



Bournheath Parish Council

Parish Council Meeting
Tuesday 29th April 2014, 7.30pm

Committee Room, Bournheath Village Community Centre
Claypit Lane, Bournheath

Present Councillors Karen May (Chairman), Stuart Hall (Vice-chairman), Hazel Feeney, Brian Lodge, Carolyn Marshall, Steve Westwood

In attendance District Councillor Brian Lewis
Clerk: Gill Lungley

14/04/01 **Apologies** Cllr Keith Drew

14/04/02 **Declarations of interest** None

14/04/03 **Dispensations** None

14/04/04 **Public Participation / Question Time** None

14/04/05 **County Councillor and District Councillor Report**

County Councillor Sheila Blagg had sent her apologies for non-attendance and had provided a written report that was circulated to all prior to the meeting.

District Councillor Brian Lewis spoke of the town centre development at the old market hall site; questions relating to BDC's decision regarding the parish council precept support grant; BDC Leader is to step down from the role in May; concern about the laying of the gas pipeline through Bournheath to Bumble Hole Foods.

14/04/06 **Other Reports**

1) Parish Path Warden (PPW)

June Maw was awaiting information from WCC on footpath BN532 diversion which is to be temporarily closed from 20/05/2014 to allow for the M5 widening works.

2) Neighbourhood Watch (NW)

Bryan Hewett (NW Co-ordinator) had sent apologies for non-attendance.

14/04/07 **Approval of Previous Minutes**

The minutes of the parish council meeting held 25/03/2014 were approved and signed.

14/04/08 **Chairman's Report – Cllr K May**

- Cllr May is to meet with the Highways Liaison Engineer
- Cllr May hopes to meet with the Highways Agency liaison group re M5 junction 4 improvements.
- **Fiona McIntosh**, North Worcestershire Water Management is to arrange to meet in June regarding the watercourse.
- **Re: Proposed Incinerator Bottom Ash plant** Sandy Lane, Fairfield – it would appear that Ballast Phoenix are applying to the Environment Agency permitting centre for a licence.

- **Rocky Lane new gas pipe road works** had been closed down due to unsafe practices; permission to close the road has been requested to allow the work to be finished.
- **Coffee Morning** held 26/04/2014 had been a great success, all those involved were thanked.
- **Pinches Quarry, Wildmoor** – concerns about the mud on the road.
- **First Aid course** – keen to set this up for Bournheath residents and obtain a defibrillator for community use. Clerk to progress.

14/04/09 **Progress reports from the Clerk:**

- **Lengthsman report**
The contractor appointed at the last meeting had decided against continuing with the contract. Members agreed to seek an alternative contractor; Clerk to progress.
- **Annual Parish Meeting** on 28/05/2014 will be included in the newsletter.
- **Highways Agency improvements to M5 j4a – j6** (central reserve and “Smart Motorway”) – Cllrs K May, S Hall and C Marshall had attended with representatives of neighbouring parish councils the consultation on the initiative to use the M5 hard-shoulder between junctions 4a – 6 to allow 4-lane running at all times. Funding for which has yet to be secured.
- **HA improvements to M5 Lydiate Ash traffic island** will start in June 2014; liaison meeting yet to be arranged.
- **WW1 Centenary** - the clerk will purchase 21 packets at £2 each; each member will have 3 packets.
- **Council tax precept support grant** – there had been no response from DCLG/Brandon Lewis MP to the Clerk’s letter on this subject; Bromsgrove’s MP Sajid Javid had acknowledged receipt of cc.
- **New Homes Bonus** – a petition had been presented to BDC requesting a portion of the income raised from the building of new homes via the ‘New Homes Bonus’ scheme be given to the parish council where the new homes are located, for local community benefit, rather than go into the BDC central ‘pot’.
- **Broadband** – in response to a resident’s request for help to access faster broadband the Clerk was asked to find out how to proceed with this.
- **Primrose Nursery Notice for use as operating centre** for 2 lorries; public notice had been advertised in local press. Members expressed concern at the use of Claypit Lane by large lorries.
- **Temporary closure of public footpath** (as minute no. 14/04/06.1 above)
- **PACT newsletter** had been received for March 2014.
- **Coffee Morning 26/04/2014** had been successful and raised £150 for the Eve Appeal. It was suggested that the parish council could support similar ventures on a regular basis at BVCC.
- **WorcsCALC updates** had been received for the month. (Worcestershire County Association of Local Councils)
- **CAME and Co. Insurance newsletter** was circulated to members by e-mail.
- **Western Power Distribution** had provided an Emergency Toolbox containing a torch, foil blanket, battery operated radio, battery chargers, analogue telephone handset and hand-warmer. Members agreed to leave this for use in the village hall/community centre.

