BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on

Monday 13th May 2019.

At the Memorial Hall, Bretforton.

PRESENT:

 Cllr R Davis Chairman

 Cllr G Collins

 Cllr K Wright

 Cllr A Grant

 Cllr T Appleby

Cllr J Cleveland Vice-Chairman

 Cllr K Carter

 Cllr Alastair Adams County Councillor

 Cllr Aaron Powell District Councillor

APOLOGIES:

 Cllr N Smith

OPEN FORUM:

West Mercia Police attended to provide an update on Policing and staff within Evesham and surrounding areas. The matter of continued drug dealing within Bretforton as well as other villages was raised, the best way to report these incidents is via Crimestoppers. Clerk asked if local whatsapp groups is encouraged but this is not preferred. Possible suggestion of local CCTV could be considered.

**ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Parish Clerk took the Chair and invited nominations for:

**Chairman :** Cllr Davis was nominated by Cllr Collins, seconded by Cllr Cleveland.

Cllr Davis was elected Chairman and took the Chair.

**Vice-Chairman :** Cllr Cleveland was nominated by Cllr Wright, seconded by Cllr Carter.

All in favour.

**Declaration of Acceptance of Office forms** were signed by Cllr Davis, Chairman and Cllr

Cleveland, Vice-Chairman will sign at next meeting.

**DELEGATION OF POWERS :**

 **Planning – Delegation to Clerk**

The Council as statutory consultee, delegates all decisions arising under development control consultations with the Chairman and Vice Chairman. The Clerk will arrange for relevant papers to be circulated to the named Cllrs who should return the Council’s responses within the prescribed consultation period.

Decisions made under this Delegation will be reported to and minuted at the next Council meeting.

Under this Delegation, and in particular with regard to controversial major development proposals, the Clerk in consultation with the Chairman, may decide that a Parish Council and/or Extra-Ordinary meeting be called to consider the matter or that the matter be referred to the next Parish Council Meeting, whichever is applicable.

Proposed by Cllr Wright, Seconded by Cllr Grant.

**Burial Grounds – Memorial Headstones**

The Council delegate the approval of memorials and additional inscriptions to the Clerk. Under this Delegation any request, which is considered to be unusual and requires further consultation will be referred to the next Council meeting.

Proposed by Cllr Collins, Seconded by Cllr Cleveland.

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 **Urgent Decisions of the Council**

Urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council. Under this delegation, where appropriate the Clerk may decide that an Extra-Ordinary meeting of the Council be called to deal with this urgent matter.

Proposed by Cllr Wright, Seconded by Cllr Grant.

**CALC REPRESENTATIVES**

It was agreed that this role would be disbanded as the way in which CALC communicate has

changed thus not requiring councillors attendance.

PARISH COUNCIL MEETING

County Council:

See report which is displayed, when supplied, on school noticeboard and at [www.worcestershire.gov.uk/myparish](http://www.worcestershire.gov.uk/myparish).

District Council:

Cllr Aaron Powell attended and introduced himself as new District Councillor for Bretforton and Offenham. He will be involved in Overview and Scrutiny and on Rural Advisory Panel at Wychavon.

MINUTES:

Minutes of the Meeting held on 8th April 2019 were circulated. Proposed by Cllr Wright. Seconded by Cllr Collins. All in favour to accept the minutes.

OPEN FORUM ITEMS:

DECLARATION OF INTEREST:

1. Councillors are reminded of the need to update their register of interests.
2. To declare any personal interests in items on the agenda and their nature.
3. To declare any prejudicial interests in items on the agenda and their (Councillor

 Councillors with pecuniary interests must leave the room for the relevant item(s)).

**All councillors signed Declaration of Acceptance of Office forms, witnessed by clerk and were reminded to fulfil obligation to return elections expenses return and pecuniary interest return within the required timescale.**

REPORTS FOR INFORMATION.

