

## HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,  
Tel: 01562 700479 email [hindlipmartinandsalwarpepc@yahoo.co.uk](mailto:hindlipmartinandsalwarpepc@yahoo.co.uk)  
[www.worcestershire.gov.uk/myparish](http://www.worcestershire.gov.uk/myparish)

### Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 18<sup>th</sup> January 2016 at Salwarpe Village Hall

**PRESENT:** Cllr. P. Oakley (Chairman), Cllr. B. Meddings (Deputy Chair), Cllr. M. Armitage,  
Cllr. C. Hughes, Cllr. A. Thawley, Cllr. D. Luscombe, Cllr. J. Clarke, Cllr. J. Brodrick, Cllr. A.  
Thomas, Cllr. A. Phillips, Cllr. J. Hill (7.30pm)

**IN ATTENDANCE:** E. Gallagher –Clerk  
County & District Councillor T. Miller

Police Representation – None - Written report.  
Public - None

No	Minute	Action
1.	<b>Apologies:</b> None from Parish Councillors Apologies received from County & District Councillor Duffy	
2.	<b>Code of Conduct &amp; Standing Orders</b>  a) <b>Councillors were duly reminded of the need:</b> a) To update their register of members interest with Wychavon DC. b) To declare any relevant pecuniary interest in items on the agenda and their nature. c) To declare any other disclosable interest in items on the agenda and their nature. d) Dispensation requests.  Cllr. A. Thomas declared a non-pecuniary interest for items relating to Planning Applications W/15/03136/CU, W/15/03137/LB, W/16/00150/CU - Churchfields Farm and IN/15/00693 – Offerton Farm Gallops.  Cllr. J. Brodrick declared a non- pecuniary interest in W/15/02662/PN – Hindlip Hall. Dispensation previously granted.  <b>Register of Interests:</b> Was duly updated and may be inspected by arrangement with the Clerk.	All Councillors
3.	<b>Minutes</b>  The Minutes of the Parish Council Meeting held on the 16 <sup>th</sup> November 2015 were approved and signed as a correct record.	
4.	<b>Clerk – Progress Report on actions from Minutes 16<sup>th</sup> November 2015</b>  Councillors requested that the Clerk give an update on the following items from the previous Minutes.  a) <b>Pershore Lane – Ragwort</b> It was believed that the area where ragwort was growing was within 100m of agricultural land. Cllr. J Brodrick agreed to provide the Clerk with details and a marked map in response to issues highlighted in correspondence received from Natural England.	Clerk/Cllr Brodrick

<p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p> <p>h)</p> <p>i)</p> <p>j)</p> <p>k)</p>	<p><b>Notice Boards</b> HMP Long Lartin had not made further contact regarding cost design and the provision of notice boards.</p> <p><b>Strand Lane Damaged Verges/Potholes</b> The Deputy Chair had reported the Highways damage online. This matter had been referred for inclusion in the County Council Highways programme for more substantial road repair works.</p> <p><b>Newland Lane</b> The County Councillor had made further contact with the Newland Manor developer with an instruction to comply with their undertaking to fit baffles on lighting columns. Action to deflect stray lighting from the property adjacent to Woodedge Drive was a priority. Remedial work had been agreed and was expected to be carried out imminently.</p> <p><b>Sling Lane</b> The issue of overgrowth and path surface of the right of way used by parents and children to access Hindlip School and playing fields had not been rectified. A document drafted by Robert West as part of a transport assessment described Sling Lane as being adopted for its full extent from A38. It was agreed that The District Councillor would write to the PCC to arrange a meeting and also investigate the validity of the contents of the Robert West document. The Chairman agreed to liaise with the District Councillor and follow up any action that could be taken by the Parish Council once the meeting with the PCC and District Councillor had taken place.</p> <p><b>Footpaths</b> The Clerk had contacted Parish Path Wardens and their reports indicated that the condition of stiles/gates within the Parishes appeared to be in good condition.</p> <p><b>Offerton Farm – Equine Use</b> An application for retrospective planning permission and for change of use had not yet been submitted. Cllr A. Thawley agreed to liaise with the Enforcement Officer Jane Phelps following her request for location assistance.</p> <p><b>Junction Improvements.</b> i) Martin Hussingtree Junction Scheme The District Councillor reported that the developer had been advised to contact the Parish Council as the registered land owners of the surrounding verges. ii) Copcut Rise – Land Drainage The Deputy Chair agreed to speak with the developer Wm. Davis to report a leaking pipe connection discharging water onto the highway.</p> <p><b>Salwarpe Bridge</b> Width indicator signs were being considered on the narrow village roadway. The possibility of installing bollards to protect the bridge were discussed. The District Councillor agreed to investigate movement in stonework and effect any remedial action.</p> <p><b>Illuminated Sign – Worcester Rugby Club</b> The illuminated sign was proving to be a distraction to motorists. The District Councillor agreed to investigate whether planning approval had been given for this type of signage.</p> <p><b>Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p>	<p>Pending</p> <p>Pending</p> <p>Pending/District Councillor</p> <p>Chairman/District Councillor</p> <p>Closed</p> <p>Cllr. A. Thawley</p> <p>District Councillor</p> <p>Deputy Chair</p> <p>District Councillor</p> <p>District Councillor</p> <p>Minute Retained to 2024</p>
<p>5.</p> <p>a)</p>	<p><b>Reports from County and District Councillors</b></p> <p><b>Drury Lane Traffic Signage</b> The District Councillor reported that he had re-opened discussions with the County Council regarding restrictive signs at the North end junction.</p>	<p>District Councillor</p>

