**4/2017-18/15**

**Minutes of the Ordinary meeting of Hanbury Parish Council (HPC)**

**Held on Monday 31st July 2017 in Hanbury Village Hall at 19.30.**

**Present**

Chairman Roger Weaving (RW)

Councillors Roy Raxter (RR)

John Evans (JE)

David Ford (DF)

Neil Cook (NC)

Ian Few (IF)

Mark Bishop (MB)

District Councillor Audrey Steele (AS)

#### To receive apologies for absence and to approve reasons for absence.

Apologies received from Clare Stallard (CS) and County Councillor Peter Tomlinson (PT)

1. **Declarations of Interest:**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) No Councillors declared any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) No Councillors declared any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

1. **To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 26th June 2017.**

The minutes were **approved** as a correct record and signed accordingly.

**The meeting was adjourned for public question time, notes of which are attached to the minutes.**

#### Progress reports from the previous minutes for information: (Appendix A)

* The Clerk has advertised the Councillor vacancy in the Hanbury Herald and the new Councillor will be agreed at the September meeting of HPC as agreed. Two applications have been received to date.
1. **Correspondence received to date:**

The correspondence was available for inspection and discussion at the meeting.

* Clerks and Councils direct magazine
* Droitwich Spa Town council – Mayors civic service invitation for Chairman
* County Councillors report
* CALC reports from June and July 2017
* Email from Cty Cllr Tomlinson about the new Highways engineer – Gerry Brienza.
* Protection of ownerless common ground Nalc advice note.

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* Water plus – information re water services
* Velo Birmingham information
* Hanbury Herald
1. **County and District Councillors Reports:**

6.1 County Cllr Tomlinson

 Cllr Tomlinson sent his apologies for the meeting and noted that there was a new Highways engineer – Gerry Brienza.

 PT also noted via email that he is currently dealing with the Velo Charity ride through Worcestershire, but that Hanbury was unaffected.

6.2 District Cllr Steele.

AS is on 3 localism panels and more communication with regard to their work is to be made available to parish councils and that good work was being undertaken by these panels.

AS noted that an additional member of the public was needed to serve on the localism panel at Wychavon.

**7. Planning:**

7.1Planning applications

 17/01442/FUL

 Jinney Ring Craft Centre

 Hanbury Road

 Hanbury

 Change of use of ground floor gift shop to a meeting/functions room.

 No objection.

 17/01494/CLE

 Upper Goosehill Farm

 Hanbury/Broughton Green

 WR9 7ED

 Certificate of lawful use existing for construction of a first floor and addition of first floor windows.

 No objection.

 17/01032/HP

 Down in The Valley Cottage

 Hanbury Road

 B60 4HJ

 Oak framed orangery on side of house

 No objection.

7.2 Planning applications approved by Wychavon.

 Planning applications refused by Wychavon.

None to date of agenda.

7.3 Other planning issues

 Planning enforcement.

 Concern has again been raised by another parishioner re the works opposite Woolmere House on the B4090. Tara Lang – Planning enforcement officer at Wychavon has been forwarded the details of the complaint received.

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District Councillor A Steel is to look into the matter and report back to the Parish Council.

**8 To Receive Reports and discuss matters regarding;**

8.1 Recreation Ground and Village Field Committee.

* Report on the playground inspection. RR has examined the report and notes that there are a few items that need action and RR is happy to proceed with theses. The willows also need attention and the Clerk will ask CC to do this..
* Update on the new contract with Pippins. Caroline from Pippins has contacted the Clerk with regard to the contract and is to sign and return the contract.
* The garage doors have been fixed by Chris Cooke.

8.2 Cricket and football clubs.

* Updates on the clubs
* RW has discussed the issue of the sight screens with JA from ABCC and work has been done on them – RW is keeping an eye on the situation.
* Complaints with regard to the rubbish by the pavilion. RW has spoken to JA and will keep an eye on the situation.

8.3 Maintenance and improvement of Byways and the Village Hall Committee.

* Update on plans for the new porch/roof. A specification has been drawn up and modified and then sent to the referred contractors. Quotes are awaited.
* It was noted that the Droitwich Preservation Society appear to be happy to donate towards the project, but this will be received after the work has been completed.

