

MALVERN WELLS PARISH COUNCIL

Minutes of the Meeting of Malvern Wells Parish Council duly convened and held in The Village Hall, Wells Road, Malvern Wells **on Wednesday 30th**

January 2019 commencing at 7.30 pm.

Present: Councillor N Chatten (Chairman)

Councillors: J Smethurst, B Knibb, K Wagstaff, J Wagstaff (to 8.35pm), J Black, M Dyde, B Murphy, S Freeman, C O'Donnell

Apologies for absence: T O'Donnell, J Baker, H Burrage

In attendance: David Taverner (Clerk and Responsible Finance Officer)
County Councillor Mrs L Hodgson (from 8.40pm)

- 97/18** **Declarations of Interest**
a) Register of Interests: Councillors were reminded of the need to update their register of interests: No changes were necessary.
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None were declared.
c) To declare any Other Disclosable Interests in items on the agenda and their nature: None were declared.
- 98/18** **To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none.
- 99/18** **Minutes of the Parish Council Meeting held on 28th November 2018**
The minutes of the Parish Council Meeting held on 28th November had been previously circulated. The minutes were **unanimously approved** as a correct record of that meeting and were signed as such by the Chairman.
- 100/18** **Matters arising from the Parish Council minutes of 28th November 2018.**
There were none
- 101/18** **Reports from Committees**
(a) Report of the Finance & General Purposes Committee
Bank reconciliation and Budget monitoring as at 31st December
The Clerk presented the bank reconciliation and budget monitoring reports as at the end of December. Actual cash reserves had decreased by £35K during the period 1st April, 2018 to 31st March, 2019. It was estimated that the total cash balance held at 31st March, 2019 would outturn at £175.2K a reduction of £11.1k against the opening position at 1st April, 2018
- 2019/20 Budget and Parish Precept**
In view of the healthy state of the Council's cash balances it was resolved that there should be no increase in the Council's 2019/20 Precept levy which would be maintained at the 2018/19 level of £79,650.
Proposed by Cllr K Wagstaff. Seconded by Cllr O'Donnell. 9 votes for and 1 vote against

During the debate on the 2019/20 budget it was unanimously agreed to retain a budget of £10k to support a revised gas lamps replacement scheme.

Cllr Chatten also proposed an increase to the budget provision by £10.5k for the Neighbourhood Development plan (NDP) to meet work on a Phase 2 Landscape Capacity and Sustainability Assessment project, together with an updated Housing Needs survey to support the evidence base underlining the Council's NDP).
*Proposed by Cllr Chatten. Seconded by Cllr Smethurst
Five votes for, 1 vote against and four abstentions*

Cemetery Fees and Charges 2019/20

It was unanimously agreed that all the Council's Cemetery Fees and Charges should be increased by 2%, rounded up to the nearest £5, with effect from 1st April, 2019

Outdoor contractors' rates 2019/20

It was resolved to increase the Council's outdoor contractor rates by 2% with effect from 1st April, 2019
*Proposed by Cllr O Donnell, Seconded by Cllr Knibb
8 votes for, 2 votes against*

Steve Maund- Honorarium

It was unanimously agreed to make an honorarium payment of £100 to Steve Maund to reflect the additional work and responsibilities which he had willingly undertaken during the period of the indisposition of the Clerk.

Review of Council Risk Assessment Register

This was being undertaken by the Chairman of the Council and the Chair of the Finance and General Purposes committee and a further report would be presented to that committee at its meeting on 11th April.

(b) Report of the Planning Committee held on 23rd January, 2018

This report and the recommendations contained therein were **noted and approved** by the Council

102/18 Reports from working groups (a) Gas lamps working group

Cllr Freeman advised the meeting that there had been a marked improvement in the performance of the existing lamps during recent weeks following the completion of maintenance works by Sight Designs.

Whilst there was insufficient financial support, from external bodies, to proceed with the project to install eleven new lamps along the Wells Road, there was a possibility that a smaller scheme, using three currently redundant lampposts, could be possible. It was

resolved that the potential for such a scheme should be considered by the working group at its next meeting.

*Proposed Cllr K Wagstaff, seconded Cllr Chatten
10 votes for and none against.*

(b) Communications Working Group

There had been no meeting of the Group since the previous Parish Council meeting

(c) Open Spaces Working Group

There had been no meeting of the Group since the previous Parish Council meeting.

Thanks were extended to the Malvern Hills AONB Management Unit for their kind donation of three new fruit trees for planting on St Wulstans Village Green.

(d) Events Working Group.

The Group had arranged to meet on Monday 4th March to discuss planning arrangements for the Summer Fete

(e) Neighbourhood Plan Working Group. (NDP)

The group was due to meet on 13th February to discuss progress on the work of the Council's Consultants regarding the strengthening of the evidence base to support the plan and further public consultation on its content.

Worcestershire Golf Club representative had offered to meet with Members of the Parish Council to discuss their future development proposals and their potential impact on the NDP. The Clerk was asked to arrange a meeting with the golf club secretary on a mutually convenient date.

