

2017/14

LITTLE COMBERTON PARISH COUNCIL

Minutes from a meeting of the Parish Council, held on Tuesday July 4th 2017 at 7pm.

ELECTION OF VICE CHAIR

- Cllr Gough advised she was happy to be Vice – Chair, proposed Cllr Rabbette, seconded Cllr Morris

PRESENT – Chairman C Rabbette, Cllrs J Edwards, J Gough, P Morris and N Stephens, District Councillor G Mackison, footpath warden P Gough and 1 member of the public

APOLOGIES – Cllrs S Britten and S Kottler and County Cllr A Hardman

PARISHIONERS QUESTIONS – None

1. **DECLARATIONS OF INTEREST** – None were declared

2. **MINUTES** from the previous meeting were approved and signed

3. **PROGRESS REPORTS**

a) Highway Matters

- Speeding / Speed Data – Options with regard speeding issues to be discussed on 12th July, in a meeting with the Chairman, Cllrs Morris and Gough and representative from County Council.
- Pool Close – Nothing further to report – hopefully progress will be made during next weeks discussion with CC
- Verge outside the church – To be discussed at meeting with CC on 12th July

b) Footpaths/Rights of Way

- Following recent tree works in Manor Lane, a large number of saplings had taken root – these had now been sprayed, and the clerk had spoken with the adjacent landowner, requesting that he keeps on top of them, before they become too much to manage

c) Lengthsman – Nothing to report

d) Planning:

- 17/01168 – The Haven, Wick Road – replacement conservatory with garden room – to be discussed at a planning meeting on Wednesday morning, 12th July at 10am. Cllrs Rabbette, Morris and Gough to attend with the clerk. Mr Britten applicant gave some background regarding the process with Wychavon District Council, and the confusion over the AONB area.

e) BHCG – A representative is still required. It was suggested if no volunteer could be found to take on the role as the representative, each Cllr could possibly attend one meeting. The clerk was asked to obtain a copy of the last minutes

f) Ditches/ Water Courses

- Mary Brook Bank - the landowner was aware of the problem with the wall giving way into the brook and the situation is being monitored.

g) Village Website – The clerk had been having difficulties uploading PDF documents. The chair and clerk would get together to try and resolve.

2017/15

h) New Homes Bonus - £2721 available

i) Phone Kiosk – A draft agreement had been received from BT and clarity had been sought on a couple of points. The parish council agreed that the clerk sign the agreement and return to BT, with a copy of the email from BT to be kept with the file copy.

j) WWII Memorial – The clerk had received a quote for a plaque, from the same company that provided the Millenium Plaque for £420 + VAT and carriage. We are still waiting to hear from the stonemasons. The clerk to chase

k) Memorial Garden / Railings – A request had been made from K Lloyd for the visibility railings at the Memorial Garden to be painted. It was suggested that the parish council purchase the paint if Mr Lloyd was happy to do the painting. Mowing – K Lloyd had said he will be finishing the mowing etc at the end of the year.

4. DISTRICT COUNCILLOR REPORT – Copy attached

5. COUNTY COUNCILLOR REPORT- None

6. FINANCE –

a) Payments for approval / made since last meeting – approved. It was also approved that the clerk be paid for August as there is no parish council meeting and most Cllrs could be away on holidays.

L Yapp	589	258.90
LCVHT	590	12.00
B Arrowsmith	591	120.00
L Yapp	592	12.00

b) Financial Regulations / Policies – The chair and Cllr Gough had read through these in detail and some minor amendments were made. It was agreed that we adopt a Grievance Procedure and that the Health and Safety Procedure should include some provision for any person who undertakes work for the parish council i.e. litter picking. Cllr Gough agreed to look at the risk assessment element and the clerk to organise the Grievance procedure. All other policies were approved.

c) Internal Audit – no areas of concern reported other than £15 VAT missed off the recent VAT Claim form. This to be added next time

7. MATTERS FOR FUTURE AGENDAS / DISCUSSION:

- The clerk had been advised that there had been one reported crime in Little Comberton – damage to the church wall, but the police had considered that this could be just down to wear and tear.

8. DATE OF NEXT MEETINGS: 5th September / 3rd October / 7th November and 9th January