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NORTH CLAINES PARISH COUNCIL (NCPC)

**MINUTES OF THE MEETING HELD AT**

FERNHILL HEATH BAPTIST CHURCH

On Monday January 14th 2019 at 7.30 pm

**PRESENT:**

 Cllr M Drinkwater (MD)

 Cllr T Butler (TB)

 Cllr J Carter (JC)

 Cllr A McManus (AMM)

 Cllr B Hollis (BH)

 Cllr P Philips (PP)

 Cllr T Widdows (TW)

1. **To receive apologies for absence and to approve reasons for absence.**

 Cllr M Farmer (MF) sent her apologies for the meeting.

1. **Declarations of Interest**

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature. None received.

c) To declare any Other Disclosable Interests in items on the agenda and their nature. None received.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the North Claines Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence. There were no declarations received.

1. **To consider the approval of the minutes from the Parish Council Meeting that was held on Monday 3rd December 2018.**

The minutes were signed as an accurate record of the meeting.

**Meeting Adjourned for public question time**

See notes added to the minutes

#### Progress reports from the previous minutes and any matters arising for information (if not considered elsewhere on the agenda)

6.2 Fortis Living.

 MF met with a representative of Fortis living and it was noted that the ad hoc fences around the Brum Recreation Ground would/have been repaired.

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5.2 Exercise equipment

 This suggested equipment had been advertised in the newsletter and feedback would be awaited.

6.2 Bevere street lamp

 Request to replace light in Bevere for one more suitable for conservation area – quote received from Prysmian – Around £1500.

 The Parish Council noted that new lights reduced light pollution and a lantern type style would not be in keeping with this.

 The Parish Council agreed that they would not fund this new light but if residents wish to fund this project then the council would facilitate the works being carried out.

8.1.3 SWDP - issues and options consultation from Pete the Planner.

 Peter Hamilton submitted the reply from NCPC re consultation and was currently considering the Green Belt option on behalf of NCPC.

1. **The Brum**

 Opportunity for Councillors to raise matters with regard to the Brum and

 report on actions from the previous minutes.

5.1 Christmas on the Brum – this was a very successful event, that was moved to the Memorial Ground due to the rain, a grotto was provided by Sheds R Us free of charge and was decorated with a fireplace, lights and Christmas tree – for around 80 children to visit Father Christmas.

 £537.15 was donated to Severn Freewheelers from funds raised on the day.

 The Parish Council extended their thanks to Meg Farmer and her team for all their hard work.

5.2 To consider quotes for the replacement fence on the A38 side of the Brum. Clerk brought quotes to the meeting. It was noted that 5 requests for quotes were sent out and two Companies sent quotes in for consideration.

 The Council agreed to accept the quote from B and L Fencing Services as their quote was comprehensive. The warranty was noted as 12 months.

 It was agreed to ask B and L to start as soon as practicable and also that they should be asked if the Scout Club could have some of the old fencing. Top Cut had agreed to deal with the road issues and will act as liaison with B and L fencing.

 The Council also noted that the loss adjuster had agreed £2000 for the mending of the fence after the accident and payment would be requested by the Clerk.

**6 Highways, Footpaths and Lighting.**

6.1 Update on any highways actions from or since the last meeting.

 There was nothing to report.

6.2 Opportunity for Councillors to raise any matters with regard to highways, footpaths or lighting.

 Nothing was raised.

7. Correspondence for information only.

* WCC – Members update
* Countryside Voice magazine
* Calc updates for November and December 2018

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8 Planning

8.1 Neighbourhood Plan Committee

 Cllr AMM noted that there would be a report at the next NCPC meeting of Peter Hamiltons analysis of the Green Belt review within the SWDP review. Peter Hamilton will also give an indication with regard to the Parish Councils view of the Green Belt going forward.

8.2 Planning applications for decision

 18/02629/HP

 2 Stoneycroft Close

 Fernhill Heath

 WR3 8AZ

 Conversion and extension of garage to create annex accommodation. Resubmission of 18/01968/HP to increase size of extension.

 The Parish Council had no objection to this proposed planning application.

 18/02587/HP

 181 Droitwich Road

 Fernhill Heath

 WR3 7TZ

 Single storey side/rear extension

 The Parish Council had no objection to this proposed planning application.

 Amended plans received for

 18/01975/FUL

 Bull Inn

 Droitwich Road

 WR3 8RS

 Amended floor plans and elevations

 The Parish Council objected to this application with regard to non-adherence to NCH3 housing mix in the NCPC neighbourhood plan. Also the proposed development is not in keeping with the current house style from policy NCD1 – development and design principle.

 A planning committee decision is requested along with a site visit.

8.3 Planning application – approved decisions by Wychavon.

 18/02382/HP Garden Cottage, Hawford house, WR3 7SQ

 18/02331/HP 4 Goodwood Close, Fernhill Heath WE3 7UZ

 18/02288/FUL Yard off, Chestnut Close, Fernhill Heath

 18/02198/HP, 3 Rosewood Close Fernhill Heath, WR3 7SH

9 Report from County Councillor.

9.1 Report from A Miller

 Sling Lane application has been passed to the next stage, AM is to press for a full housing mix with no differentiation between properties.

