

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
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Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

Thursday 5th September 2019 at 7pm

Present: Cllrs T. Betteridge (Chair), P. Jeanes, Mrs A. Jeanes, D. Saunders and Mrs P. Stone

Also present: J. Adams, Clerk; County and District Cllr L. Tucker; 28 members of the public

- 1. Apologies:** Apologies had been received from Cllr S. Vaughan.
- 2. Declarations of Interest:** There were none.

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

- 3. Minutes:** It was agreed that the minutes of the Parish Council meeting of the 11th July 2019 were a true and accurate record.
- 4. District and County Councillors reports:** Cllr Tucker encouraged the Parish Council to respond to the WCC passenger transport survey.
- 5. Parish Councillors reports:** Cllr P. Jeanes would acquire three quotes for replacement defibrillator batteries. The resurrection of an application for the pub to be listed as a Community Asset was suggested.
- 6. Progress reports**
 - Review of actions from previous meeting: The action points were reviewed.
 - Playing Field and mowing: Smart Cut had quoted £185 for a cut and collect on the playing field. This would be considered at budget setting time to do at the start of the season and prior to Field Day. It was confirmed that the council's insurance would cover volunteers carrying out mowing for the council, as long as reasonable precautions had been taken and a risk assessment carried out.
 - Play area:
 - The fencing repair was in progress although the gate was delayed.
 - The annual play inspection had been done – the report was awaited.
 - Flood / Drainage: Nothing to report.
 - Footpaths: Parts of the perimeter path had some grass growing across from the sides – Cllr P. Jeanes would go and look.
 - Village Hall: The Village Hall chairman would be contacted to see if anyone could attend the Wychavon committee meeting.
 - Neighbourhood Watch: An update would be put in the newsletter.
 - Landfill Site: Nothing to report.
 - Lengthsman: Nothing to report.
 - Newsletter: for the next issue:
 - that the council would be putting current planning applications on the village notice board
 - an invitation for anyone not on the email mailing list to join it
 - Report from NHB /S106 Group: Cllr Saunders would attend the meeting of the Wychavon committee.
 - Report from the Village Event Group (VEG): Reported at item 9.

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- m) PACT: A meeting with the local police team would be arranged so residents could put forward their concerns over anti-social behaviour in the village.

7. Planning

a) To discuss and comment on any current planning applications

19/01043/FUL	The Willows, Bridge Street, Lower Moor, WR10 2PL	Proposed new dwelling
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The council members had discussed the application for The Willows between meetings and had had no objection.

19/01646/CU	Duffledown Farm, Wyre Piddle Bypass, Upper Moor, Pershore, WR10 2JR	Proposed siting of 16 Mobile homes for residential use
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The council resolved to object to the application for Duffledown Farm on the grounds that the village settlement was becoming dominated by caravans. In addition, the amount of pitches was in excess of the number recommended for traveller sites. The proposed settlement was also in open countryside.

19/01783/FUL	The Springs, Salters Lane, Lower Moor, Pershore, WR10 2PD	Proposed siting of 22 additional lodge style caravans within the existing confines of The Springs Holiday Park, together with landscape planting.
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The council resolved to object to the application for The Springs on the grounds that the proposed units would be in close proximity to houses in Bridge Street; that there would be an unacceptable increase in traffic up Salters Lane; that the sewage plant was already at capacity; that there was local objection to further caravan units in the village.

b) Wychavon District Council Decisions: There were none.

c) To note or discuss Planning Correspondence, Information and Issues: There were none.

8. To consider granting a dispensation until the next ordinary election for Cllrs A. Jeanes and P. Jeanes: This item was deferred.

9. To discuss arrangements for the bonfire: Cllr Saunders reported that the bonfire would be going ahead on the 2nd November. Plans were on track. It was confirmed that the person responsible for lighting the fireworks had been trained by the Fire Service. There were concerns whether the pub would be able to provide food that evening.

10. To discuss refresher defibrillator training and personnel to carry out the regular inspection: Cllr Betteridge agreed to carry out the regular inspections on the defib in addition to Cllr P. Jeanes. The previous trainer had agreed to carry out the refresher training sessions and the community would be informed of the sessions via the newsletter.

