

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 27th November 2023

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Present

Cllrs. Mr M Davies (Chair), Mr P Hancock, Dr J Mortimer, Mrs V Nelson, Mrs M Sumner.

In Attendance

District Cllr. Mr J Gallagher, Barbara Stephens (Community Development Coordinator), Mr D Sharp (Clerk) and five members of the public.

154/23 Public Participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

155/23 Apologies

To consider acceptance of apologies for absence from Councillors: Dr A Davis, Mrs M Renton and Mr M Whaley (accepted). Also District Cllr. Ms C Wild

156/23 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registrable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

157/23 Co-Option

To consider applications for co-option onto the Parish Council: There were none.

158/23 Planning

i. To consider response to the following any late submitted applications:

Application No	At	Details
M/23/01510/FUL	Tyre Hill House	Proposed installation of driveway lighting. Pending Decision Welland Malvern WR13 6LA
M/23/01480/HP	Thornfield Marlbank Road	Proposed single storey rear extension and front entrance open porch, new insulated cladding, windows, doors, gutters and downpipes to existing bungalow

The following response was agreed for both applications:

"The Parish Council has no objection to the application".

An extension was to be requested until the next meeting for the late submitted application M/23/1508/FUL – Welland House – Erection of 9 Residential Dwellings.

ii. Decisions notified:

M/22/01241/FUL – Rosebud Meadow Camping Site – Appeal Allowed.

M/22/01549/PIP – Myrtle Cottage, Drake Street – Appeal Dismissed.

M/23/01285/CLE – The Tallet, Gloucester Road – Withdrawn.

M/22/01219/FUL – The Lovells, Garrett Bank – Refused.

159/23 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th October: These were accepted as an accurate record and they were signed by the Chairman.

160/23 Progress reports and matters arising from these minutes

Library – It was agreed to increase the funding for the library up to at least £1000 next year and would be included in the budget for 2024/25.

MHDC enforcement team had indicated that no further action would be taken with regard to the surfacing works on the PRoW off Garrett Bank. The Surface upgrade was to be reported to WCC.

161/23 Reports by District and County Councillors and other Representatives

District Cllr. John Gallagher reported on the ongoing efforts of MHDC to go 'paperless'. He also mentioned the 'Next Steps' initiative by the CAB who would hold an advice event covering the cost of living and energy usage at Malvern Library. Finally he reported that, as with previous years, MHDC car parks would be free of charge on Fridays 1st, 8th, and 22nd December.

162/23 Biodiversity

i. Note what action in respect of biodiversity is already taking place locally: The Parish Council was positively promoting biodiversity in the management of The Orchard, Spitalfields, Court Lane Cemetery and the village green orchards as well as in all planning applications.

ii. Agree what further steps to take at this stage: It was agreed to ask for a 'best practice guide' and to see if any speakers were available to give advice.

163/23 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: Update on Examiner's clarification requests: The examination was being delayed due to a Natural England query over what effect the proposed development off Cornfield Close would have to the biodiversity of the adjacent watercourse which eventually flowed into the river Severn.

ii. Communications Working Group: A newsletter was delivered last week. The Group are to look at encouraging residents to join the Parish Council and request more articles for inclusion in the Parish Link magazine.

iii. Playing Fields/Open Spaces Working Group: To review dog fouling measures: Dog fouling on the football pitch was getting worse and a new dog bag dispenser was to be put up by the pavilion and the football club had installed new notices.

iv. Events Working Group: Christmas lights review: New lights were to be purchased and a switch on date of 15th December was agreed.

v. Orchard Working Group: Wassail arrangements ongoing for 13th January 2024. Ticket prices of £4 for adults and £2 for children was agreed with an initial budget of £600 agreed for initial costs.

vi. Highways Working Group: Proposed new positions for a speed sign were to be sent to WCC Highways.

It was noted that some footways on Drake Street were being resurfaced.

vii. Footpaths Working Group: The Group were to investigate the possibility of creating a footway up Garrett Bank.

viii. S106 Working Group: The footpath improvement project had been approved for S106 grant funding but some obligations were to be undertaken.

It was agreed to contact another pump track provider for guidance on installation.

ix. Pavilion Working Group: A Football Foundation grant funding application to improve the hot water system was ongoing.

