

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 9th November 2015 in The Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harnden, Mr C Rouse.

In Attendance

County and District Cllr. Prof J Raine; District Cllr. Mr J Roskams; Mr C Penn (Malvern Hills Conservators); Mr D Sharp (Clerk).

127/15 Apologies

To consider acceptance of apologies for absence from Councillors: Ms S Rouse & Mr A Turner (accepted).

128/15 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

129/15 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpath Wardens:

Mr Charles Penn introduced himself as the new Conservators representative for 'Malvern West'. He was one of 10 new members following recent elections. No meetings had been held but he saw the following year as a period of change with a new Director to be in place in December.

County Cllr. J Raine reported the next WCC meeting was on Thursday 12th November.

District Cllr. J Roskams confirmed that the senior officer review was ongoing and that the position of Head of Policy and Governance was to be filled by the officer from Wychaven following the departure of John Williams. The consultation on outsourcing waste collection was ongoing.

130/15 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the Parish Council Meeting held on 12th October were approved and signed by the Chairman.

131/15 Progress Reports and other matters arising from the minutes

The Clerk had spoken to Mr Mick Jewel regarding the cutting of the bank and would liaise in the spring. Bus shelter cleaning schedule had been rectified.

132/15 Planning

To consider a response to the following and any late submitted applications:

Application No	From	Details
15/01422/FUL	Mrs C Orange 203 West Malvern Road	Change of use of existing office (B1) to 1 no. residential unit (C3).

It was agreed not to offer any objection to the application.

133/15 Gas Lamps

Update on reinstatement of Lower Dingle lamp damaged by fire: It was agreed that the Clerk should negotiate with National Grid over their liability to pay for its refurbishment and the decision on what proportion they were to pay was delegated to him.

134/15 Playing Fields

Cllr. S Rouse had reported that she had installed more dog fouling notices and undertaken another round of 'spraying'.

It was noted that Madresfield Estate were to undertake drainage work in the Bluebell field.

135/15 Allotments & Community Woodland

The Chairman and Clerk had undertaken an inspection with Mr Tom Dutton (Allotment Association Chairman) and although no plots were seriously neglected, four were deemed to be of concern and the Clerk was to write to those identified.

The Clerk had attended the recent Allotment Association AGM and the following requests were agreed by the council:

- A skip over the early May Bank Holiday weekend (31 Apr – 2 May).
- 'No dogs' signs on entrance gates into the allotments.
- A letter to all plot holders with plots exceeding 200 m² requesting they consider relinquishing part of their plot in order to accommodate those on the waiting list.

The Clerk was to get quotations for two wooden picnic benches to be installed in the glade.

136/15 Highways & Footpaths

Safety concerns were raised over parking at the Croft Bank/Mathon Road junction.

137/15 Finance

i. Approval of payments due:

The following payment was made between meetings and was ratified:

From/Due to	Date	Amount	Details
West Malvern Allotment Association	-	£178.50	NSALG
Total		£178.50	

The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	26/10	£118.00	Lengthman (Oct)
SF Creamer	31/10	£40.00	Bus Shelter Cleaning (Oct)
British Gas	08/10	£674.04	Gas Supply Charges
Malvern Town Council	12/10	£450.00	Grass Cutting Charges
Health & Safety Direct	06/11	£5.95	'No Dogs' Signs for Allotments
West Malvern Defibrillator Fund	-	£200.00	Donation
DA Sharp	-	£100.00	Clerk's First ½ Year Expenses 15/16
DA Sharp	12/10	£323.28	Clerk's Fees (£404.08 gross SP25)
Total		£1,911.27	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,474.03	Community Account B/F	£12,594.43
		WCC Lengthman	£118.00
		November Payments	-£2,089.77
Savings Account C/F	£14,474.03	Community Account C/F	£10,622.66

ii. *To approve completion of FATCA form for HSBC Bank:* This was agreed and was completed by the Chairman and Cllr. Burford.

138/15 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
Worcestershire Partnership	*	Newsletter 16 October 2015
Rosemary Herbert	*	Threat of Closure to Link Nurseries Horticultural Centre
Clerk	*	Defibrillator
MHDC	*	First Aid Course available in Upton, Martley, Tenbury and Malvern
Madresfield Estate	*	Bluebell Field
MHDC	*	Worcestershire Safeguarding Adults Board Event 24th November
MHDC	*	Parish News Update - Autumn 2015
MHDC	*	Rough Sleeping in Malvern

139/15 Councillors' items for Report

Nothing further was discussed

140/15 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 14th December 2015.

There being no further business the meeting closed at 8.30 pm.