**WARNDON PARISH COUNCIL**

Minutes of a meeting held Monday 7th September 2015

At Lyppard Hub commencing at 7.30pm

**PRESENT:**

D. Long (Chairman), R. Morris (V/Chairman), A. Taylor, L. Morris, V. Barrall, Y. Rydings,

D. Merriman.

Also present: A. Booth (Parish Warden), Police Sgt Hallam, P.C. Andy Prince,

L. Johnson (Press), County Cllr A. Roberts.

**APOLOGIES:**

Ward Cllrs Lucy Hodgson, Stephen Hodgson, Alan Feeney.

Cllr N. Fielden arrived at 8.25pm.

**DECLARATIONS OF INTEREST / APPLICATIONS FOR COUNCILLOR DISPENSATIONS:**

R. Morris – Gtech planning application.

Y. Rydings – land adj, to Newtown Rd planning application.

|  |  |  |
| --- | --- | --- |
| **ITEM:** | **MINUTE RECORDED:** | **ACTION BY:** |
| 46. | **The Minutes of a meeting held 6th July 2015** were agreed and signed as a true record. Proposed R. Morris, seconded V. Barrall. All agreed.  No matters arising. |  |
| 47. | **Reports**  **Police** - Sgt Hallam reported on recent activity in the parish and apologised for the lack of stability in the local Police team recently due to a number of staffing changes. It is hoped that this will be resolved soon.  All were reminded to report all non-urgent matters via tel. no. 101.  R. Morris reported on the recent speed statistics gathered by the VAS on Hastings Drive. Still appears to be a lot of speeding in the area and the Police have been made aware of the worst areas – Plantation & Dugdale over the past four months analysis.  It was agreed that the PC should progress with the Community Speedwatch initiative and R. Morris agreed to liaise with Sgt Hallam re the scheme. Various criteria need to be met including the recruitment of x6 volunteers to operate the equipment. There must be x3 on duty at any one time to do the actions needed.  The PC was informed about “operation cruise” which is the new initiative to move on racing cars from the bypass / cattle market area of the ring road.  **County Councillor report** – as circulated including an update on the proposed Worcester Parkway rail station / Woodgreen Drive road works / LED street lighting being adapted / surface dressing concerns.  **Ward Councillor reports** – as circulated. | R. Morris to liaise with Sgt Hallam re the CSW initiative. |
| 48. | **Planning & Rights of Way**  L. Morris / Y. Rydings / A. Taylor reported on recent applications received and comments returned including an update on the current GTech application which is a high profile development in the parish.  A response is also being prepared for development on land adjacent to Newtown Rd (reserved matters). It was noted that Y. Rydings has a declared interest and therefore cannot deal with this application. Main concerns suggested by LM & AT are – insufficient info on house types, survey data from 2014 application not updated, discrepancy in arboriculture report re additional trees/hedges to be removed.  It was noted that all Planning Councillors have delegated authority to respond on behalf of the PC unless it is considered to be a major development in which case it must be brought back for full PC consideration and response. If response dates fall between meetings then an extension should be requested to allow the PC to respond collectively.  These principles have been previously established and were re-agreed by all.  Bridleways – land east of Nunnery Way – responded “no objection”. Other previous applications to upgrade the footpaths to bridleways are having additional bollards considered.  SWDP – refer to Ward Councillor report circulated. Chairman & A. Taylor to attend the CALC update on 10/9 at County Hall.  Neighbourhood Planning – no report as discontinued – to be removed from standing items. |  |
| 49. | **Councillor portfolios**  R. Morris proposed A. Taylor to undertake “Community” with V. Barrall. D. Merriman also to assist. All agreed and A. Taylor accepted the role including being a member of the Lyppard Hub Management Board.  CALC Area Committee – D. Long & N. Fielden agreed to do the role jointly. | Chairman to prepare Terms of Reference for the portfolio roles. |
