**11/2016-17/41**

**Minutes of the Ordinary meeting of Hanbury Parish Council (HPC)**

**Held on Monday 27 March 2017 in Hanbury Village Hall at 19.30.**

**Present**

Chairman Roger Weaving (RW)

Councillors Neil Cook (NC)

 Roy Raxter (RR) (arr19.55)

Clare Stallard (CS)

Ian Few (IF)

John Evans (JE)

Mark Bishop (MB)

County Councillor Peter Tomlinson (PT) (Left 19:52)

District Councillor Audrey Steele (AS) (Left 20:30)

#### To receive apologies for absence and to approve reasons for absence.

Apologies received from Cllr David Ford (DF)

1. **Declarations of Interest:**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) No Councillors declared any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) No Councillors declared any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

1. **To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 27th February 2017.**

The minutes were **approved** as a correct record and signed accordingly after the date was adjusted to 27th February 2017.

**There were no members of the public, so the meeting was not adjourned for public question time**

1. **Progress reports from the previous minutes** – if not considered elsewhere on the agenda.
2. **Correspondence received to date:**

The following items were available for inspection and discussion at the meeting.

Calc updates to March 2017. Matters concerning the Pension Regulator, Velo Birmingham and the 3.7million broadband expansion.

 WCC public notice on road closures

Declaration of acceptance of office of Chairman to HPC – signed by R Weaving on 3rd March 2017.

Letter written to Worcestershire Wildlife Trust to make aware of the dead trees in the hedge against the road of Tyrells Lane – Eades Meadow.

 District Councillor A Steele informs the Council that her new email address is;

**11/2016-17/42**

 Pandabf@outcome.com

 S Collins – Invitation to Wychavon Games

New Homes bonus - application to be considered on 4 April 2017

1. **County and District Councillors Reports:**

6.1 County Cllr Tomlinson reported the following;

* The Council is in purdah prior to the elections in May
* Alex Clark-Ellson is to be replaced by Gerry Brienza (highways)

6.2 District Cllr Steele reported the following;

* AS is on the planning enforcement scrutiny panel (Hugh Hamilton – Dodderhill) – is the Chairman.
* Wychavon is the only Council that awards monies from the New Homes Bonus Scheme.
* AS is to visit Goosehill Woods on 6th April.

7.1Planning applications

 W/15/01885/PN

 Little Goosehill Wood

 Goosehill Lane

 Broughton Green

 Hanbury

Retention of woodland education/activity centre including associated buildings and structures (retrospective).

 Whilst this application is not in the Hanbury Parish it is of interest to HPC and is to go to the planning committee in April 2017, concern was raised with regard to certain aspects but it was agreed that AS would represent the Parish Councils view after her trip to the site.

7.2 Planning applications approved by Wychavon.

7.3 Other planning issues

 Planning enforcement.

Land on Saltway (Near Nightingales) IN17/00078

Notification of failure to comply with planning conditions W/16/02772, the Clerk has been informed that a variation of the conditions to allow for the additional planting to be delayed until the planting season November 2017 is awaited.

Land on Saltway (opposite Devon Cottage and Woolmere House)

Road building works have been reported and planning enforcement is investigation.

It was noted that there are currently 2 tractors on the land with a caravan.

It was also noted that there is an advert for allotments in Hanbury in the Standard, and whilst it does not say where, local information provided suggests that it is in this area. Clerk is to informing the enforcement department.

Land on Saltway (Growers Direct)

Notice to remove caravan has been served on owners.

RW notes that he has been contacted with residents with regard to an issue with an industrial wood burner that has been installed without planning permission in the area of Mere Green.

This issue has been referred to planning enforcement and an planning application is awaited.

**11/2016-17/43**

**8 To Receive Reports and discuss matters regarding;**

8.1 Playground Committee.

* Update on the replacement of the stumps in the play area. It was noted that the wood stumps would be replaced with hardwood stumps that would be concreted in place by CC. The Clerk has asked Gary Gartland to supply 35 oak stumps 9’to 16’ in diameter for CC to cement in place.
* RW has spoken to CC and he quotes HPC £350 plus VAT for the repair of the garage. The Council **agreed** to this expenditure and asks that CC proceeds with the work.

8.2 Cricket and football clubs.

*Cricket club*

Report from RW IF and RR on the suggestions from ABCC to the pavilion after discussions with J Alexander – Chair of ABCC.

RW has spoken with John Alexander (Chairman of ABCC) and it is noted that ABCC are unable to proceed with the work until after the cricket season this year.

ABCC ask the following questions;

* Can they leave sightscreens at the side of the garage?
* Can IF supply a marquee over the season until the work commences?

HPC **agreed** to these requests.

HPC **agreed** that any future works to the new changing room must include;

* That showers and toilet facilities are connected to the main sewer – subject to the appropriate levels and communication with Severn Trent Water.

*Football Club* – Feckenham Boys;

It was noted that the football club are responsible for mowing the pitch during the playing season and that HPC mow the field over the summer months.

8.3 Hanbury Village Hall

*New front porch and roof*.

 Progress reports. RW, MB and NC.

The Clerk noted that the application for the New Homes Bonus funding was to be presented to the Localism Panel on the 3rd April.

*Sewage problems*

RW noted that there had been a problem with the drains from the village hall and he had called dyno-rod out.

8.4 Village Hall Management Committee

 Progress reports/matters to discuss. NC.

