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NORTH CLAINES PARISH COUNCIL (NCPC)

**MINUTES OF THE MEETING HELD AT**

FERNHILL HEATH BAPTIST CHURCH

On Monday January 8th 2017 at 7.30 pm

**PRESENT:** **Acting** **Chairman** Cllr A McManus (AMM)

 Cllr J Carter (JC)

 Cllr B Hollis (BH)

 Cllr P Maybury (PM)

 Cllr P Philips (PP)

 County Cllr A Miller (AM)

 District Cllr L. Duffy (LD)

#### To appoint a chairman after the resignation of Mark Sainsbury.

 It was agreed that AMM should serve as acting Chairman and that the election of a new Chairman would be undertaken at the February meeting when more Councillors were present.

1.1 To discuss the matter of co-option as approved by Wychavon DC.

 It was noted that Wychavon had given its consent for a co-option to take place and it was agreed this would go ahead at the February meeting of the Parish Council.

1.2 Cllr S Routledge has also resigned from the Council and the vacancy will be advertised accordingly after approval from Wychavon.

 It was agreed that subject to approval from Wychavon, this vacancy would also be advertised for co-option in February.

#### To receive apologies for absence and to approve reasons for absence.

 Apologies were received and accepted from Cllr K Savage (KS) Cllr M Farmer (MF) and Cllr M Drinkwater (MD)

1. **Declarations of Interest**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

There were no declarations of interest received.

1. **To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday December 4th 2017.**

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The minutes were approved and signed as an accurate record of the meeting on December 4th 2017.

#### Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda)

Drains on Hurst Lane have been reported and cleaned.

 JC is to speak to the householders with regard to the fencing at the back of their properties that back on to the Brum.

1. **The Brum**

6.1 Opportunity for Councillors to raise matters with regard to the Brum and

 report on actions from the previous minutes.

6.2 Update from Cllr M Farmer on the Christmas event.

 Meg sent apologies for the meeting, and it was noted that this was a very popular event with a lot of attendees to see Santa!

**7 Highways, Footpaths and Lighting.**

7.1 Update on any highways actions from or since the last meeting.

 **Highways;**

 Roads in the Lower Town area.

 AM noted that he had taken the Highways engineer around Lower Town Road and that the water pipe was broken at that time.

 AM noted that the culvert near Kennels Lane had been repaired.

 AM noted that the roads in the area are due to be resurfaced, the date was awaited but would not be during the “wet” months of the year.

 Pinch point Danes Green/Dilmore Lane

 Adrian Tuck (Highways) had been and measured this point in the road and it was duly noted that this is 5.04m and not 5.40m as required. AT has written to Taylor Wimpey about this and they note that the road will be widened when the footpath is amended to the required width. This is currently subject to an ownership dispute.

 Traffic Lights in Hurst Lane are still outstanding and the Parish Council asked Cllr AM to obtain a statement from WCC/Wychavon as to the progress and estimated date of works on this.

 A grit bin – by Windmill Cottages that had been destroyed by an RTA has been marked as not required by Highways and is to be removed. Residents had noted that the road at this point is very steep and they relied on the grit bin over winter. Cty Cllr AM noted that he would ask WCC to replace the grit bin and maintain accordingly.

 **Lighting;**

 5 lights on the Brum recreation ground.

 3 of these lights are now working and the other 2 need replacement lanterns. A suggested replacement lantern was approved and will be ordered and fitted as per the quotation from Prysmian of £320.50 per lantern. There is a two month lead time to replace these lanterns.

 **Footpaths;**

The ongoing issue with regard to the closure of the footpath (see letter in correspondence from E Foster) between the Working Men’s Club and Sling Lane was discussed and it was agreed to forward the details to Andy Hamilton of Cass

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 Associates to pursue further on behalf of the Parish Council. Details of the access as per householder deeds were passed to the Parish Council.

7.2 Opportunity for Councillors to raise any matters with regard to highways, footpaths or lighting.

 Nothing further was reported.