| 50. | **Play Areas report**  R. Morris updated re a positive meeting held with D. Sutton at Worcester City. Now know which are to be retained and which require repairs incl the football area at the end of Trotshill East.  A report had been circulated prior to the meeting.  S106 money – Mabbs Orchard money may also be used by agreement if a reasonable distance away.  Various costed works planned and the PC was asked if they wished to allocate and money towards play area costs from previous year underspends? Between £10-12K estimated PC spend potentially across x2 play areas.  Play areas included are –   * Bodiam Close * Middleton Gardens * Caister & Debdale * Great Oaty * Trotshill East (kick around site) * Pirie Avenue (off Dunmow) * Oaklands   Spend needs to be assessed against other PC spend i.e. winter works. PC would receive recognition for the financial contribution.  General consensus was of PC support for play areas in consideration with other PC priorities for this year. Trotshill East could be easily funded from PC surplus and estimated as £4K max. This was proposed by R. Morris, seconded by A. Taylor. All agreed.  Noted that a virement will need to be done on Rialtas financial system to reallocate the funding. | R. Morris to notify D. Sutton of PC decision re contribution. |
| 51. | **Environmental matters**  Worcester City reports had been circulated from Alex Booth, Parish Warden.  Proposed new initiatives – a friends group for the villages. Posters to be circulated soon and info to follow. Also 29th Sept at 10.30am there is an event to renovate the old gardening society plot on the corner of Snowberry Ave.  D. Merriman reported on grass cutting and thanked Nathan for his work during the season which ends 30th Sept. Winter works planned and residents’ concerns reported. Now keeping a working spreadsheet for reports which can be circulated before meetings.  Meeting held with Warwick Neale re outstanding issues and also re litter bins / collections / dog waste bins – work in progress.  Ongoing issues re ownership of Stafford Ave play area and a site meeting to be set up with the developer asap.  Footpath in New Plantation – costs for additional surfacing work to be brought to next meeting.  Walkabouts – highlighting winter works programme with A. Booth. Tree technician now employed at the City but still no historic tree data available so surveys to be carried out.  New reporting system being trialled which will be circulated to all. |  |
| 52. | **Financial matters**  Reports circulated by the Clerk.  Financial working group finalising the Financial Regs which will be brought to the next meeting for consideration.  Bank accounts being reviewed by Financial Working Group.  Audit completed with some recommendations.  Financial Working Group to review. | R. Morris & Clerk to do half year reconciliation. |
| 53. | **Allotments update**  R. Morris had circulated an update report.  Invoice passed to the Clerk for water taps.  . | Agreed to remove s106 report from future agendas as no progress. |
| 54. | **Leisure & Community Affairs**  Newsletter – agreed to publish mid-November. Content to be agreed at next meeting.  Fete – went very well and £62 was raised for the Breast Cancer Unit. New gazebo was ideal!  £50 awarded as a voucher for local residents competition.  Some concerns re event parking which will be relayed to LHMB. | Subcommittee to meet again soon re newsletter layout. |
| 55. | **Reports from Outside Bodies**  Lyppard Hub AGM – Weds 9th September.  Worcester City Standards Board – meeting held during July – no reports since.  CALC – as circulated.  Noted Police questionnaire – V. Barrall to draft a response for approval. |  |
| 56. | **Councillor reports & items for future agendas**  R. Morris checked re land offered with ponds which also contain Great Crested Newts – report circulated. Recommendation that we don’t proceed with the land transfer to the PC due to restrictions and costs involved. |  |
| 57. | **Report of the Clerk**  Accounts approved for payment –  £406.07 Clerk salary  £270.71 HMRC payment  £60.00 CALC training  £321.60 C.W. Joyner  £54.70 Newsquest delivery fee  (card payment)  £21.00 BT phone & internet August  (card payment)  £47.05 BT phone & internet July  (card payment)  Money received –  £4941.31 HMRC vat refund |  |
|  | **There being no further business the meeting closed at 9.40 pm** |  |