(f) Jubilee Gardeners Working Group

Investigatory work was continuing into the possibility of the reintroduction of a tap-controlled water supply at the head of the Jubilee Fountain

(g) Cemetery Working Group

Work on a pathway across the new area of the Cemetery had now been completed. Painting of the Oaklands side fencing line was planned to be carried out during the early summer

103/18

Chairman's Correspondence

(a) Three Counties Showground -complimentary tickets had been received from the Chief Executive of the TCS for various events being held there during the forthcoming spring and summer. It was agreed that the most equitable method of the distribution of the tickets should be delegated to the Communications Working group for their consideration.

*Proposed Cllr K Wagstaff, seconded Cllr Black
9 votes for and none against, one abstention*

(b) Fruitlands Estate Dangerous Skateboarding

Following incidents of Dangerous Skateboarding on the Fruitlands Estate the local Policing team had identified many the perpetrators involved and had officially warned them not to repeat the activity

104/18**Financial matters****(a) Approval of the schedule of accounts payable**

The following accounts were unanimously approved for payment

REF	Payee	FOR	NET £	VAT £	GROSS £
1355	NEST PENSIONS	CLERK PENSION JANUARY	70.40	-	70.40
1356	DAVID TAVERNER	CLERK SALARY JANUARY	1,675.55		1,675.55
1357	MALVERN WELLS VILLAGE HALL	ROOM HIRE	68.00		68.00
1358	DAVID TAVERNER	TELEPHONE DECEMBER QTR	122.97	33.57	156.54
1359	WORCESTERSHIRE COUNTY COUNCIL	SALT DELIVERY	140.00		140.00
1360	BROOKSIDE FIRE	FIRE EXTINGUISHERS CEMETERY	43.00	7.80	50.80
1361	STEVE MAUND	OUTDOOR WORK DECEMBER	1,196.00		1,196.00
1362	NAMESCO	SMTP ACCESS RENEWAL	17.50	3.50	21.00
1363	BT WI FI	NOVEMBER WI FI	12.50	2.50	15.00
1364	N POWER	CEMETERY ELECTRICITY	79.57	3.98	83.55
1365	BT WI FI	DECEMBER WI FI	12.50	2.50	15.00
1366	WORCESTERSHIRE COUNTY COUNCIL	AONB CONTRIBUTION	1,600.00		1,600.00
1367	BRITISH GAS TRADING	GAS LAMPS FUEL DEC QTR	1,283.88	256.78	1,540.66
1368	CASS ASSOCIATES LTD	NEIGHBOURHOOD PLAN INVOICE 1	1,540.00	308.00	1,848.00
1369	MARTIN THOMAS	OUTDOOR WORK DECEMBER	312.58		312.58
1370	CODDINGTON CHRISTMAS TREES	JUBILEE GARDEN TREE	245.00		245.00
1371	WORCESTER UKULELE CLUB	PERFORMANCE AT FETE	150.00		150.00
1372	SIGHT DESIGNS	GAS LAMPS MAINTENANCE	4,147.40	829.56	4,976.96
1373	SIGHT DESIGNS	REPAIR TO LAMP MW49 -INSURANCE CLAIM	1,320.00	264.00	1,584.00
		TOTALS	14,036.85	1,712.19	15,749.04

105/18 County Councillor report 30th January 2019

This report may be viewed at [County Councillor Report 30th January 2019](#)

106/18 District Councillor report 30th January 2019

This report may be viewed at [District Councillor Report 30th January 2019](#)

107/18 Report from the Elected Conservators Board Trustee –Cllr S Freeman

Cllr Freeman drew attention to the recent article, published in the Malvern Gazette, which had outlined renewed calls from the High Street Malvern (HSM) group for the installation of a cable car system on the Malvern Hills. The Board had issued a strong rebuttal against the details quoted in the HSM report, again outlining its strong objections to any such project being contemplated.

**108/18 Reports from Representatives on other bodies
Malvern Hills CALC**

Cllr Knibb advised that he had attended a recent meeting of the Malvern Hills CALC Executive board where general discussion had focused on preparations for the forthcoming District and Parish elections.

The retirements of the Worcestershire CALC Secretary Richard Levett and the training officer Jenny Maturi were being marked by a “drop in” event during the day on 28th March at the CALC offices. All Councillors were invited to attend

Village Hall

Cllr Black reported that a new tenant had taken up residence in the Village Hall flat. The Committee were also investigating the problems being caused by the ingress of dampness in part of the building

109/18 Other business - Bus Shelters

In response to a question from Cllr K Wagstaff the Chairman confirmed that there were no plans to seal access to the Council’s bus shelters to prevent their use by homeless sleepers. However this situation would be kept under close review in association with officers from the District Council’s homelessness team as necessary

There being no other business to transact the Chairman closed the meeting at 9.40pm

Minutes approved.....N Chatten **Chairman**
27th February 2019