11. Finance

a) To report on the financial situation of the Parish Council and to approve cheques for payment: It was resolved to approve the cheques for payment. Cllr Betteridge reported that the new Barclays accounts

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had been abandoned as the dual authorisation had consistently failed to work. The council had set up online banking with the existing Lloyds accounts as dual authorisation had since been brought in. The Lloyds accounts would be proven and then the Barclays accounts closed. There was a brief discussion on the possibility of purchasing accounting software which would speed up the reporting that was necessary. This would be investigated and put on a future agenda.

Income since last report

Date	Received from	Details	Total £
	WCC	L/man reimb Jan/Feb /Mar 2019	417.67
18/06/2019	Wychavon District Council	Section 106 Grant	19,652.47
10/06/2019	Lloyds Bank	Bank Interest	0.44

Cheques for approval

Date	Payee	Detail	£ inc VAT
25/06/2019	Worcestershire CALC	Training Cllrs Vaughan and Stone	60.00
30/06/2019	HMRC	PAYE Q1 2019/20	249.00
31/05/2019	Smartcut	Cuts on playing field x2	300.00
31/06/2019	Smartcut	Grasscutting - June 2019	630.05
31/07/2019	Smartcut	Grasscutting - July 2019	299.11
17/07/2019	X2 Connect	Phone box paint etc	185.32
31/07/2019	J. Adams	Salary July '19	256.59
31/07/2019	J. Adams	Phone/computer July '19	17.50
09/07/2019	Wychavon DC	Election costs	50.00
23/08/2019	DKE Audit Services	Internal Audit fee 2018/19	150.00
29/08/2019	S. Vaughan	Extension leads x2 for Field Day	86.00
31/08/2019	J. Adams	Salary August '19	256.59
31/08/2019	J. Adams	Phone/computer Aug '19	17.50
31/08/2019	Shaun Strange	Open spaces work	90.00

Current account
A/c 01865441

Balance as at 01/07/19 24,064.58

Savings account
A/c 07578509

Balance as at 01/07/19 10,031.32
(£10,000 Flood Alleviation)

Total cash assets 34,095.90

b) **To discuss the internal auditor's report:** This item was deferred.

12. Correspondence for Information: The following correspondence had been received and circulated:

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- An email with details of "Do Not Knock" stickers for households
- Notice of a broadband event run by the county council
- Upcoming councillor training dates
- Notice of the Parish Conference on the 17th October
- Notice of a Neighbourhood Watch event on the 25th September

13. Clerk's report: The hiring football team had been in touch and had asked if they could mark out a mini pitch on the field for their younger players; the council had no objection to this. Cllr P. Jeanes agreed to arrange a bucket of soil as the moles had staged a reappearance on the pitch. Some additional information had been requested by the external auditor.

14. Summary of Councillors' agreed actions: The Clerk would circulate the list round in due course.

15. Date of next meeting and items for next agenda: The next meeting would take place on Thursday 3rd October. Items for the next meeting would be: the deferred items; accounting software; uses of the phone box; the final Field Day report.

The meeting was closed at 9.55pm.

Public Questions

Residents attended the meeting to put forward their objections to the planning applications for Duffledown Farm and The Springs. Regarding Duffledown Farm, an application for 16 residential caravans had been received. There were already many caravan sites in the village and from these had sprung some unruly behaviour from some of the younger occupants, with incidents sustained over several days. Villagers reported door-knocking late at night at residential houses, including the houses of elderly members of the community. There had been clear attempts to damage the new play equipment with knives. One household had suffered broken windows from an air rifle. If tackled, the perpetrators were threatening and used foul language. Some residents were reluctant to report incidents for fear of reprisals.

Cllr Betteridge urged villagers to report every incident via 101 and the council decided to approach the local police team to set up a meeting at which residents could voice their concerns.

Residents voiced their opposition to the application at The Springs: There were already a great many caravans in the locality and the sewage pumping station was stretched as it was, requiring multiple tankers each day to carry away waste.

Residents noted that there was little information on new planning applications in the village. It was suggested that these be put up on the village notice board.

Residents reported the smell from the ditch on the main road; Cllr Betteridge asked that this be reported to the Environment Agency every time that people noticed it. How to do this would be detailed in the next newsletter.