**Minutes of the Parish Council Meeting held on Monday 1st June 2015 @ 7.30 pm in the Village Hall, Bishampton**

Members and Officers present: Cllrs Merrett (Chair), Argyle, Blears, Robertson & Tucker (arrived late)

 In attendance: Clerk & CC Liz Tucker

Apologies: To receive apologies and to approve reasons for absence – DC(H) RH(H) EB(W) JD(H)

1. Declarations of Interest:

a)  Register of Interests: Councillors are reminded of the need to update their register of interests.

b)  To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c)  To declare any Other Disclosable Interests in items on the agenda and their nature. None stated.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011). None received.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

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| --- |
| The meeting opened @ 7.30 pm , no members of the public were present |

1. The minutes of the meeting held in May 2015 were signed as true and correct.
2. **District and County Councillors’** **reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.)

3.1 Long Lane maintenance, still waiting update from Highways

3.2 Rotherdale farm planning application. Awaiting a meeting with Mr Hegarty to discuss concerns

3.3 Fence in Throckmorton, report back to next meeting

1. **Areas of Responsibility**

Lists sent to all, changes made to include

* Cllr Beever & Tucker for being responsible for Throckmorton & Tilesford Planning.
* Cllr Blears accept responsibility for legal matters. The Clerk offered to hand over copies of the lease for the shop, flat and pub to Cllr Blears as well as any other legal documents.
1. **Progress reports:** for information & discussion
	1. Village Flat, Clerk done inspection all in order. It is noted that tenants are concerned about the repercussion the shop may have on their family life.
	2. Village Shop, waiting for quotations from builders, incl Ken Ludlow. Clerk advised builder would need insurance etc. Fire report received & circulated to all for report, waiting for clarification from insurers.

Cllr Argyle visited Mr Hanif and ascertained that he has no details as yet. Mr Hanif was again advised that the PC would need to proof and approve any work he carried out.

 ACTION MA

* 1. PACT News, Cllr Hodgkins to forward issues to Cllr Robertson ACTION RH
	2. Nature Reserve / Footpaths ACTION RH
	3. Play Area, talking flowers still not been repaired ACTION RH/DC
	4. SWDP
	5. Parish Plan, deferred
	6. The Dolphin Inn, Quotations were discussed and it was agreed to accept quotation from Miles for £1200 to remove the toilet and make good. Advise others they were not successful ACTION MA
	7. Lengthsman.
	8. Throckmorton Airfield use
	9. Vehicle Activated Sign, sign to leave the village till August. Lengthsman to supply data from recordings ACTION ME
	10. Shorthorn Wood, Cllr Tucker showed the PC a copy of the Flyer he had distributed, he will share data once collected. ACTION CT
	11. Road sign, “oncoming vehicles in middle of road” has been stolen. It was agreed not to replace the sign.
1. **Finance**
	1. To view the bank reconciliation & approve Cheques for payment as well as approve Cheques paid out during meetings

|  |  |
| --- | --- |
|  | £ |
| Current Account balance as at 29th May 2015 | 68,187.39 |
| Savings Account | 6,533.34 |
| Special savings | 0.00 |
| Total cash assets for the PC stand at | 74,720.73 |
|  |  |
| L Jones (deposit) fixed for 6 moths @ 0.7% interest | 13,123.44 |

|  |  |
| --- | --- |
|  | £ |
| Northfield Glass Centre – Dolphin Door | 2256.00 |
| M English – Expenses | 9.72 |
| OHL | 38.83 |
| L Oliver | 20.00 |

Cllr Blears stated that the bank reconciliation incorporated within the minutes doesn't provide a fair view of the overall assets and liabilities and projected income and expenditure and cashflow. Clerk agreed circulate the last accounts as well as the budget for the year. ACTION ME

1. **Planning**

 W/15/00532 The Paddocks, Main St – Construction of new house. No objections

The parish council considered the issues of boundaries but felt that this would be tackled by Wychavon

1. **To discuss War Memorial Advertising**. It was agreed that the clerk would write to the Gardening Club, Church and the Village Hall to advise that adverts should only be placed to the right of the memorial and only be up for a week before the event. This would also be advertised in the next newsletter ACTION ME
2. **Correspondence for Information:** To note the attached appendix of items which haven been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)
3. **Clerk’s report**
* Cllr Merrett to take over Newsletters. ACTION NM
* This was discussed and agreed that the Parish Council would start a facebook page, to be agreed at the July meeting. To discuss the policing of Facebook at the July meeting.

 ACTION NM

1. **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Sewerage / smell outside The Cedars, Main Street. Agreed that the Council would approach Wychavon regarding this. ACTION MA

2. Issues with the WCC Website ACTION ME

1. **Date of next meeting:** 6TH July 2015 at The meeting closed at 9.50 pm

Signed………………………………………………… …………………………..

Chair Date