<p>b) <b>Sterling Business Centre</b> All employees had been advised of the permissible traffic route when accessing and exiting the centre. It was noted that, despite best efforts, some vehicles were not adhering to the road directional signage. The Business Centre extractor fans expelled only filtered air from water based non-hazardous lacquer. The District Councillor reported that the factory operated within a clean working environment and no health and safety concerns had been noted.</p> <p>c) <b>Middleton Bank</b> The District Councillor reported that County Council Liaison Engineer, Tom Commerford had given assurance that inspection of the bank erosion would be carried out by his team.</p> <p>d) <b>Licencing Sub-Committee Hearing 6/1/2016 – Churchfields Farm</b> A licence for live music and the sale of alcohol was granted for the premises defined as Churchfields Barn. Indoor activities related to the ground and first floor of the barn and outdoor activities were defined as the courtyard adjoining the barn. Amended operating hours had been submitted which complied with the approved planning business hours. The District Councillor reported that the District Council was in the process of revising its method of advising Town and Parish Councils on submitted Licencing applications .</p> <p>e) <b>Flygrazing</b> The District Councillor had spoken with the PCC about ongoing problems with stray horse grazing on surrounding farmlands. He was advised that the onus was on the landowner to report such incidents.</p>		<p>District Councillor/CC. Liaison Engineer</p> <p>Closed</p>
<p>6. <b>Chairman Reports</b></p> <p>a) <b>Development on Land off Chawson Lane</b> An amended re-submission of a withdrawn planning application had been received for a development of up to 163 dwellings on a 12 hectare site. The Deputy Chair provided a synopsis of the revised details and traffic control proposals. Multiple inaccuracies were contained within the design and access statement and the proposed development site did not accord with Development Plan. It was noted that the S.W. Development Plan 5 year deliverable housing supply had been met. The District Councillor offered to speak with David Hammond, Wychavon Housing and Planning Manager and intended to request that a site visit be made when the application was due to be considered by the Planning Committee.</p> <p>The Deputy Chair was co-ordinating on all aspects of the planning proposal and the Chairman asked Councillors to direct any further questions about the development to her.</p> <p>Concern was expressed that the development of this site would render wider area traffic issues. The two-way traffic signals controlling traffic to a single lane would adversely impact on all traffic movements on the lane.</p> <p>Droitwich Town Council’s Planning Committee had arranged a meeting to discuss the proposal on the 18<sup>th</sup> January 2016 and residents were expected to attend.</p> <p>Application comments were due to be submitted to the Planning Case Officer by 9<sup>th</sup> February. Residents should be advised to submit comments that reflect their own views.</p> <p>b) <b>Final Approval of Budget/Precept</b> A revised precept had been prepared amounting to £13,985, a 1.99 percent increase on 2015 band D levy calculations.</p> <p>Councillor A Thawley proposed acceptance, seconded by Cllr. D. Luscombe and carried unanimously.</p>		
<p>6. <b>Deputy Chair Report</b></p>		

