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NORTH CLAINES PARISH COUNCIL (NCPC)

**MINUTES OF MEETING HELD AT**

FERNHILL HEATH BAPTIST CHURCH

On Monday 5th September 2016 at 7.30 pm

**PRESENT:** Cllr M Sainsbury (MS) **Chairman**

 Cllr A McManus (AMM) **Vice Chairman**

 Cllr J Carter (JC)

 Cllr B Hollis (BH)

 Cllr S J Routledge (SJR)

 Cllr K Savage (KS)

 District Cllr L Duffy (LD)

#### To receive apologies for absence and to approve reasons for absence.

 There were apologies received and accepted from Cllr M Drinkwater (Personal) Cllr M Farmer (Personal) Cllr P Maybury (Personal)Cllr P Philips (Personal) County and District Cllr A Miller (Personal)

**2. Declarations of Interest**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature. There was an interest declared by Cllr KS in agenda item 11.1 re a payment to Ventutec.

c) To declare any Other Disclosable Interests in items on the agenda and their nature. There were no interests declared.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. No requests were submitted.

Councillors who declared an interest left the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

**3. To consider the approval of the minutes from the last Parish Council Meetings that were held on Monday 4 July and 13 July 2016.**

The minutes were approved and signed as a correct record of the meeting.

The meeting was closed for **public question time** (PQT) and opened again after.

Public question time does not form part of the meeting and is therefore not minuted. Notes from PQT are attached to the minutes as an aide memoire where relevant.

#### Progress reports from the previous minutes and any matters arising for information

 5.1 SJR contacted the playground providers and rectified the problem with the swing seat.

 AMM forwarded details of the vandalism on the Brum to the Police.

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 12.2 Dog waste bin in Bevere

 It was agreed that PM will ascertain ownership of the land in question and SJR/KS will arrange relocation of the bin if necessary thereafter. Ongoing.

**5 The Brum**

5.1 Do any Councillor have any matters to raise with regard to the Brum?

 Cllr JC noted the following;

* Dog bin in corner is broken. Clerk noted that this had been reported for repair.
* Footpath (NC 552) running through the Brum is in need of repair. Clerk to contact WCC regarding its maintenance. LD to ask AM for assistance.
* Footpath opposite the Brum on the A38 is in need of work as the grass is encroaching on it. Clerk to contact Parish maintenance for a quote to restore the path.
* The Tree that was vandalised is to be replaced by Top Cut as appropriate.

5.2 Fernhill Heath in Bloom.

 Cllr MF suggests that the Council place an advert for Davids nursery in the Parish Focus free of charge as a thankyou - after their donation of £250 to the Fernhill Heath in Bloom day.

 The Parish Council **agreed** to a one off advert in the next edition of the parish focus magazine.

 Meg Farmer is to give an update on the fun for all day at the next parish council meeting, and it was commented that it was a brilliant event as always.

**6 Highways, Footpaths and Lighting.**

6.1 Update on any highways actions from or since the last meeting.

 Lights

 No 8; Reported as not working – referred to Prismian.

 No 11; Still awaiting Prismian to mend the light at Jacobs ladder.

 No 22; reported as not working – referred to prismian.

 Bins

 New dog waste bin on the recreation ground – after theft. (access from Dilmore Lane – on the far left)

 WCC reports

 Blocked drain outside 14 Cresswell Close. (201042)

6.2 It was reported that light no 48 – Northwick Road, Bevere was overgrown and out.

 SJR to arrange for the vegetation to be cut back. Clerk to report light out to prismian.

7. Correspondence for information only.

 CPRE Countryside Voice magazine.

 SLCC Information from Society of Local Clerks re the services that they can provide.

 Calc updates to 28 August 2016.

 Fernhill Heath over 60s letter of thanks for the donation received.

 St John Baptist Church magazine.

 Worcester City Council – Draft Claines conservation area appraisal.

 Letters received expressing interest in a bus scheme to Blackpole (3)

 Police report July 2016 and September 2016

8. Planning

8.1 Planning applications for decision

W/16/01953/PN

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Oak Farm

Ombersley Road

Bevere

WR3 7RH

Vehicular access and parking.

Approved by the Parish Council

W/16/01842/PN

Upper Tapenhall House

Dilmore Lane

Fernhill Heath

WR3 7RX

Erection of bungalow and garage and new vehicular access.

This was objected to on the following grounds;

* Proximity to listed building – Upper Tapenhall House
* It was noted that there was a discrepancy between the road improvements that will be made at this junction with regard to the Taylor Wimpey development (120 houses) and the access to this proposed bungalow.

 W/16/01992/CU

 Martinbrook Farm

 Lower Town

 Claines

 Droitwich Spa

 Change of use of part of the existing pig farm to fencing contractors yard and variation of agricultural occupancy condition to include contracting, not it accordance with condition 3 which is proposed to be deleted in order to continue the vehicle repairs business.

 This application was approved with the following caveats.

* That operating hours are to be normal business hours only.
* Access is to be via Dilmore Lane and not Kennels Lane due to the speed of the vehicles and the narrow nature of Kennels Lane.