8.5 Recreation ground

 There was nothing to report.

8.6 Village Hall field

Cllrs MB and CS noted that they were due to meet very soon with regard to discussing the contract for users of the village hall field.

**9 Finance**

9.1 Monies received to the Parish Council this month

Hanbury Village Hall Management Committee – rent of Byways and village hall field to end of March 2017. Including reimbursement of costs of pony paddock mowing. **£660**

NB- Rent ongoing for village hall field will not be charged to VHMC as the rental costs are to be transferred to users of the field as per the new contract currently being finalized.

**11/2016-17/44**

9.2 Payments requested and submitted to the Parish Council

 Payments were agreed and cheques were signed accordingly;

 **C Cooke** Lengthsman work for March 2017 **£264**

 **C Cooke** Fuel costs for February 2017 **£42.90**

 **HMRC** – Clerks NI and tax for the period Jan to March 2017 **£112.20**

 **Clerk** – Clerks salary for the period January to March 2017 **£1081.20**

 **Hanbury Herald –** Financial support for issue #61 **£350**

 **Droitwich Spa and RCVS** Postage February 2017 **£3.50**

 **Worcestershire County Council -** Supply of salt for winter 2017 **£90**

 **Improving Hanbury Looks** – Gardening vouchers for planters **£150**

9.3 Other financial matters

 Pension auto-enrolment;

The Council is required to adhere to the auto-enrolment pension requirements.

 A pension scheme has been selected – The National Employment Savings Trust (The government scheme) and the declaration of compliance has been completed.

Lengthsman Scheme 2017-2018

WCC confirm that the Lengthsman scheme is to continue and the budget for HPC is to continue unaltered - £2922

New computer for the Council

 Cllr MB noted that he was currently looking into a new laptop for HPC in the region of £700 as the old computer was getting very slow.

**10 Parish Lengthsman and parish maintenance issues.**

10.1Progress reports of highways/drainage issues as reported to HPC, Wychavon or Worcester CC

 The Clerk noted that CC has not litter picked this month as there was one performed by Wychavon early March. The footpath clearance on the B4091 is ongoing.

10.2 Any other parish maintenance issues are to be discussed.

 JE noted that there was a tree down near the Dovecote off Loggerheads Lane. He is to let the landowner know.

**11 Broadband**

 To discuss how the broadband service can be improved in Hanbury.

 County Councillor Peter Tomlinson is to take this matter forward with the appropriate departments. He asks for information on properties that are not well served by the current arrangements and their distance from the exchange/cabinet.

 The Clerk is to place a piece in the Hanbury Herald and collate any information accordingly. CS is to provide a map of Hanbury with the cabinets marked.

**12 Highways and any Police matters:**

12.1To discuss any highways issues/accidents reported locally.

 285659 - school sign to WCC for the second time as it is still not fully functioning.

285651 – Blocked gullies on the south bound B4091 bend below Jinny Ring.

285654 – Blocked gully on the north bound B4091 outside Bartlands.

Alex Ellson – has contacted CC re the highways works outstanding in Hanbury Parish.

CS provided information on smartwater for the parish council to consider. It was agreed to discuss this at the June meeting.

**11/2016-17/45**

12.2 To discuss inviting the Police Commissioner to speak at HPC meeting.

 It was agreed to contact the Police Commissioner to see when he might be able to meet the Parish Council.

**13. Parish Councillors’ Reports and Items for Future Agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

It was noted that there was a parishioner dispute with Mr. A Ulyet and Mr.Salmon with regard to hedge size. AS suggested that he contact Worcestershire Regulatory Services and AS noted that she would supply the relevant contact information.

**14. Date of next meetings**

Unless there is urgent business to consider, the next meetings will be held on April 24th (after the Annual Parish meeting) and May 22nd (Annual meeting of HPC) 2017.

The meeting was closed at 20.50hrs

**Abbreviations**

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke – Parish lengthsman

Cllr – Councillor

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

AB – Alan Bingham, MAB – Mark Bishop, NC – Neil Cook, JE – John Evans, IF – Ian Few,

DF – David Ford, RR - Roy Raxter, CS – Clare Stallard, RW – Roger Weaving

PT – County Councillor Peter Tomlinson and AS – District Councillor Audrey Steele.

**Appendix A –** actions from March.

Responsible person/s.

8.1 Wood stumps to be replaced with hardwood stumps that would be concreted in place by CC. The Clerk has asked Gary Gartland to supply 35 oak stumps 9’to 16’ in diameter for CC to cement in place.

CC to proceed with the work to repair the garage on the rec.

8.4 Village Hall Management Committee

It was agreed that the conditions and charges for the field are to be included in the contract for the Village Hall Field and to include any rent of the recreation ground.

Cllrs CS and MB

10.2 JE noted that there was a tree down near the Dovecote off Loggerheads Lane. He is to let the landowner know.

11 Broadband

 The Clerk is to place a piece in the Hanbury Herald and collate any information accordingly. CS is to provide a map of Hanbury with the cabinets marked.

12.2 Clerk - inviting the Police Commissioner to speak at HPC meeting.

13.

It was noted that there was a parishioner dispute with Mr. A Ulyet and Mr.Salmon with regard to hedge size. AS suggested that he contact Worcestershire Regulatory Services and AS noted that she would supply the relevant contact information. Clerk

**Items for Future Agenda**

CS provided information on smartwater for the parish council to consider. It was agreed to discuss this at the June meeting.