

## KEMERTON PARISH COUNCIL

The minutes of Kemerton Parish Council Annual Meeting held at the Victoria Hall on Tuesday 6<sup>th</sup> May 2014 at 7.00pm.

PRESENT Cllrs Mrs K Cartwright, Mrs C Ford, (Chairman) and Dr R Withnall.

IN ATTENDANCE Ms J Shields (Clerk).

### **1. Election Of Chairman.**

Cllr Withnall proposed, Cllr Cartwright seconded and it was agreed to elect Cllr Ford as Chairman.

### **2. Apologies For Absence.**

Apologies were received and accepted from Cllr's Dr C Renfrew, Mr A Darby, Sir D Logan, Mr S Papacostantinou, Mr A Hardman (County).

### **3. Election of Vice Chairman.**

Cllr Ford proposed, Cllr Cartwright seconded and it was agreed to elect Cllr Renfrew as Vice Chairman.

*Closure of the meeting.*

*Mr Stuart Finlator offered his help in the Traffic Calming project.*

*Re opening of the meeting.*

### **4. Declaration Of Interests.**

Councillors were reminded to update their registers of interest and to declare any personal or prejudicial interest in items on the agenda and their nature.

### **5. To Review The Councils Financial Regulations, Standing Orders, Risk Assessment And Insurance Requirement.**

Councillors had reviewed procedures and agreed the following:-

The Financial Regulations will be up dated, clerk to draft and e mail to all Councillors.

The Risk Assessment will be redrafted by the clerk and E mailed to all councillors.

### **6. To Appoint the Following:-**

As no councillor had expressed a wish to change, the following will remain in post.

- a) Finance Officer. Cllr Withnall
- b) Bredon Hill Conservation Group Representative. Cllr Papacostantinou
- c) Victoria Hall Representative. Cllr Ford
- d) Area CALC Representative. Cllr Cartwright
- e) Footpath Warden. Cllr Sir D Logan

### **7. To Consider The Adoption Of The Minutes Of The Meeting Held On The 4<sup>th</sup> March 2014.**

The minutes having been previously circulated were agreed and signed as a true record.

### **8. To Approve The Parish Council Accounts.**

The accounts for 2013/14, having been circulated, were agreed by the Council and will be taken to the internal auditor in May and sent to Grant Thornton, the external auditor, in June. The appropriate notice will be displayed in the village.

### **9. To Consider the Purchase of A Dog Bin.**

The council agreed to purchase a dog bin to be placed in Kinsham/Kemerton Lane in the area where the public footpaths cross the road.

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### 10. Finance

#### a) Invoices To Be Paid.

The following invoices were agreed for payment:-

SO J Shields £124.54 x 2, Lengthsman £115.15 x 2, VAS Expenses £25.00 x 2, Victoria Hall £34.00, Printland Media £456.00, HMRC £178.60, Grit Bin £150.00, CALC Subscription £170.80, Clerks Expenses £48.34 and Insurance £435.75.

#### b) To Receive Bank Balance To Date.

A Statement of Accounts were circulated to all councillors.

The following remittances had been received:-

Lengthsman £143.75, Vat repayment £442.82, Interest March .57p, Feb .51p, Precept £3,783.00.

#### c) To Ratify the Grass Cutting Contract.

The council agreed to award the grass cutting contract for 2014/2015 to Mr Jones, who had signed the agreement. The contractors had commenced cutting and many favourable comments had been received.

#### d) Application for Rate relief 500170695 – village shop.

The council agreed to support the application for rate relief with a donation of £99.41.

### 11. To Ratify the Continuation of the Lengthsman Scheme.

The council agreed to continue participating in the County Council Lengthsman Scheme.

The clerk had written to WCC asking for the form to be received in late February 2015, in time for the March parish council meeting.

### 12. Planning.

#### a) To Ratify The Comments For Applications Submitted Since The Last Meeting.

W/14/00525/PP - Ryeclose, Back Lane, Kemerton. Demolition of old Marley garage and construction of timber building with a pitched roof on existing concrete footprint. No reason to object.

#### b) To Consider Planning Applications Submitted since the Publishing of the Agenda. None received.

#### c) To Report Wychavon Planning Decisions.

Approved by Wychavon.

W/14/00258/PP - Sundial, Hill Road, Kemerton.

W/14/00525/PP - Ryeclose, Back Lane, Kemerton.

#### d) The council had applied for pre planning advice on the Victoria Hall.

### 13. County Councillor Report.

No report received.

### 14. District Councillor Report.

As always I have been very much tied up with planning. The committee meeting on 24 April was particularly bad and did not end till 8 pm having started at 2pm. We were given a report on the five year housing land supply which took account of the new figure fixed by the SWDP inspector for Wychavon's own requirement over the plan period (although this will still need to be adjusted for the contribution Wychavon will make towards Malvern Hills' and Worcester's needs). However there is still uncertainty over how many of our identified sites will actually be deliverable over the next five years. Accordingly we were advised yet again to give permission for sites on the edge of category 1,2 and 3 villages on the grounds that we may not be able to prove we have a five year supply although we may well have one. Despite

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this advice, members refused two major applications in Broadway and Drakes Broughton against officers' advice and another in Badsey was deferred.

The application at The Benshams, Cheltenham Road, Bredon has now gone to appeal and I have been asked to speak on behalf of the Council on ecological matters.

### **15. Progress Reports for Information.**

a) Clerk.

PAYE and VAT reclaim had been submitted

b) Chairman.

See item (d).

c) Traffic Calming.

Cllr's Cartwright and Renfrew had met to discuss the next step. A traffic survey will be organised for the week beginning the 19<sup>th</sup> May, Cllr Cartwright will ask for volunteers, a notice will also be placed in the shop, on the notice board and on the web site. Cllrs were asked if they had any clipboards.

The report will be placed on the website site, and three hard copies will be printed by the clerk and made available to parishioners, one in the shop, pub and church, from 2<sup>nd</sup> June to 1<sup>st</sup> August inclusive. Flyers to be printed and delivered around the village.

A survey will be available electronically for parishioner's feedback and hard copies will be available for collection from the shop to be returned either to Cllr Cartwright or the village hall.

Cllr Cartwright will put in the Record.

d) Overhead Electric cables.

The council is awaiting an update and report from Western Power.

### **16. Correspondence For Information. (Listed On The Clerk's Report).**

The clerk to inform Wychavon that the council does not want to take over the electricity supply of the telephone kiosk.

Rooftop Housing will be carrying out a 'walkabout' of their housing in Kemerton on the 7<sup>th</sup> July 21014 at 11.00am.

Clerk to reply to a recent E mail informing the following:-

Clerk to inform Wychavon that a litter bin does not seem to be emptied on a regular basis.

The council felt that as the cost of a defibrillator would be in the region of £1,750.00, that the Traffic Calming project should take precedent at this time, however if in the future parishioners felt that the parish would benefit from one it could be discussed at a later date. Cllr Withnall offered to place an article regarding defibrillators in the Record.

### **17. Items for Future Agenda And Councillor Reports.**

No reports and no items for future agenda.

### **18. Date Of Next Meeting.**

2014 – 1st July, 2nd September and 4th November.

2015 - 6th January, 3rd March and 5th May.

Annual Parish Meeting 17th March 2015.