**POWICK PARISH COUNCIL**

Minutes of a meeting of the Parish Council held

Wednesday 6th January 2016 at Powick Parish Hall commencing at 7.30pm

**Present:**

A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, D. Jones, J. Foy, R. Humpage,

J. Raymond, S. Underwood, R. Willetts, M. Richmond.

Also present: County Cllr T. Wells and Jane Price (prospective Parish Councillor)

**Apologies:**

J. Liptrot, P. Harris, R. Whittal-Williams.

**Declarations of Interest and Councillor Dispensations:**

None.

|  |  |  |
| --- | --- | --- |
| **Item:** | **Minute Recorded:** | **Action By:** |
| 77. | **The Minutes of a meeting held 2nd December 2015** were agreed and signed as a true record. Proposed R. Humpage, seconded S. Underwood. All agreed. |  |
| 78. | **Matters arising –**  (74) the building in Alton Park has been reported to the Hub by the Clerk. |  |
| 79. | **Planning reports of 2nd & 23rd December 2015** were agreed and signed as true records. Proposed R. Willetts, seconded C. Phillips. Al agreed.  No matters arising. |  |
| 80. | **Co-option of Parish Councillor –**  Following an application received, it was proposed by J. Foy, seconded by C. Phillips, that Mike Richmond be co-opted as a Parish Councillor. All agreed.  A further application had been received by Jane Price who was attending this meeting and it was agreed to place her co-option on the February agenda. | Clerk to send out forms as required and notify MHDC of co-option.  Further co-option to be placed on the February agenda. |
| 81. | **Lengthsman Report:**  The Clerk read out the recent report of tasks done.  Tasks requested –  Sparrowhall Lane – dip in the road – drains need clearing re flooding.  Pixham Lane from Old Hills – clear mud from land slippage.  Hedge along from Stanbrook Abbey by the cottage needs cutting back – polite notice required or report to Highways. (Pole Elm > thatched cottage > red brick cottage)  Bus shelters in Powick & Callow End all need a clean – agreed that this be invoiced separately to the Clerk. | Clerk to notify of tasks requested. |
| 82. | **Financial Matters:**  The Clerk presented a statement of accounts and the request for a precept decision together with a forecast of spend for 2016/17.  Following discussion, it was agreed that a 2.5% increase in precept would cover predicted additional increases in 2016/17 spend forecast. This was proposed by C. Phillips, seconded by R. Humpage. All agreed.  A grant application by Powick Pre-School was considered following the receipt of accounts as requested at the previous meeting. It was proposed by J. Allsopp, seconded by S. Underwood that a grant of £1000.00 be paid. All agreed. (C. Phillips abstained) | Clerk to notify MHDC of the precept decision and pay the grant as awarded. |
| 83. | **Playing Field Reports:**  Hospital Lane – awaiting the s.106 funding decision. Noted the need to commence site works within 6 months to satisfy planning permission.  Callow End – Party in the Park planning is progressing. Costs of events being reviewed. |  |
| 84. | **District & County Councillor Reports:**  County Cllr T. Wells updated re recent MHDC planning. The Three Nuns PH – Highways objection lodged re access and visibility which may lead to refusal.  Link Nurseries closure – community enterprise options being explored. Noted the impact on the access to Hospital Lane playing fields. A Steering Group has been established and the PC have been invited to attend – J. Allsopp agreed to be the PC Rep. Jane Price also offered to attend if co-opted at the next PC meeting.  T. Wells explained the current usage of the site and potential options for the pavilion project which may require a different perspective to achieve the same outcomes.  Request that the PC add Link Nurseries options to the next agenda.  Other issues being dealt with include advertising signage at Pinns Green, bus stops at Old Hills and assoc. H&S issues / use of MH Conservators land.  Noted the difficulties for the PC in responding to planning issues re land at Upton Road, Callow End.  Beauchamp Lane – flooding potential being monitored.  Ivy Barn, Beauchamp Lane – residents have engaged a consultant re the flooding impact of recent planning proposals.  It was also noted that MHDC are currently dealing with an unprecedented number of planning applications / high staff turnover. Targets for responses are often not being met.  Also updated re SWDP progress – decision due Spring 2016 but complications developing re the planning process and decisions re developments. | Link Nurseries options to be added to the next agenda – Clerk. |
| 85. | **Councillor Reports & Items for Future Agendas:**  SU – layby in Lower Ferry Lane – pole to be removed as per previous minutes.  DJ – Jennett Tree Lane – potholes are all along the road especially by the Abbey Wall which is really bad. Please report to the Hub.  JA – pothole in the middle of the road approx. 150 yards from the Three Nuns PH in Bowling Green Rd. Please report to the Hub.  T. Wells suggested an audit of road surfaces for the County Council would be useful as Worcs CC currently planning expenditure in 2016. It was agreed that a list be drawn up and the matter placed on the next agenda.  AL – Neighbourhood Planning workshop on 28th January 6-8pm at MHDC Council House – will attend for the PC. Report to next agenda.  T. Wells explained the neighbourhood planning process and how it relates to the SWDP. | Clerk to report maters to the Hub as requested.  Clerk to place road surfaces audit on the next agenda. |
| 86. | **P.E.S.T –**  A new Coordinator is required as the Chairman and Clerk are currently covering matters but cannot continue indefinitely. All asked to look at the PEST document on the website or via the Clerk. Next agenda item. | Coordinator role to be considered at the next meeting. |
| 87. | **Report of the Clerk:**  Accounts proposed for payment by J. Allsopp, seconded R. Humpage. All agreed –  £576.28 Clerks salary (net)  £375.90 Lengthsman fee  £48.45 Petty cash imprest  £36.00 Callow End Village Hall hire  £295.20 Smith of Derby St Peters Church clock service  £48.00 Hubbards payroll fee  £360.00 S. Skeys grass verge cutting (retrospective)  £478.90 HMRC PAYE Q3 payment (retrospective)  £71.82 ST Water Callow End pavilion (retrospective)  £133.97 Eon pavilion gas supply  Apologies by J. Foy for February were noted. | Clerk to pay accounts as agreed. |
|  | **There being no further business the meeting closed at 9.25pm** |  |