14/04/10 **Wildmoor Report** – report via Cllr H Feeney

- The mirror has not yet been re-placed at the junction of Mill Lane with Wildmoor Lane.
- Concerns continue regarding mud on the road around the entrance to quarry in Wildmoor Lane and the works that are being undertaken at Pinches3.

- 14/04/11 Bournheath Village Community Centre** – report from Cllr K Drew, read out in his absence by the chairman.
- No progress yet regarding lease negotiations with BDC.
 - Management committee continue to discuss improvements.
 - Easter Egg hunt took place on 27/04/2014
 - Quiz Night to take place on 16/05/14.
 - Picnic in the Park is to be held on 22/06/14 from 15:00hrs; request submitted to BDC for use of recreation ground and possible marquee; catering to be assessed.
 - Received WCC Divisional Funding, via County Councillor Sheila Blagg for equipment.
 - Next management committee meeting will be on 03/06/2014.
- 14/04/12 Planning**
- There were no planning authority notifications to report.**
- 14/04/13 Revision of Financial Regulations, Financial Controls and Risk Assessment**
- Members agreed** to adopt the NALC revision of Financial Regulations, incorporating the changes for making payments.
- Members agreed** the schedule of Financial Controls and Risk Assessment.
- 14/04/14 Consideration of website and ‘.gov.uk’ address**
- Several website styles were put to members for consideration including that for Catshill and North Marlbrook PC and The Stours PC.
- Members agreed** to use JDL Designs to build the parish council’s website using the address ‘www.bournheath.gov.uk’ at a cost of £425. The Clerk would be able to access the content management system to ensure regular updating of the site.
- 14/04/15 Parish Council Newsletter for spring 2014**
- Members agreed** the newsletter would include items relating to the annual accounts, neighbourhood watch, Wildmoor, care for the environment, M5 junction 4 works, village community centre.
- 14/04/16 Purchase of Worcestershire Flag for Bournheath flagpole**
- The Clerk had received no response yet to enquiry into purchase of the Worcestershire flag; would also enquire into the cost of a parish council flag.
- 14/04/17 Approval of the Annual Return for the financial year ending 31/03/2014**
- Members agreed** the Annual Return fye 31/03/2014 along with the Accounting Statement 2013/14 and the Annual Governance Statement 2013/14.
- The asset register was to include the new notice board at the village hall/community centre.
- The independent internal auditor would require the accounts from 02/05/2014 – 16/05/2014 when they would then be open for public inspection until 14/06/2014 ready for external audit by Grant Thornton UK LLP on 16/06/2014.
- 14/04/18 Finance:**
- a) The payments as per schedule were agreed.

- 14/04/19 **Items for next agenda**
- **Update on** Proposed use of land for Incinerator Bottom Ash plant, Sandy Lane
 - **Sites for bulb planting**

14/04/20 **Date, time and venue of next Parish Council meeting:**

Wednesday 28th May 2014, the Annual Parish Council meeting will follow the Annual Parish Meeting that starts at 7pm in Bournheath Village Community Centre.

This meeting ended at 22:00hrs

Signed..... Date.....
Chairman, Bournheath Parish Council

Payment schedule, minute no. 14/04/18.

<u>Date</u>	<u>V/R.</u> <u>No.</u>	<u>Name and reason</u>	<u>Income</u>	<u>Chq no.</u>	<u>Exp Total</u>	<u>vat</u>
-	-	-	-	-	-	-
April-14	001	Mr A Farnsworth - lengthsman, March		300155	176.00	
	002	Salary		s/o	313.58	
	003	Mr S Hall - parish maps		300156	10.90	
		subtotal for April 2014	-		500.48	