**West Malvern Parish Council**

**Minutes of the Parish Council Meeting held on**

**Monday 8th April 2013 in West Malvern Village Hall.**

**Present**

Cllrs. Mr W Shearer (Chairman), Mr S Allison, Mrs J Burford, Mr A Turner, Mr L Unsworth.

**In Attendance**

District Cllr. Prof. J Raine ; Mr D Sharp (Clerk).

**40/13 Apologies**

***To consider acceptance of apologies for absence from Councillors:*** Cllrs Mrs JM Roberts (Accepted). Also County Cllr. Mrs B Nielson; District Cllr Mr J Roskams; Mr C Rouse (Malvern Hills Conservators).

**41/13 Interests**

1. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** There were none.
2. ***Notification of changes to the register of interests:*** There were none.
3. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):*** There were none.

**42/13 Reports from other representatives**

**To receive reports from County and District Councillors and Malvern Hills Conservators:**

Reports had been made at the Annual Parish Meeting held earlier.

**43/13 Minutes**

***To consider for adoption the minutes of the last Parish Council meeting:*** The minutes of the meeting held on 11th March were approved and signed by the Chairman.

**44/13 Progress Reports and other matters arising from the minutes**

**Gas Lamps:** The Clerk had circulated a report from Brian Harper on the ongoing maintenance. It was noted that there had been an improvement in reliability recently. An invoice for the annual charges was expected.

**45/13 Planning**

No applications were considered.

**46/13 Playing Fields**

***To report progress on installation of new equipment for the play area:*** The Clerk reported that a decision by MHDC whether to fund the 'train' project would be made within the next two weeks.

Work had been carried out by WestFest to improve vehicle and pedestrian access to the upper field.

**47/13 Allotments & Community Woodland**

***To report progress on tree planting schedule:*** Cllr Burford had taken delivery of the tree and it would be planted as soon as the remaining brush had been burnt. It was suggested that a request be made to WestFest to help remove the stumps from the clearing using their mini digger.

**48/13 Highways & Footpaths**

***To consider whether to continue with the Lengthman Scheme for the coming year:*** This was approved by a majority.

**49/13 Finance**

***To consider payment of invoices presented:*** The following payments were approved

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **From/Due to** | **Date** | **Amount** | **Details** | |
| J Moore | 02/04 | £118.00 | Lengthman Fees (Mar) | |
| SF Creamer | 31/03 | £40.00 | Bus Shelter Cleaning (Mar) | |
| Malvern Town Council | 27/03 | £44.78 | Grass Cutting/Litter Clearance | |
| Playsafety Ltd | 27/03 | £92.40 | Playground Inspection | |
| Madresfield Estate | 25/03 | £60.00 | Bluebell Field Rent | |
| HM Revenue & Customs | - | £234.80 | PAYE Jan - Mar | |
| DA Sharp | 08/04 | £313.28 | Clerk’s Fees Nov (£391.48 gross SP25) | |
|  | **Total** | **£903.26** |  |  |

After these payments are made bank balances will be as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Savings Account B/F** | **£4,459.82** |  | **Community Account B/F** | **£8,697.82** |
|  |  |  | Allotment Rents | £141.40 |
|  |  |  | April Payments | (£903.26) |
| **Savings Account C/F** | **£4,459.82** |  | **Community Account C/F** | **£7,935.96** |

**50/13 Correspondence**

***To consider the following correspondence previously circulated:***

|  |  |  |
| --- | --- | --- |
| **FROM** | \* email | **SUBJECT** |
| MHDC | \* | Neighbourhood Planning Workshop - 21st March 2013 |
| MHDC | \* | Members Briefing - Localism (Housing Reforms) 16 May |
| WCC | \* | 9th parish conference 4th June 2013 |
| Malvern Hills Conservators | \* | 2013 Events Diary |
| Robin Coates | \* | Colwall Car Club |
| Brian Harper | \* | Gas Lamps |
| MHDC | \* | Malvern Hills Fair Energy |
| MHDC | \* | Kempsey Neighbourhood Area Designation Consultation |
| MHDC | \* | Annual Planning and Housing Training Plan  Revised Timetable |
| WCC | \* | Latest Broadband Newsletter |
| WCC |  | Parish Conference |
| Colwall Parish Council |  | Colwall Parish Plan |
| WCC |  | Malvern Link Station Improvements |
| MHDC |  | Relief In Need |
| Herefordshire Council |  | Local Plan |
| Martin Bayliss |  | Letter (Plus Clerk's Reply) |
| MHDC |  | Gas Lamp Listings |

**51/13 Councillors’ items for Report**

Nothing further was discussed.

**52/13 Next Meeting**

The date of the Annual Parish Council Meeting was confirmed as Monday 13th May 2013 in the Fisher Hall.

There being no further business the meeting closed at 9.15 pm.