164/23 Pheasant Inn: To consider applying for 'Asset of Community Value' status for The Pheasant Inn: It was agreed to arrange a meeting with MHDC for guidance on submitting a new application. A previous application in 2020 had been refused.

165/23 Community Development Coordinator

Barbara Stephens introduced herself to councillors and the public and outlined her plans for the progress of the scheme. She was to meet with MHDC and other 'Community Builders' from other parishes next week.

166/23 Parish Council Promotions

A 'What's on in Welland' flyer was distributed: Budapest Cafe Orchestra 1/12, Mission Impossible 8/12, Muppets Christmas Carol 22/12, Indiana Jones 5/01 and Pocket Choral Society 20/01.

167/23 Correspondence

To consider the responses to the following correspondence previously circulated:

FROM	SUBJECT
CALC	Updates
NALC	Events and Newsletters
MHDC	October Malvern Hills Business e-Bulletin
Malvern Hills AONB	Annual Review 2022/23 & funding request
MHDC	Full register of electors
Malvern Hills Trust	4 Cs meeting 29 November
West Mercia Police	Town and Parish Council Survey Results
MHDC	School Uniform Bank Funding
MHDC	Warm and Welcoming Wellbeing Grants
WCC	Road Closure Drake Street
MHDC	November Malvern Hills Business e-Bulletin
Clerk	ACV application for Pheasant Inn
Elan City	Speed Indicating Devices

168/23 Finance

i. To consider donation to AONB: A donation of £300 was agreed.

ii. To consider payment of invoices presented:

The following payment was made from the **Funding Account** between meetings and was ratified:

From/Due To	Date	Amount	Details
Early Birds Music	10/11	£500.00	Ric & Vo Gig

The following payment was made from the **Neighbourhood Plan Account** between meetings and was ratified:

From/Due To	Date	Amount	Details
Peter Hamilton	17/10	£1,156.00	Consultancy Fees

The following payment was approved from the **Funding Account**:

From/Due To	Date	Amount	Details
St James Church	11/11	£50.00	Hire Charge

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	17/10	£128.00	Lengthman Duties (October)
Broadleaf Tree Care	15/10	£480.00	Grass Cutting
Hanley Castle High School	07/11	£75.00	Spitalfields Pitch Maintenance
Steve Maund	04/11	£570.00	Grass Cutting
Royal British Legion	-	£40.00	Poppy Wreath
E Hardman	27/11	£150.00	Handyman (£150 Gross - tax coding 1251L)
(i) D Sharp	27/11	£670.40	Clerk's Fee (40 hrs @ SCP 17. £598.00 Gross + £240 Apr-Sep)
	TOTAL	£2,113.40	

(l) – New pay scales for the Clerk in line with NALC guidance was noted and approved.

Accounts Summary

Reserves Lloyds B/F	£2,997.84	
Interest	£2.31	£3,000.15
Saver Account	£30,272.56	
Interest	£90.71	£30,363.27
Fête Account	£1,702.13	£1,702.13
Buildings Account	£6.47	£6.47
Neighbourhood Plan Ac.	£4,046.00	
Peter Hamilton	-£1,156.00	£2,890.00
Funding Account	£1,913.95	
Event Cost	-£500.00	
Event Hire	-£50.00	
Event Income	£535.68	£1,899.63
Total C/F		£39,861.65

Main Account B/F	£45,070.11
WCC Lengthman Scheme	£256.00
	£256.00
Cemetery Fee	£80.00
	£280.00
November Payments	-£2,113.40
Main Account C/F	£43,828.71

169/23 Any other matters for report or for future consideration

To consider the exclusion of the public and press in the public interest for consideration of the purchase of land: This was agreed and public and press left the meeting. The purchase of land off Drake Street was approved, subject to acceptable costings and grant funding for improvements to the PRow that this land was adjacent to and would allow for its widening.

It was agreed to look at how the agendas for Parish Council meetings could be shortened.

170/23 Date of the next meeting

The next Parish Council Meeting would take place on Monday 18th December 2023 at 7.30pm in Welland Village Hall.

There being no further business the meeting closed at 9:55 pm