 W/16/01925/PP

 201 Droitwich Road

 Fernhill Heath

 Worcester

 WR3 7TZ

 Proposed hip roofed garaging.

 This application was approved by the parish council.

8.2.1 Planning applications refused by Wychavon.

 W/16/01191/CU Dunnetts Field, Hurst lane, Fernhill Heath.

 Change of use for the siting of a temporary agricultural workers dwelling

8.2.2 Planning applications approved by Wychavon.

 W/16/01146/PP – 2 Meadow View, Okeys Lane, WR3 8RL – single storey extension.

 W/16/01395/PP – 3 Sundew Close, Claines WR3 7LF – replacement conservatory, new porch etc.

 W/16/01144/PP – 44 Dilmore Lane, Fernhill Heath, WR3 7TF – two storey side extension and loft conversion.

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 W/16/01251/LB – Upper Tapenhill House, Dilmore Lane WR3 7RX – single storey extension and internal alterations.

 W/16/00727/PN – Land at Northwick Road, Bevere – erection of 2 dwellings.

 The Council noted with regard to the planning application 16/00727/PN their disappointment that Wychavon had approved this planning application despite its previously being rejected by Wychavon and this decision being upheld by the planning inspectorate. This planning approval removes separation from Bevere and Worcester and is directly opposed to the emerging neighbourhood plan. A letter will be sent to Wychavon detailing all the parish councils concerns and a reply will be urgently requested.

8.3 Neighbourhood Plan Committee

8.3.1 Update on progress of the neighbourhood plan.

 Cllr LD noted that should the Parish Council wish the Neighbourhood Plan referendum to be conducted before the suggested February 2017 date, then Mr. J. Hegarty had indicated that it could be performed in November or December 2016. Clerk is to write to Mr. Hegarty confirming that the Parish Council should like the referendum to be performed as soon as possible.

8.4 Committee for Community Facilities

 The committee have met and discussed the possibility of purchasing a building for a community facility.

 It was reported that the Working Men’s Club at the Memorial Hall in Fernhill Heath was considering a proposal to sell their allotments. The Committee agreed to fund valuations of the aforesaid hall with regard to the possibility of the Parish Council purchasing the hall and land and the committee was to look into the legal status of the hall with regard to ownership. A solicitor would be engaged to do this work if the committee deemed it necessary.

 Cllr JC agreed to see if he held any documentation on the matter, as it was understood that the hall was managed by the Parish Council at a previous date.

9 Report from District and County Councillor.

9.1 Report from Lynn Duffy District Councillor

 Wychavon is currently refreshing its corporate plan, highways maintenance is to be a prominent feature.

10. Newsletter and website

10.1 Update on the newsletter – Autumn 2016 issue.

 The deadline for this edition is to be 5 October 2016, and the newsletter should be distributed before the end of October.

10.2 Website update.

 Cllr KS and MD to update the website.

11 Finance.

11.1 Invoices for consideration and payment at the Council meeting.

 The invoices submitted for payment were approved and signed accordingly.

11.2 Money received.

 None received to date of agenda.

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**12 Parish Maintenance** **-** Items for consideration/notification.

12.1 Update on the contract for services and other parish maintenance issues.

 Cllr PM is currently away and a report will be made at the next parish council meeting.

12.2 A third councillor is to be appointed on to this committee.

 Currently the committee consists of J Carter and P Maybury.

 The Parish Council agreed to the appointment of A M McManus on this committee.

13 Do any Councillors have any items for consideration?

 A request was received with regard to planting daffodils around the Droitwich end of the village – under the sign to the base of Hindlip Drive. It was commented that there were already bulbs in this area.

 Cllr AMM noted the need to scrutinize the adherence of the Council to the relevant

 Laws. The Clerk suggested further training for the Council could be suggested.

14 Dates of the next Parish Council meetings.

 3rd October 2016 (LD sends apologies) and 7 November 2016.

The meeting was closed at 21.30.

Abbreviations

 AM – County and District Cllr A Miller

 AMM - Cllr A McManus

 BH – Bob Hollis

 Cllr – Councillor

 JC – Cllr John Carter

 KS – Cllr Kevin Savage

 LD - County and District Cllr L Duffy

 MD - Cllr Margaret Drinkwater

 MF - Cllr Meg Farmer

 MS - Cllr M Sainsbury

NCPC – North Claines Parish Council

NPC – Neighbourhood planning committee

 PM - Cllr P Maybury

 PP - Cllr P Philips

 SJR - Cllr S J Routledge

 WCC – Worcestershire County Council

 WDC – Wychavon District Council

Notes from Public Question Time

* Request from resident in Station Road, that the VAS be moved to Station Road by Chestnut Close. Also to change to 35mph if possible and record number of speeding cars in a week.
* Request from resident in Station Road, that respect the residents 30mph signs be used. Dst Cllr LD to find information from WCC.
* Resident noted that people are parking on the white zig zags outside Kasch shop. Advised to contact police via non urgent police line.
* Request for the grass to be cut around the planter on Hurst lane.
* Re planning application 16/01842. It was noted that there was a discrepancy between the road improvements that will be made at this junction with regard to the Taylor Wimpey development (120 houses) and the access to this proposed bungalow.