**West Malvern Parish Council**

**Minutes of the Parish Council Meeting held on**

**Monday 11th March 2013 in the Fisher Hall at 7.30pm.**

**Present**

Cllrs. Mr W Shearer (Chairman), Mr S Allison, Mrs J Burford, Mrs E Harnden, Mr A Turner,

**In Attendance**

District Cllrs. Prof. J Raine & Mr J Roskhams; Mr D Sharp (Clerk).

**27/13 Apologies**

***To consider acceptance of apologies for absence from Councillors:*** Cllrs Mrs JM Roberts and Mr L Unsworth (accepted). Also County Cllr. Mrs B Nielson and Mr C Rouse (Malvern Hills Conservators).

**28/13 Interests**

1. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** There were none.
2. ***Notification of changes to the register of interests:*** There were none.
3. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):*** There were none.

**29/13 Reports from other representatives**

**To receive reports from County and District Councillors and Malvern Hills Conservators:**

**Disrtict Cllr. Julian Roskams** mentioned the popularity of the Colwall and Malvern Car Club, which enabled members to make use of a number of different cars for a relatively modest fee. It was agreed to invite Mr Robin Coates, one of the organisers, to the Annual Parish Meeting next month to outline the scheme to residents in the hope that it may be extended to West Malvern.

He also notified the meeting over the success of the Malvern Community Interest Company in being awarded the contract to run the Malvern Hills Outdoor Education Centre. It was hoped that several board members would be able to attend the meeting next month.

**District Cllr. Prof. John Raine** reported that the controversy over the introduction of wheelie bins for recycling was ongoing but on a positive note he hoped that fibre optic broadband would be installed in the parish soon.

**30/13 Minutes**

***To consider for adoption the minutes of the last Parish Council meeting:*** The minutes of the meeting held on 11th February were approved and signed by the Chairman.

**31/13 Progress Reports and other matters arising from the minutes**

**Gas Lamps:** A further survey had been conducted earlier in the evening and the results were an improvement on last month. Only three were not working although a further three had no burners. Clerk to ascertain what the problems were.

**32/13 Planning**

No applications were considered.

**33/13 Playing Fields**

***To consider options of new equipment for the play area:*** The Clerk reported that he had submitted a revised grant application to MHDC and was awaiting a response.

**34/13 Allotments & Community Woodland**

***To report progress on tree planting schedule:*** Cllr Burford confirmed the cost of the tree would be about £65. This was to be ordered once the weather improved and the cuttings could be burnt.

Cllr Harnden suggested organising a working party to strim the paths in the woodland over the Easter holidays.

The Clerk reported that he had reallocated two allotment plots and hoped to fill the remaining three this week.

**35/13 Highways & Footpaths**

Cllr Harnden agreed to report several potholes which had appeared on West Malvern Road.

**36/13 Finance**

***To consider payment of invoices presented:*** The following payments were approved

|  |  |  |  |
| --- | --- | --- | --- |
| **From/Due to** | **Date** | **Amount** | **Details** |
| J Moore | 04/03 | £118.00 | Lengthman Fees (Feb) |
| SF Creamer | 28/02 | £32.00 | Bus Shelter Cleaning (Feb) |
| Little Malvern & Welland Parish Council | 11/03 | £12.50 | CALC briefing Localism & Neighbourhood Planning (1 Councillor) |
| DA Sharp | 11/03 | £313.28 | Clerk’s Fees Nov (£391.48 gross SP25) |
|  | **Total** | **£475.78** |  |  |

After these payments are made bank balances will be as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Savings Account B/F** | **£4,459.82** |  | **Community Account B/F** | **£8,999.50** |
|  |  |  | WCC Lengthman (Jan) | £118.00 |
|  |  |  | Allotment Rents | £56.10 |
|  |  |  | March Payments | (£475.78) |
| **Savings Account C/F** | **£4,459.82** |  | **Community Account C/F** | **£8,697.82** |

**37/13 Correspondence**

***To consider the following correspondence previously circulated:***

|  |  |  |
| --- | --- | --- |
| **FROM** | \* email | **SUBJECT** |
| Clerk | \* | Localism Meeting Welland 4th March |
| MHDC | \* | Parish and Town Council Conference - Wednesday 27th February at 7pm at Abberley Village Hall  |
| Malvern Hills AONB | \* |  Management Plan Review  |
| MHDC | \* |  Neighbourhood Planning Workshop - 21st March 2013 |
| West Malvern Village Hall | \* |  Improvement work |
| MHDC | \* | Broadband Newsletter |
| MHDC | \* | Progress briefing on maintaining weekly black sack collections and implementing our new recycling collection arrangements |
| Colwall Parish Council | \* | Neighbourhood Development Plan |

**38/13 Councillors’ items for Report**

Details regarding next month's Annual Parish Meeting were discussed and the Clerk was to invite the local policing team as well as representatives from the Colwall and Malvern Car Club and the Malvern Community Interest Company. Details to be put in the Hills Echo and Malvern Gazette as well as local noticeboards. The Clerk was also to request that residents ensure their hedges do not obstruct the highways.

Finally the circulation of 'red box' correspondence was agreed: WS,JR,JB,EH,SA,AT,LU.

**39/13 Next Meeting**

The date of the next Parish Council Meeting was confirmed as Monday 8th April 2013 following the Annual Parish Meeting which would commence in the main hall at 7pm.

There being no further business the meeting closed at 8.30 pm.