

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 11th May 2015 in The Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs S Rouse, Mr L Unsworth

In Attendance

District Cllr. Mr J Roskams; Mr C Rouse (Malvern Hills Conservators); Mr D Sharp (Clerk).

Before the meeting councillors completed 'acceptance of office' declarations.

55/15 Election of Chairman

Cllr Shearer was elected unanimously and duly completed his acceptance of office.

56/15 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllr. Mr A Turner (accepted). Also County and District Cllr. Prof. J Raine. It was also agreed that Cllr. Turner could complete his acceptance of office at or before the next meeting.

57/15 Co-option

To consider candidates for co-option: No applications had been received.

58/15 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

59/15 Election of officers, committees, working groups and Parish Council representatives:

The following positions were elected:

Vice Chairman – Cllr. Rouse

Community Woodland Working Group – Cllrs. Bower, Rouse & Shearer

Playing Fields Working Group – Cllrs. Rouse, Turner & Unsworth

Tree Wardens – Mr John Nixon & Mr Robert Eyre

Footpaths Warden – Following the retirement of Mr R Whittlestone the position was being considered by WCC Countryside Services

Allotment Wardens – The Chairman, Secretary and Treasurer of the Allotment Association

Allotment Association representative – Cllr. Bower

Playground Inspector- Cllrs. Turner & Unsworth

Village Hall Representative – Cllr. Burford

60/15 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:

Mr C Rouse (Malvern Hills Conservators) reported that work was progressing on the five year plan. He also confirmed that maintenance was being completed on paths and he hoped to get the gullies cleared on Westminster Bank.

District Cllr. J Roskams confirmed that he and Prof. J Raine had been re-elected to the District Council for the West ward.

61/15 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 13th April were approved and signed by the Chairman.

62/15 Progress Reports and other matters arising from the minutes

The Clerk reported that Regents College possessed a defibrillator on site which was available for public use when the main building was open.

It was hoped that a public meeting could be arranged with Mark Haslam from CAMRA later in the month to progress with discussions about the future of the Brewers Arms.

63/15 Planning

No applications had been received.

64/15 Playing Fields

A working party was to be arranged for Sunday 17th May to help clear the bank above the football pitch of debris to allow the grass to be cut.

65/15 Allotments & Community Woodland

No matters were discussed.

66/15 Highways & Footpaths

It was agreed to write a letter of support to WCC advocating the scheme to replace five electric street lights on Harcourt Road with LED gas lantern equivalents as supplies by Sight Design.

Clerk to report overhanging trees on Old Hollow obscuring vision.

67/15 Finance

i. To consider payment of invoices presented: The following payments were approved

From/Due to	Date	Amount	Details
J Moore	06/05	£118.00	Lengthman Fees (April)
SF Creamer	30/04	£40.00	Bus Shelter Cleaning (April)
British Gas	08/04	£674.04	Gas Charges
Aon UK Ltd	01/06	£1,486.78	Annual Insurance
DA Sharp	11/05	£100.00	2 nd ½ Expenses 2014/15
DA Sharp	11/05	£323.28	Clerk's Fees April (£404.08 gross SP25)
	Total	£2,742.10	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,468.95	Community Account B/F	£3,226.12
		HM Revenue & Customs VAT	£1,724.47
		MHDC Precept	£8,700.00
		May Payments	-£2,742.10
Savings Account C/F	£14,468.95	Community Account C/F	£10,908.49

ii. To confirm appointment of internal auditor: Mr Steve Tustin was confirmed.

68/15 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
Clerk	*	Transparency Code
Aon		Insurance Schedule
Malvern Town Council	(i)	Grass Cutting Schedule
Malvern Hills AONB		Letter of Thanks

(i) The revised cost of £150 for grass cutting including the 'glade' and the 'bank' was approved.

69/15 Councillors' items for Report

It was noted that several trees had been felled in the grounds of Adelaide House.

70/15 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 8th June 2015 in the Fisher Hall.

There being no further business the meeting closed at 8.40 pm.