10. Newsletter and website

10.1 Update on the newsletter.

 The newsletter was well received. Feedback had been received from parishioners with regard to the proposed work on the Brum and suggestions for improvement.

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10.2 Update on the website.

 The Clerk and Atif were moving this project on.

11 Finance.

11.1 All invoices were considered and payment was agreed – see attached appendix.

11.2 Monies received.

 None to date of agenda.

11.3 Finance meeting.

 Monday 4th February prior to the meeting – to approve and check finances from the third quarter of the financial year (October-December 2018)

11.4 Precept has been adjusted to £95,990 which is around 1% increase.

**12 Parish Maintenance**

12.1 Are there any parish maintenance requests to consider?

 Potholes noted in vicarage lane.

**13 Co-option**

13.1There are still 2 more spaces available for co-option to North Claines Parish Council.

14 Councillors items for consideration.

* A Miller noted an event being run by Worcestershire Wildlife Trust on 31/1/19

 to look at look at open spaces, flowers and trees. Grants are available of between £2-20k to improve areas. AM will see if Topcut can be invited to the event.

* AMM noted that (re the lights on Hurst Lane/A38) he would like a meeting with the relevant bodies to discuss the proposed lights. He noted that it is critical that the traffic does not build up along the A38 in either direction.
* AM will organise a meeting with A.Tuck, AMM and BH to discuss the traffic light issue on the A38 and also the ongoing road issue.
* Antisocial behaviour has been noted near the cemetery.

15 Dates of the next Parish Council meetings.

 BH sent his apologies for February 4th 2019.

 February 4th 2019 and March 29th 2019.

Abbreviations

 AM – County and District Cllr A Miller

 AMM - Cllr A McManus

 BH – Bob Hollis

 Cllr – Councillor

 JC – Cllr John Carter

 LD - County and District Cllr L Duffy

 MD - Cllr Margaret Drinkwater

 MF - Cllr Meg Farmer

 NCPC – North Claines Parish Council

NPC – Neighbourhood planning committee

 PP - Cllr P Philips

 WCC – Worcestershire County Council

 WDC – Wychavon District Council

**Notes from Public Question Time – these notes do not form part of the meeting but are added as an aide memoire.**

Mr A Foxall from Cherry Tree Park noted that there was a “Public Open Space” on Cherry Tree Park that was maintained by the residents c/o a management committee.

This public open space had not been adopted by Wychavon in 2015 despite being offered an opportunity to do so (according to Mr Foxall)

Mr Foxall noted that he felt this situation was not in the public interest and asked the Parish Council to support him in his bid to ask Wychavon to take over the management of the space.

Cllr BH noted that Parish Councils cannot overturn decisions made by WDC but offered to look at the planning documentation available to see if further light could be shone on the subject.

**Actions from the January meeting**

5.2 Replacement fence on the A38 side of the Brum.

 B and L Fencing Services to start as soon as practicable. Top Cut had agreed to deal with the road issues and will act as liaison with B and L fencing.

8.1 Neighbourhood Plan Committee

 Cllr AMM noted that there would be a report at the next NCPC meeting of Peter Hamiltons analysis of the Green Belt review within the SWDP review. Peter Hamilton will also give an indication with regard to the Parish Councils view of the Green Belt going forward.

11.3 Finance meeting. MF MD AMM

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* AM will organise a meeting with A.Tuck, AMM and BH to discuss the traffic light issue on the A38 and also the ongoing road issue.

**Appendix -Invoices for payment**.

Paid in December

**Mrs E R Weston** Items for Christmas on the Brum **£11.25**

**Mrs M Farmer** Items for Christmas on the Brum **£36.98**

**Wychavon DC** Rent for the POS Robin Drive, Thistle Way, Tamarisk Close **£5**

To be paid

**Top Cut mowing services** Contract for December 2018 **£3040.39**

**Top Cut mowing services** Extras to contract for December 2018 **£426**

**Top Cut mowing services** Lengthsman charges for November 2018 **£90**

**Meg Farmer** Items for Christmas on the Brum **£28.12**

**Meg Farmer** Lights for the Christmas on the Brum **£31.00**

**Wychavon DC** Renewal of parking season ticket for the Clerk **£400**

**Clerk** salary for December 2018 **£1082.85**

**HMRC** Clerks NI and tax for December 2018 **£171.54**

**NEST** Clerks pension for December 2018 **£30.77**

**Andrew Dainty** DJ music for Christmas on the Brum **£75**

**Peter Hamilton** SWDP review – issues and options consultancy **£481.25**

**Wychavon DC** Annual charge to empty 2 bins on Dilmore Ave **£178.20**

**Richprint**  Focus for winter 1800 copies **£315**