**Clerk;**

* Clerk requested a replacement laptop as device keeps shutting down. Cllr Grant proposed a budget of £500, seconded by Cllr Wright with a unanimous vote in favour.
* Clerk advised that J Johnson was to be removed as bank signatory with immediate effect and that Cllrs Collins, Curry and Appleby would be added as soon as possible.
* Clerk had received an email from Cllr Adams requesting consideration be given to donating £500 towards a speed gun for the villages although there is no guarantee that it would be used in villages solely. Concerns were also raised about the amount of donations made by Mr Campion to other causes when this should be paramount. It was unanimously agreed to not support a donation at this time.
* Standing Orders and Financial Regulations were re-confirmed as a full review was undertaken in May 2018, all in favour.

Chairman;

* ACV for Bretforton Social Club will be considered in June 2019 due to European Elections taking place.

**FINANCE:**

**Bank Account Reconciled Statement**

 **Lloyds Bank Current Account** **01875579** **30-93-11**

 Statement Number 25

 Statement Opening Balance £7,525.89 Opening Date 01/04/19

 Statement Closing Balance £11,735.69 Closing Date 02/05/19

 True/ Cashbook Closing £11,735.69

 Balance

 Date Cheque/ Ref. Supplier/ Customer Debit (£) Credit (£) Balance (£)

