

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of Meeting of Castlemorton Parish Council held on**  
**Thursday 6 September 2018 at the Parish Hall at 7.30pm**

**Present:** Cllrs: Barbara Wilkes, Hilary Flanders, Anne Cotterell  
(Chair), Rachel Sargeant and Jeremy Hubbard

**In Attendance:** DCllr. Mick Davies and Mrs C Leake (Clerk)

**Members of the Public:** 0

**Public Comments:** None

**60/18. Apologies:** Cllrs. D Lupton, J Fryman, S & M Watts. and C.Cllr. Tom Wells

**61/18. Declarations of interests**

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** Cllrs Flanders & Sargeant Ref Planning
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)*** None

**62/18. Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of 12 July 2018 were a true record of the meeting and signed.

**63/18 Matters Arising**

Outstanding item reference clerk following up MHT re emergency contacts.

**64/18 District Councillor Report**

The following was reported:

- Council Building presently under renovation for installation of reception facilities by Spring 2019.
- MHDC Property: Brunel House & Portland House sold for residential development and The Grange has new tenants.
- STDP: Within review process prospective development sites have been registered and now in process of appraisal.
- Village Survey part of SWDP review
- Projects arranged by MHDC Physical Activity and Well-being Officer
- Waste & Recycling: Weekly emails not only act as reminders.
- Jobs Fair: Tuesday 11 September Malvern Library
- Universal Credit
- Parish/Town Council Forum: Monday 22 October.

**65/18 General Data Protection Regulations**

Confirmation that privacy statements have now been published on website.

**66/18 Finance Report**

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 12 July 2018		<b>13,433.84</b>	
<b>Add Income</b>		0	
<b>Total</b>			
<b>Less Expenditure pre-meeting</b>		0	
<b>Total</b>			
<b>Balance at meeting</b>		<b>13,433.84</b>	
<b>Less Expenditure at meeting</b>			
Four Seasons		<b>198.75</b>	Lengthsman
<b>Total</b>		<b>198.75</b>	
<b>Balance at close of meeting 6 September 18</b>		<b>13235.09</b>	

### 67/18 Highway

Pot Hole reported just at STWA works past school. No. 581013. Water leak at Mill Farm cottages to be checked.

### 68/18 Footaths

A fallen tree from Newlands Grange. Follow up - this has been removed.  
Footpath Meadow Barn – Concern received via email about the accessibility across the footpath and the presence of dogs. This has been addressed by the footpath warden in discussion with property owner and also reported to WCC for further advice. There has since been an application submitted by property owner to MHDC to divert the footpath from the definitive route to that presently in use. This had been included in the approval decision for the planning application by MHDC. As a consultee the Parish Council **agreed** to positively support this footpath diversion and the proposed fencing and kissing gates would deliver free access for walkers allowing protection from livestock.

### 69/18 Planning

Report of planning applications **received/decided** since last meeting was noted

18/00319/OUT	Land At (Os 8023 3785) Druggers End Castlemorton,	Outline Planning Permission for the Erection of 2 Dwellings with all matters reserved except access.	MHDC Refused.  Appeal submitted 16 August
18/00534/FUL	Meadow Barn Castlemorton Malvern WR13 6LT	Erection of 4 Stables, Haystore, wash box, Tack and feed room. Change of use from Agricultural to Equestrian. Additional information re footpath to retain that on definitive map.	PC Recommend Approval  PC Recommend amendment opposed.  MHDC Approved with further information submitted to apply to <u>divert</u> footpath.

18/00659/HP	Little Welland Farm Castlemorton Malvern WR13 6BN	Use of existing flat roof as a balcony with wrought iron railings. Additional Information. Single storey extension with use of the flat roof as a balcony, wrought iron balcony railings and creation of new doorway at first floor	Recommend Approval  MHDC Approve
18/00644/NMA	Clarks Farm Druggers End Castlemorton Malvern WR13 6JD	Non-material amendment following a grant of planning permission 17/00030/FUL to amend tent design	MHDC Approved
18/00788/CLPU	Annexe At Roseville Farm Golden Valley Castlemorton	Certificate of lawfulness (proposed) for single storey rear extension	MHDC Certified
18/00819/HP	Gate Cottage Hancocks Lane Welland Malvern WR13 6LG	Demolition of existing stables and garaging and erection of replacement detached three bay garage, single storey extension front and side extension and conversion of outbuilding to provide ancillary living accommodation.	MHDC Approved.
18/00818/FUL	Gate Cottage Hancocks Lane Welland Malvern WR13 6LG	Proposed new stables and manege (private use only) Additional Information – description and location. Change of use of land from agricultural to equestrian, proposed stables and proposed manege (private use only)	PC No objection
18/01009/NMA	Hillside House Hollybed Street Castlemorton Malvern WR13 6DB	Non material amendment to permission 17/01699/HP to amend porch canopy and roof ridge and eaves	MHDC Refused
18/01016/HP	Springbank Cottage Castlemorton Common Castlemorton Malvern WR13 6LE	Demolition of existing open porch and construction of new enclosed timber framed porch extension.	PC Recommend Approve

**18/319/OUT** Reference the Planning Appeal to be determined upon written representations. It was **agreed** to send the following draft comments to the Inspector to be confirmed by email with fellow councillors.

*In light of the passage of time, Castlemorton Parish Council wishes to reiterate its previous comments made against this planning application 18/319/OUT. A majority of the Parish Council supports Malvern Hills District Council's statement.*

#### **69/18 Parish Hall Trust**

Chairman reported on:

- Positive feedback on installation of 2 key safes. (1 for entry and 1 for car park)
- Structural Engineer engaged to inspect hall in preparation for proposed schedule of works pre seeking quotes for building work.
- Seeking new grass cutting contractor

### **70/18 Correspondence**

#### **Particular mention of**

- Bus Timetable proposed changes. CCllr Wells in deliberations with bus company and local parishes which will be affected.
- BBC Hereford & Worcester new evening show from 10 September will include community news.
- Enviro Week – Community litterpicks across the district planned for October half term. Advertise in magazine.
- SWDP review. Development boundary review – Proposed methodology consultation.
- SWDP Review. Village Facilities and Rural Transport survey. Completed and Confirmed. D.Cllr explained the significance of this survey.
- Skylarks on the Malvern Hills. The Parish Council agreed as a body not to respond to this request but allow for individuals with the necessary country/habitat knowledge to reply if they wished.

### **71/18 Lengthsman**

Update on planned course (Date to be confirmed) for county lengthsman and safety equipment to be available to them.

### **72/18 Meeting Reports**

Much information was reported from the recent meetings hosted across the parish and locally by **Malvern Hills Trust** in preparation of its forthcoming public consultation document and discussion ensued. A number of matters of concern and understanding were expressed as regards the potential proposals for the consultation document. It was **agreed** in view of the 6 weeks anticipated for public consultation, to establish a working party ready to examine the proposals and report back to the Parish Council to prepare a response. The working party to include 2 Parish Councillors, 3 representative parishioners (from graziers, walkers and riders)

### **73/18 New Initiative**

- Monthly digital inclusion sessions proving beneficial for attending parishioners. To be continued for the next 2/3 months.

### **74/18. Next Meetings**

**RESOLVED that the next meeting will be Thursday 8 November 2018**

**Further provisional dates:**

**10 January 2019, 7 March 2019 and 16 May 2019 (Annual Meetings -Election Year)**

Signed .....

Date.....