8. Correspondence for information only.

 WychavonCommunity Grants Scheme information

Calc updates for December 2017

Wychavon Documents re the vacancy and subsequent co option approval

Wychavon reply from G Williams re the Shire Development

Clerks and Council direct January 2018 edition

Eric Foster writes with regard to the closure of the footpath from Fernhill Heath to Sling Lane

Christmas cards from Topcut, DRVS and N Huddlestone

Pensions regulator notes that the minimum pension contributions are increasing from April 2018

9. Planning

9.1 Neighbourhood Plan Committee

 Planning subcommittees were set up at the last meeting, but need to be rediscussed at the March NPC meeting which is scheduled for March 2018.

9.2 Planning applications for decision

 17/02439/FUL

 Land Adjacent,

 Oak Farm

 Ombersley Road

 Bevere

 Proposed construction of one unit of live work accommodation.

 It was noted that some parts of this application were a cut and paste from an application in Holt Heath and that the area is surrounded of three sides by housing. This is incorrect and misleading as this application is in open countryside.

 The Council object to this application as the application is flawed and the dwelling is in open countryside.

 17/02454/HP

 28 Morton Road

 Fernhill Heath

 Worcester

 WR3 7UB

 Single storey extension to side/front

 No objections were received to this application.

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 17/02434/FUL

 Martinbrook Farm

 Lower Town

 Claines

 WR3 7RY

 Change of use of part of the existing pig farm to fencing contractors yard and variation of agricultural occupancy condition not in accordance with condition 3 of W/7/00501/CU.

 Variation of condition 3 of W/16/01992/CU to allow the continued use of the building by a granite workshop provider. B2 use retrospective, but not in accordance with the planning approval 17/00394/FUL for the removal of condition 1 relating to the agricultural occupancy condition.

 No objection is to be submitted for this application.

9.3.1 Planning application decisions by Wychavon.

9.3.2 Approval given to;

 17/02156 – Elm Cottage, 23 Station Road, WR3 7UJ.

 Two storey rear and side extension and front porch (Amendments to W/16/02997/HP)

9.33 Planning appeal

 Notification of planning appeal for 17/01659/CU conversion of milking shed to dwelling at Oak Farm, Ombersley Road, Bevere.

9.4 Other planning issues

 Bevere Fish-pass application;

 It was noted that Cty Cllr A. Miller is to discuss the Bevere Weir application with Matt Maginnis from WCC (Flood Risk and Highways Drainage Officer)

 Bevere Cottage Flooding;

 Cllr K Savage contacts the Parish Council to inform them of the flooding to Bevere Cottage and the comment that this could be as a result of the development in Bevere. Cty Cllr AM is to discuss this with Mr Maginnis as above.

10 Report from District and County Councillor.

10.1 Report from A Miller – Nothing further to report.

10.2 Report from L Duffy – Nothing further to report.

11. Newsletter and website

11.1 Update on the next newsletter.

 Cllrs KS and MD sent their apologies to the meeting. It was noted that the small newsletter as produced by M Farmer had been distributed around the Parish prior to Christmas and had been well received.

12 Finance.

12.1 Invoices for consideration and payment at the Council meeting.

 Invoices were approved as per the attached list.

12.2 Payments received

 NPower repayment of monies overpaid £654.46

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**13 Parish Maintenance**

13.1 Parish maintenance requests to consider?

 There were no further requests to consider.

14 Councillors items for consideration.

 Cllr PP noted that the road – Dark Lane was breaking up at the bottom of the hill in the dip. Clerk to report.

15 Dates of the next Parish Council meetings.

 February 5th and March 12th 2018

Abbreviations

 AM – County and District Cllr A Mille

 AMM - Cllr A McManus

 BH – Bob Hollis

 Cllr – Councillor

 JC – Cllr John Carter

 KS – Cllr Kevin Savage

 LD - County and District Cllr L Duffy

 MD - Cllr Margaret Drinkwater

 MF - Cllr Meg Farmer

 MS - Cllr M Sainsbury

NCPC – North Claines Parish Council

NPC – Neighbourhood planning committee

 PM - Cllr P Maybury

 PP - Cllr P Philips

 SJR - Cllr S J Routledge

 WCC – Worcestershire County Council

 WDC – Wychavon District Council