**Minutes of Meeting**

| **Subject:** | | **Elmley Lovett Parish Council Meeting** | | | |
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| **Location:** | | **Cutnall Green & District Memorial Hall** | | | |
| **Date and time:** | | **Held on 12th February 2013 at 19.30 hours** | | | |
| **Present:** | | N Cutler (NC)  J Homer (JH)  A Aston (AA)  J Bache (JB)  A Barlow (AB) | Chairman  Vice Chairman | | |
|  | | A Maiden (AM) |  | | |
| **Apologies:** | | District Councillor A Miller  County Councillor M Broomfield |  | | |
| **Distribution** | | Parish Councillors  District Councillors  County Councillor  Parish notice board |  | | |
| **Date issued:** | | 3rd  March 2013 | | | |
| **Item** |  | | | **Action** |
|  | **Declarations of interests**  Mr Aston and Mrs Bache are members of the Memorial Hall Committee. Mr Homer is a member of the Elmley Lovett Parochial Church Council. Mrs Brookes is a member of Hartlebury Parish Council. | | |  |
|  | **Minutes of meeting held on 11th December 2012**  The minutes of the above meeting were approved and signed. | | |  |
| 3. | **Matters arising** | | |  |
| 3.1 | **Highway maintenance, including identification of flooding issues arising from recent heavy rain and snow**  The road subsidence into the brook at Jingle Joys bridge has not been attended to despite repeated contact by Councillors and the Clerk. Clerk instructed to contact Highways once again, requesting a response within 7 days; if no communication is received the matter will be raised with the elected County Council representative. Notify the Environment Agency of the fallen larch tress. | | | ST – Follow  agreed  actions |
| 3.2 | **Dog fouling**  JB contacted the District Council and the parish has been added to the list for a dog patrol warden visit. The councillors have not noticed an excessive problem during the last couple of months, possibly due to fewer walkers during the bad weather. | | | **Action** |
| 3.3 | **Footpaths**  The stile removed by Mill Cottage is not on the map and access along the footpath is clear so no action is considered necessary. | | |  |
| 3.4 | **Flooding at Shooters Wood**  Ditch and drainage work is required, to be added to lengthsman’s schedule. | | | **DS** |
| 3.5 | **Potholes and surface erosion on highways**  Agreed as noted on map by AA, forward copy to County Highways. | | | **ST** |
| 4. | **Planning** | | |  |
|  | None. | | |  |
| 5. | **Bank balances and financial transactions requiring authorisation** | | |  |
| 5.1 | **Bank balances**   |  |  | | --- | --- | | at 31.01.13 | £ | | Barclays current account no. 40319465 | 2177.26 | | National savings account no. 138040611 | 213.48 | | Nationwide Building Society | 423.11 | |  | 2813.85 | | | |  |
| 5.2 | **Payments due – authorisation required**  The donation to the churchyard maintenance was discussed. JH’s declaration of interest was noted. JB proposed contribution of £500, seconded by NC, all agreed.   |  |  | | --- | --- | |  | £ | | Memorial Hall – meeting room hire | 150.00 | | Elmley Lovett PCC – churchyard maintenance | 500.00 | |  | 650.00 |   *Approved.* | | | . |
| 6. | **Correspondence for circulation** | | | **Action** |
| 7. | **Items of parochial interest** | | |  |
| 7.1 | Flytipping and aggressive drivers possibly involved with flytipping activities are an ongoing nuisance. 2 barrels have been dumped in a field entrance at Shooters Wood. | | |  |
| 7.2 | Saddle stones have been stolen from 2 properties. | | |  |
| 7.3 | Oaktree Drive has suffered an unpleasant gas smell, the source has been thoroughly tested by Callow Gas and it is believed to be coming from a sewer. | | |  |
| 8. | **Next meeting**  Tuesday 12th March 2013 at 19.30 hours at Cutnall Green & District Memorial Hall. | | |  |
| 9. | **Meeting closed**  20.30 hours. | | |  |