 01/04/19 BACS190401BSC Bretforton Sports Club 0.00 67.00 7,592.89

 03/04/19 002254 Kim Carter 80.00 0.00 7,512.89

 03/04/19 BACS190408AE Andrea Evans 13.59 0.00 7,499.30

 08/04/19 BACS190408AE Andrea Evans 696.60 0.00 6,802.70

 08/04/19 Transfer 18,701.16 19,201.16 7,302.70

 09/04/19 BACS190408AE Andrea Evans 7.99 0.00 7,294.71

 12/04/19 002267 Maurice Parkinson 372.00 0.00 6,922.71

 12/04/19 002268 Maurice Parkinson 48.00 0.00 6,874.71

 12/04/19 d/d190401WDC Wychavon DC 48.00 0.00 6,826.71

 15/04/19 HMRC 0.00 1,977.32 8,804.03

 15/04/19 002263 Terry Miles 200.00 0.00 8,604.03

 15/04/19 002266 HMRC 128.00 0.00 8,476.03

 16/04/19 002262 Ancient Oaks 432.00 0.00 8,044.03

 16/04/19 002265 Smartcut Ltd 492.00 0.00 7,552.03

 17/04/19 002258 Wychavon DC 445.50 0.00 7,106.53

 17/04/19 002264 Wychavon DC 557.22 0.00 6,549.31

 17/04/19 002269 Getmapping 36.00 0.00 6,513.31

 18/04/19 002270 John Hicks 151.20 0.00 6,362.11

 23/04/19 D/D290425NP Npower 1,279.01 0.00 5,083.10

 24/04/19 002260 Phil Moxon 70.00 0.00 5,013.10

 25/04/19 BACS190425VF Vinyl Fencing 172.80 0.00 4,840.30

 25/04/19 D/D190424NP Npower 6.52 0.00 4,833.78

 29/04/19 BACS190429WDC Wychavon DC 0.00 17,001.00 21,834.78

 30/04/19 002261 Lynette Williams 99.09 0.00 21,735.69

 01/05/19 Transfer 10,000.00 0.00 11,735.69

**Bretforton Parish Council**

Expenditure transactions - payments approval list **Start of year 01/04/19**

 **Tn no** **Cheque** **Gross** **Heading** **Invoice** **Details Cheque**

 **date**

 27 002271 £70.00 21100 13/05/19 Phil Moxon - Defib & Play area £70.00

 28 002272 £773.80 20400 13/05/19 Worcs CALC – Membership £773.80

 30 002274 £588.00 20100/2 13/05/19 Smartcut Ltd - grass cutting £588.00

 32 002275 £445.00 20500 13/05/19 Andy Tyrrell - blue bricks £445.00

 33 002276 £540.00 20100/1 13/05/19 Maurice Parkinson – Mowing £702.00

 34 002276 £162.00 20100/2 13/05/19 Maurice Parkinson – Mowing £702.00

 35 002277 £117.60 21300 13/05/19 Maurice Parkinson – Lengthsman £117.60

 37 002279 £168.00 20200 13/05/19 Eon UK Ltd - Street Light Repair £168.00

 36 002278 £70.00 21200 15/05/19 Lynette Williams - BG gardening £70.00

 £1,397.36 Confidential

**Total** £3,507.16

1. Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Collins. Seconded by Cllr Wright. All in favour.

**ITEMS FOR DISCUSSION.**

1. **Car parking on greens**- 1 quote has been received to date, it was agreed to request a further quote from Steve Underhill and chase the others. 1 resident has contacted PC requesting trees instead of posts, however, this area would require posts to prevent parking.
2. **Memorial Hall-**i. Confirmation has been received that missing petty cash cannot be found but that the sum will be repaid. Check with Cllr Curry if healthcheck has been carried out and findings if so. The PC can then decide on what would be involved in any management role in the hall.

 ii. Hall re-modelling-Cllr Davis has drawn up a plan of possible

 improvements to making the hall more user friendly. He will put together a spec for next

 meeting where all the information can be considered. Certain areas were identified that

 would require a health and safety assessment and rectification but it is unclear whether

 this forms part of the healthcheck. These ideas would be in the absence of any re-location

 of the hall owing to no land currently available.

1. **Land committee-** No update received at this time.
2. **Dog poo-** A number of residents have expressed concern regarding yet more issues with dog poo despite the measures that the PC have put in place and action taken. Clerk suggested looking for a volunteer to put out and re-fill dog poo bags around the village at hotspot areas such as around the school and Ivy Lane. This was agreed.
3. **Site meeting at Sports Club car park**- A request has been received from sports club to meet to discuss the car park. It is believed that some potholes have been fill by a member of the club. It was agreed that the car park is in a good state of repair currently but that if required, a pile of scalpings can be put at end of car park to top up holes when needed. Cllr Davis agreed to contact the club.
4. **Neighbourhood Plan**- Clerk has researched process and possible funding which Cllr Davis took to read to be considered at next meeting.
5. **Road crossing over B4035-** Cllr Carter raised concerns over crossing on B4035, discussion took place, a request has been lodged with Cllr Adams and Worcs CC previously. Should assessment reveal that some kind of crossing is appropriate the PC would need to consider making a contribution of £100k towards costs.
6. **Annual play inspections**- All areas are upto standard but wooden equipment at Stoneford Lane requires power washing and entrances require filling and seeding at sports club play area.
7. **Collection of blue bricks-** Quote has been received from A Tyrrell for the collection of Staffordshire Victorian blue bricks following the successful re-laying of the existing bricks, the quote is too expensive. Cllrs Collins and Grant agreed to hire a van and collect the bricks, clerk will purchase from ebay when the van is booked and a date for collection secured. Bricks will be stored in village store.

**Wychavon District Council.**

**Worcestershire County Council.**

**CALC – Course details advised.**

**PLANNING – APPLICATIONS:**

 **Parish Council comments recorded on Planning Portal.**

 **Applications for Consideration:**

**APPROVAL:**

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**APPEAL**:

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**W/19/00470/CLPU- Millington House, 30 Weston Road, Bretforton.**

Application for lawful development certificate for proposed single storey rea extension.

* **OTHER ITEMS**
* **ENFORCEMENT-**

**CORRESPONDENCE For Information.**

**Publications**

Clerk & Councils Direct

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**Meeting closed at 9.15pm.**

**Date of the next meeting; 10th June 2019.**

Signed: ……………………………. Date: ……………………………