing.
3. The Clerk reported that she had corresponded via emails with Highways who were now saying that the trees on Kings Lane are the responsibility of the Parish Council. It was decided that a boundary map should be obtained from Land Registrar.
4. The Parish Clerk reported that the new notice boards have been replaced.
5. The Parish Clerk reported that The Youth Bus did cater for children from the age eight upwards and would attend after school time.
6. The Council agreed to provide more planters in the Parish in the new year.
7. The Parish Clerk reported that there was a new internal auditor on the CALC website and will place an item on the agenda to discuss at the next meeting.
8. The Parish Clerk had received a letter from Wychavon District Council regarding the name of a street in the new development on Harvington Lane. The Council agreed to the proposal to name the road The Orchard.
9. The Clerk had received one application for the Lengthsman’ s position. It was agreed to wait for further two weeks to see if there would be more applicants.
10. The Council discussed what direct debits were in place on the bank account.
11. The discussion regarding the cinema was rescheduled for the next meeting because of the absence of the Chairman.
12. The possibility of parish Councillors becoming trustees of the parish hall was discussed and re-scheduled for the next meeting.
13. The Clerk informed the Council that the Footpath Warden was not allowed to work on the highway.
14. The Clerk informed that the Parish Magazine was well underway and should be delivered by the third week of November.
15. The Council was reminded that next year was an election year for new councillors.

12) Correspondence – none

13) Planning - no new applications

14) Invoice to be paid – all paid per addendum

Next meeting 17th January 2019

Meeting adjourned 9.02pm

 Signed/dated