**DRAFT MINUTES OF ORDINARY PARISH COUNCIL MEETING**

**Held at St. Bartholomew’s Church, Naunton Beauchamp**

**Monday, March 4th 2019 at 7:30pm**

**Present :** Cllr A. Howarth (Chair) Cllr D. Hudson

Cllr N. Roberson

**In attendance**: District Councillor L. Robinson

Clerk 0 members of public

There were no public questions.

1. **Apologies –** Cllr Rowe, Cllr Butler and also County Councillor Adams – due to work commitments.
2. **Declarations of Interest** – none recorded
3. **To approve the minutes** for January 7th 2019, approved and signed by Chairman.
4. **To consider any grants for dispensation** – none requested
5. **Progress Reports for Information**
   1. **CLERKS REPORT**

**All actions from previous minutes. General queries responded to. Clerk to remain in post. NHBS funds cleared into account. Marquee ordered and cheque issued. Delivery of marque due this week. Budget/Precept paperwork submitted to Wychavon. Water testing for Piddle Brook - followed up. Year End preparations made ready for Internal Audit. VAT refund pending**

**Finance - Payments Proposed for Approval as per Financial Summary below.**

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* 1. **Telephone Box –** Clerk reported that no update had been received from West Mercia Police.
  2. **New Homes Bonus Scheme** – funds had been received into the bank account from Wychavon DC. Clerk had issued cheque no. 100539, P18-28 for £3079.20 under delegation as this expenditure had been approved at the January meeting. Delivery of the marquee is expected w/c 4/3/2019.
  3. **Water Testing** –
     1. Clerk updated Council that no further explanation of the water testing results had been received from the contractor. Clerk had spoken directly to the laboratory but they would not furnish any further detail. Clerk has spoken to another water testing business who have offered to look at the Certificate of Analysis and, if able, will give their advice/opinion. It was agreed that the cheque 100535 (raised at the November meeting) for £320.09 should not be issued unless the contractor fulfills the task undertaken. **Action: Clerk to liaise further, if no satisfaction Clerk will advise the contractor that no payment will be made and seek alternative supplier if necessary.**
     2. Clerk advised that contact had been made with the Worcestershire Wildlife Trust in connection with their reserve. The Manager of the Naunton Beauchamp reserve is happy to liaise in relation to any future water testing etc.
     3. Clerk has been in discussion with the Clerk of Upton Snodsbury PC, who advised that they are trying to arrange a site visit to the poultry farm. **Action: Clerk to enquire whether a Councillor from Naunton Beauchamp could attend the site visit.**

1. **2019 Elections** – Clerk issued each Councillor with a Candidates Pack for their completion. Instructions relating to the deadline for nominations was given. Cllr Howarth to pass packs onto Cllr’s Butler and Rowe. **Action: Councillors to complete and deliver packs to Wychavon DC.**

1. **District & County Councillor Reports –** Cllr Robinson advised that Wychavon DC will not be increasing their part of the Council Tax for the coming year. An extra £70 per household will be added for County Council, Fire, etc. Cllr Robinson advised that Worcester Six has signed a contract with Kohler Mira for a distribution and office facility. Wychavon has been voted best place in the West Midlands to live, and is listed in the Top 20 places within the County. Cllr Robinson went on to describe some new promises within the region – working to reduce crime, tackling social mobility, cycling routes, urban design development, community led transport.
2. **Parish Lengthsman -**There were no issues to report to the lengthsman.
3. **Highways**
   1. **Hunters Fold** – to be brought forward to next meeting
   2. **Parking of vehicles by church** – the parking of two vehicles on the bend by the church is causing a hazard. **Action: Cllr Howarth to speak to resident.**
   3. **Seaford Lane** – Cllr Roberson reported that repeatedly jugonauts are turning into Seaford Lane and then needing to reverse back out. A Satnav sign is needed to avoid this situation. **Action: For follow up by Cllr Adams, as reported previously.**
4. **Crime Report**
   1. Crime Report – none received.
   2. Cllr Roberson reported that animal carcasses are being dumped in Seaford Lane, also the recurring issue of youths congregating, leaving rubbish, etc. Chair reported fly-tipping on North Piddle Lane. Cllr Robinson advised that if residents are able to provide registration numbers this assists. **Action: Clerk to report incidents.**
5. **Planning**
   1. 19/00137/LB – Naunton Court Farm - no objection.
6. **Finance**
7. All payments approved as per Clerks Report, see minute 5a. Cheques signed.
8. **Water Connection to Church** – dispute between local residents has been resolved, so any connection of water to the Church will need to be independently achieved.
9. **Councillors Reports and Items for Future Agenda**
   1. Chair reported that it had been brought to her attention that the cross pieces on footpath 520 are missing. The Footpath Warden has been informed and will follow up with F. Argyle.
10. **Correspondence**

None.

1. **Date of next meeting** is scheduled for the May 7th 2019. The Annual Parish Meeting will commence at 7:30pm, and the Annual Meeting of the Parish Council is scheduled for 8pm.

The meeting closed at 20:20hrs.

**SIGNED………………………………….. Chairman Date ……………………**