**WARNDON PARISH COUNCIL**

Minutes of a meeting held Monday 3rd November 2014 at 7.30pm

at Lyppard Grange Community Centre

**PRESENT:**

D. Long (Chairman), R. Morris (Vice-Chairman), S. Mackay, V. Barrall, D. Merriman.

Also present:

Ward Cllrs L & S Hodgson, County Cllr A. Roberts, A. Booth (Parish Warden), Police & Press.

**APOLOGIES:**

L. Morris, N. Fielden, M. Bayliss (arr. 8.15pm)

**DECLARATIONS OF INTEREST / COUNCILLOR DISPENSATIONS:**

None

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| **ITEM:** | **MINUTE RECORDED:** | **ACTION BY:** |
| 54. | The Minutes of 6th October 2014 were agreed and signed as a true record. Proposed S. Mackay, seconded V. Barrall. All agreed. | Clerk to amend to show S & L Hodgson in apologies. |
|  | The meeting was suspended at this point to allow members of the public to address the Council. Matters discussed:   * Tree issues re subsidence * Introduction of Rev. D. Cooksey |  |
| 55. | Reports made:  Police – The PC were updated regarding recent incidents, speed enforcement, car parking issues and reported crimes. A reminder was noted re using the 101 number to report non emergencies.  County Councillor – report as circulated via email.  Ward Councillors – report as circulated via email. |  |
| 56. | Financial Matters / Governance:  Financial statement as circulated by the Clerk.  The updated version of Standing Orders was proposed for adoption by R. Morris, seconded by S. Mackay. All agreed.  The proposed new Financial Regulations were noted and it was agreed that subject to a few minor additions/amendments these would be adopted at the December meeting. | Financial Regs to include a revision date and the final page to be completed – DL / Clerk. |
| 57. | Planning & Rights of Way matters:  A report had been circulated by L. Morris including updates and recent planning responses / enforcement matters.  It was suggested that a letter to Robin Walker MP might be in order re the ongoing enforcement issue of the advertising van at J6 of the motorway.  It was noted that there is currently an advertising vehicle at Sixways which in principal is doing the same thing. |  |
| 58. | Allotments / s.106 funding:  R. Morris reported that there is to be a meeting re s.106 on 20th November on the proposed site.  No further updates re allotments. |  |
| 59. | Environmental Reports:  D. Merriman has circulated the latest walkabout report and is liaising with Worcester City re ongoing issues and quotes for works.  Worcester City reports as circulated via email.  Enhancement works – report circulated via email including outstanding work and work completed.  The bus shelter on the junction of Millwood Drive & Knotts Ave is now undergoing repairs and improvements.  Alex Booth who worked with T. Pond as a Parish Warden is now covering our area whilst recruitment takes place for a new Parish Warden. |  |
| 60. | Leisure & Community Affairs:  Newsletter – it was noted that R. Morris & S. Mackay had not received the last edition in the Berrows.  New notice board has been ordered as agreed at a cost of £1017.95. | R. Morris agreed to fit new notice board at LGCC when delivered. |
| 61. | Reports from Outside Bodies:  Lyppard Grange Management Board – no report made.  Worcester City Standards Committee – next meeting to be held 24th November. |  |
| 62. | Councillor Reports & Items for Future Agendas:  Joint Parish Councils meeting held with Duncan Sharkey (Worcester City) at St Peters. Matters discussed included SWDP, Worcester Woods development, new City swimming pool, development of the bypass at St Peters. Future meetings with Worcester City to be held independently of each other unless by specific request.  The signed SLA for 2014 grass cutting has still not been received – Duncan Sharkey agreed to chase up.  R. Morris expressed disappointment that most of the Senior Officers at the City Council now failed to turn up to Joint PC meetings and that it now feels very fragmented. It was agreed that M. Bayliss reported concerns back to the City Council and checked who should be attending. It was noted that the three Ward Cllrs regularly attend PC meetings and submit regular reports for them.  Next agenda – CALC membership & fees – S. Mackay. | M. Bayliss to report concerns raised re attendance by Senior Officers at Joint PC meetings back to the City Council. Also to check who should be attending. |
| 63. | Report of the Clerk:  It was noted that the Parish Council Conference had been held last week although the Clerk was unable to attend.  CALC AGM to be held 26th November at 7.30pm at County Hall. DL/MA/SM to attend.  Accounts approved for payment:  £394.56 Clerks salary  £265.71 HMRC payment  £42.18 BT phone & broadband  £68.78 Newsquest Media Group  Money received:  £44,007.00 Worcester City Council precept (2nd half of year) | L. Hodgson to circulate the Parish Conference notes.  Clerk to pay accounts as agreed. |
|  | **There being no further business the meeting closed at 8.50pm** |  |