

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> October 2014 in the Village Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs J Burford, Mrs S Rouse, Mr A Turner, Mr L Unsworth.

### In Attendance

County and District Cllr. Prof. J Raine, Mr B Harper (Sight Design), Mr D Sharp (Clerk) and one member of the public.

Before the meeting a member of the public requested that several local issues be addressed. This included several damaged footways, overhanging hedges, road drainage and vegetation covering the bus shelter opposite Lamb Bank. The Clerk was to address the issues that the parish council we responsible for and to report the others.

Mr Brian Harper briefed the Council on current maintenance of the gas lamps and requested that the parish council adopt a defunct electric light at the top of Harcourt Road so that it could be fitted with a new electric 'gas' lantern. The Clerk was to make enquiries to WCC and this was to be an agenda item next month.

### 110/14 Apologies

#### **To consider acceptance of apologies for absence from Councillors:**

Cllr. Mrs E Harnden(accepted) also District Cllr. Mr J Roskams & Mr C Rouse (Malvern Hills Conservators).

### 111/14 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.** There were none.

### 112/14 Reports from other representatives

#### **To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:**

County and District Cllr. Prof. J Raine reported that he was attempting to resolve several highway issues; a collapsed gully on Croft Bank and a query over the position of some remarked yellow lines. On Thursday MHDC were expected to approve the appointment of Jack Hegarty as chief executive of both Wychavon and Malvern Hills District Councils.

### 113/14 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the Parish Council Meeting held on 8<sup>th</sup> September were approved and signed by the Chairman.

### 114/14 Progress Reports and other matters arising from the minutes

Confirmation had been received that the playing fields title deeds registration had been completed. Cllr Burford reported that the diocesan archdeacon had been replaced and a fresh approach had been made by the village hall committee to gain a new lease.

### 115/14 Planning

The following applications were considered:

Application No	From	Details
14/01216/HOU	Mrs J Keeley 106 West Malvern Road	Extend drive opening by demolishing a section of wall and drop an additional section of kerb.
14/01254/HOU	Mr S Copeland & Ms R Kiely Woodcrest, Blackheath Way	New shower room and entrance under new profiled steel roof to existing canopy and garage plus balcony to side.
14/01317/HOU	Mr R Raymond Kenwyn, Brockhill Road	Conversion of existing garden outbuilding to provide accommodation for a dependent relative.

The following comments were to be returned:

14/01216/HOU - The Parish Council recommends refusal. By dropping the kerb there is the potential to remove an on street parking bay. The current parking arrangements at 106 are perfectly adequate, allowing for 2 cars to park off road. A dropped curb is not necessary for a wheelie bin.

14/01254/HOU - The Parish Council has no objection to the principle of the development, however we do agree with the comment by Mr Cole with regards to the steel roof; It should be made of a non reflective material.

14/01317/HOU - The Parish Council recommends approval.

### 116/14 Playing Fields

The first days work to expose the outcrop of rare purple alluvial sandstone had been completed and a final visit was to be made on 15<sup>th</sup> October.

The dead tree that had been planted in commemoration of the queen's golden jubilee had been removed.

Following a meeting between the Chairman and Clerk with Malvern Town Council it was recommended that the waste bins in the playing fields be emptied twice a week. A revised charge of £10 would be made.

### 117/14 Allotments & Community Woodland

**Progress report on the 'glade' area in the community woodland:** The area had been rotavated and seeded although if views of the hills were to be restored more trees would have to be removed. A decision whether to install some picnic benches in the area would be made in the spring.

An allotment inspection would be made next month.

### 118/14 Highways & Footpaths

The Clerk was to arrange for weed killing on the footway near the West Malvern spout and also by the village hall phone box. The footway on De Walden Road was slippery due to moss cover and MHDC were to be asked if this could be addressed.

### 119/14 Finance

**To consider payment of invoices presented:** The following payments were approved

From/Due to	Date	Amount	Details
J Moore	05/10	£236.00	Lengthman Fees (Sep)
SF Creamer	30/09	£40.00	Bus Shelter Cleaning (Sep)
Plan-it Construction	09/10	£807.00	Glade Ground Works
British Gas	06/10	£674.04	Gas Lamp Supply
Camthorne Ind. Supplies	12/09	£3.53	Waste Bin Fittings
Greenland Seeds	22/09	£53.48	Glade Grass Seed
Sight Design	12/10	£1,837.86	Gas Lamp Maintenance
HM Revenue & Customs	-	£237.20	Paye (Jul-Sep)
Whatley Recordon	18/09	£272.00	Playingfield's Registration
DA Sharp	08/09	£316.36	Clerk's Fees Aug (£395.36 gross SP25)
<b>Total</b>		<b>£4,477.47</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,461.35</b>
Interest	£2.55
<b>Savings Account C/F</b>	<b>£14,463.90</b>

<b>Community Account B/F</b>	<b>£3,880.54</b>
MHDC Precept	£8,542.50
October Payments	-£4,477.47
<b>Community Account C/F</b>	<b>£7,945.57</b>

**120/14 Correspondence**

*To consider the following correspondence previously circulated:*

<b>FROM</b>	<b>* email</b>	<b>SUBJECT</b>
MHDC	*	SWDP - Town and Parish Council Briefings - Recommended Proposed Main Modifications to the SWDP
WCC	*	New Local Response Team and Winter Weather Reminder
WCC	*	Yellow Lines Near The Lamb
MHDC	*	Fourth Parish and Town Council Conference 23rd October 2014 7pm start
MHDC	*	Parish and Town Council Briefings - Powerpoint Slides
MHDC	*	Consultation on Proposed Modifications to the Submitted South Worcestershire Development Plan 2006- 2030
MHDC	*	Latest MHDC News Update

**121/14 Councillors' items for Report**

The Clerk was to distribute a list for councillors to report highways issues that they thought could be addressed.

**122/14 Next Meeting**

The date of the next Parish Council Meeting was confirmed as Monday 10<sup>th</sup> November 2014 in the Fisher Hall.

There being no further business the meeting closed at 10.00 pm.