8.4 Village Hall Management Committee

* Update on the meetings of the VHMC. The VHMC are to replace the staging at the hall and get rid of the piano.

**9 Finance**

9.1 Monies received to the Parish Council this month

 None to date of agenda.

9.2 Payments requested and submitted to the Parish Council

 The following payments were approved;

 **Chris Cooke** – Parish Lengthsman invoice July 2017 **£264**

**Chris Cooke** – Litter picking and June mileage **£143.70**

**Red Kite Pest Control** – Mole contract June 2017-2018 **£300**

**Payment for Village Website** **£40**

**Clare Shinner** – Expenses for July 2017 **£100**

9.3 Other financial matters

* Grant Thornton has returned and approved the annual return 2016-17.
* The Finance committee is to meet during August or September – to examine the figures for the first quarter of 2017-18.

**10 Parish Lengthsman and parish maintenance issues.**

10.1Parish Maintenance.

 It has been noted that the hedge on the Recreation Ground by the bungalows is getting quite tall and spoiling the view for residents. The hedge is normally cut in the autumn.

 It was **agreed** that the hedge could be cut in the middle of August.

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 It was noted that there has not been much rain and that the drain in Pumphouse Lane – Opposite Appleby will be monitored.

**11 Highways and any Police matters:**

11.1To discuss any highways issues/accidents reported locally.

**12. Parish Councillors’ Reports and Items for Future Agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

* JE noted the potholes in Loggerheads Lane /School Rd and Pumphouse Lane.
* It was noted by DF that he had examined Goosehill Lane and could find no evidence of historic drainage as also reported by the Highways engineer. Therefore no action can be taken on this matter.
* NC noted that the rails at the Vernon Arms had not yet been replaced by Highways with guard rails and TRIEF kerbs.

**13. Date of next meetings**

 Unless there is urgent business to consider, the next meetings will be held on 25th September 2017 and October 30th 2017

 The meeting was closed at 2100 hrs

**Abbreviations**

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke – Parish lengthsman

Cllr – Councillor

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

MAB – Mark Bishop, NC – Neil Cook, JE – John Evans, IF – Ian Few,

DF – David Ford, RR - Roy Raxter, CS – Clare Stallard, RW – Roger Weaving

PT – County Councillor Peter Tomlinson and AS – District Councillor Audrey Steele.

**Public Question Time**

3 members of the public raised concerns with regard to the amount of work that has been ongoing on the land on the B4090 opposite Devon House and Rose Cottage.

* This has been reported to planning enforcement and Tara Lang from enforcement is the planning officer responsible.
* Hardstanding has been put in as well as a caravan for “welfare” reasons. There is a 3m wide hardcore circuit and barbed wire has been put up around the site. A planning application is awaited.
* The owners of the land suggest that there was originally a track to stables, but residents who have lived in the area for over 50 years dispute the existence of any stables.
* This is a 2.5 acre site which has been an orchard.
* District Councillor A Steele is to look into the matter and report back to the Council.

**Future Agenda items**

Smartwater for Hanbury Parish Council - CS is to find out more details and to report further to the Parish Council.

**Actions from July 2017**

7 Concern re the works opposite Woolmere House on the B4090.

District Councillor A Steel is to look into the matter and report back to the Parish Council.

8.1 Report on the playground inspection. RR has examined the report and notes that there are a few items that need action and RR is happy to proceed with theses.

The willows also need attention and the Clerk will ask CC to do this..

8.2 Cricket and football clubs.

* sight screens RW is keeping an eye on the situation.
* rubbish by the pavilion. RW will keep an eye on the situation.

10.1 Hedge on the Recreation Ground by the bungalows is getting quite tall and spoiling the view for residents. It was agreed that the hedge could be cut in the middle of August. Clerk to ask E Pugh

**12.** JE noted the potholes in Loggerheads Lane /School Rd and Pumphouse Lane. Clerk

 NC noted that the rails at the Vernon Arms had not yet been replaced by Highways with guard rails and TRIEF kerbs. Clerk