<p><b>a)</b></p>	<p><b>NHB Community Project.</b>  Suggestions which had been received reflecting benefits to the local communities were discussed. It was agreed that the list be published in the next issue of the Community Magazine inviting the views of parishioners on the projects received for consideration.</p> <p>Suggestions received were as follows: -</p> <ul style="list-style-type: none"> <li>(i) Improved visitors parking area in Martin Hussingtree Conservation Area fronting Martin Church.</li> <li>(ii) Tourist signage on the canal steps to Salwarpe Church/Village.</li> <li>(iii) Roadside concrete flower tubs around the parishes.</li> <li>(iv) Bus Shelter at bus layby on North side of A38 past Church Lane.</li> <li>(v) Middleton Bank to prevent soil erosion improve the embankment with shrubs &amp; trees</li> <li>(vi) Mooring/jetty facility on canal side to encourage boat users to stop and visit Salwarpe village.</li> <li>(vii) Visitors centre inside Salwarpe Church.</li> <li>(viii) Footway, Ladywood Road from Railway bridge down to Middleton Bank.</li> </ul> <p>The Deputy Chair agreed to initiate liaison with involved parties and seek details of costs. It was also agreed that County and District Councillors Duffy and Miller would be informed on the final selection of proposed projects/schemes for their support on any submitted NHB application.</p>	
<p><b>7.</b></p>	<p><b>Village Hall Committee Report</b></p> <p>Cllr. J. Hill reported that a successful entertainment evening had been held at the village hall and the committee would be considering any celebrations for the Queens 90<sup>th</sup> birthday. A request was made that the District Councillor investigate the release date of s106 monies allocated for Village Hall improvements.</p>	<p>District Councillor</p>
<p><b>8.</b></p> <p><b>a)</b></p> <p><b>b)</b></p> <p><b>c)</b></p> <p><b>d)</b></p>	<p><b>Finance</b></p> <p><b>Review of Year to date expenditure compared to budget including payments and receipts.</b>  Scrutinised and accepted as a correct record.</p> <p><b>Review of Payments and Receipts from 1<sup>st</sup> November 2015 – 6<sup>th</sup> January 2016</b>  Scrutinised and accepted as a correct record. (Appendix 1)</p> <p><b>Replacement of Parish Laptop</b>  The Parish Council's laptop had developed multiple problems incurring considerable repair costs. The purchase of a replacement laptop plus software and installation at an allocated cost of £645 supported by the Finance Committee was proposed. Cllr.D.Luscombe proposed acceptance. This was seconded by Cllr. A Phillips and unanimously carried</p> <p><b>Asset Risk Assessment</b>  A parish asset risk assessment had been carried out by Cllr. A. Phillips, accompanied by the Clerk. A copy of the risk register was circulated to all Councillors. No major events or risks had been noted. It was proposed that this assessment be performed on an annual basis. The Deputy Chair proposed a vote of thanks to Cllr. Phillips for her expertise and involvement in this exercise.</p>	<p>Cllr. A. Phillips</p>
<p><b>9.</b></p>	<p><b>Planning Consultations &amp; Enforcement (Appendices 2 – 3)</b></p> <p>Councillors discussed the Police Hindlip Hall application W/15/02662/PN with regard to increased noise and reduced visibility related to the proposed new operations centre. It</p>	

	was agreed that well drafted details had been submitted. Worcester Regulatory Services acoustic mitigation rules had been adhered to.	
<b>10.</b>	<b>Correspondence</b>  None	
<b>11.</b>	<b>Items for Future Agendas/Action</b>  <b>a) Overgrown Hedge in Salwarpe Parish (Cllr. J Hill. Salwarpe)</b> The District Councillor agreed to investigate. Clerk to send location details.  <b>b) Hindlip Lane -Overgrown Hedges and Verges. (Cllr. M. Armitage. Hindlip)</b> Hazardous conditions for pedestrians.	District Councillor/Clerk
<b>12.</b>	<b>Date of Next Meeting</b>  The date of the Annual Parish meeting followed by the Parish Council Meeting was approved as Monday 21st March 2016 at Salwarpe Village Hall to commence at 7.00pm.  An invitation has been extended to Mr Manning from Wychavon Rural Communities Programme to present details of the scheme prior to commencement of the Council meeting.	

**Community Police – West Mercia**

The latest report forwarded by PCSO Aidan Goundry was presented to the council.

There being no further business the Chairman closed the meeting at 9.50 pm.

Signed ..... Date 21<sup>st</sup> March 2016 Chairman.