

**MINUTES OF THE PARISH COUNCIL MEETING OF
RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 12 JUNE 2019 AT 7.30 PM
IN RUSHWICK VILLAGE HALL**

Present: Cllr Deakin (Chairman), Cllr Parker, Cllr Jenkins, Cllr Williams, Cllr Khan, Cllr Rowley,
Cllr Wigglesworth and Cllr Haywood

In Attendance: County Councillor Grove, District Councillors Chambers & Walton plus 6 members of the public.

1. To appoint casual vacancy by co-option – One vacancy is still available
2. Apologies for absence: Cllr Williams (Personal) – accepted
County Councillor Grove (Work) - received
3. Declaration of Interests
 1. Members were reminded to update their register of interests.
 2. Declaration of Disclosable Pecuniary: None
 3. Other Disclosable Interests: None
4. To consider written requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): None requested.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes.

5. Minutes: Having been previously circulated the minutes of The Parish Council meeting of 15.05.19 were signed as a true and correct record.
6. Progress Reports: No Matters arising from previous minutes. The Action Plan was reviewed and updated. Cllr Parker had inspected the tree located in Claphill Lane and confirmed one dead branch needs to be removed.
7. Parish Lengthsman Scheme: Updated as per worksheet.
8. Reports from representatives: To receive an update
 1. County Councillor: Cllr Grove - Clerk had circulated this report to all Councillors in his absence.
 2. District Councillors: Cllr Walton - The report was noted.
Cllr Chambers confirmed he was no longer involved in the Administration part of the District Council. He confirmed he is a member of the overview and Scrutiny team and Licensing.
Due to having less administration restrictions he can offer Rushwick Parish Council more representation.
 3. Report from Village Hall Committee: Cllr Rowley
The new European Regulations regarding Health and safety Policy has now been agreed and will be added to the booking form and a copy placed in the kitchen. It will also be added to the website.
A new committee member, Shellie Keisslinger has been appointed.
The Committee has decided in future to hold bi-monthly meetings unless something urgent occurs.
The AGM was very successful with the Chairperson Abigail Tilling presenting an update of the events over the past year.
Sadly two committee members have resigned Mrs Val Scott and Sally Sharp. Therefore seeking new members to join. The remaining committee members agreed to stand for another year with Abigail Tilling as Chair.
Future development of the Village Hall is ongoing and the new car park is still to be handed over.
 4. Footpath Officers: Cllr Williams – No footpath issues to report.
 5. Report from Playscape: Cllr Parker is continuing to operate the security gate, being a good deterrent for littering in the car park. He will look into the costs of obtaining some signage stating that Dogs are not allowed in Playscape.
 6. School Representative report: Cllr Wigglesworth
All change from September 2019. Two new teachers have been appointed. Every teacher is changing class. 22 new children are starting in reception class.

7. Village Hall Development Committee: Cllr Khan - Seeking a new chair for the Development Group.
 - a. Proposal to decide on course of action of route to take to progress development – Item Deferred

9. Update on the Parish Neighbourhood Plan
 The draft questionnaire has now been completed. It is anticipated this will be signed off on 27th June 2019 and circulated early July to all residents.
 Also developing a website to keep people informed of developments and future events.

10. Finance
 1. Payment of accounts as per schedule were authorised.
 2. Bank Reconciliation Statement was reviewed and approved.
Annual Governance and Accountability Return (AGAR) 2018/19 Part 3
 3. Annual Internal Audit Report 2018/19 – Report for Information
 4. a. **RESOLVED:** To approve and sign Section 1 - Annual Governance Statement 2018/19
 b. **RESOLVED:** To approve and sign Section 2 - Accounting Statements 2018/19
 5. **RESOLVED:** To engage an Internal Auditor for 2019/20 with Terms of Reference

11. **RESOLVED:** The NALC Model Standing Orders 2018 (England) July 2018 were reviewed and adopted.
12. **RESOLVED:** The NALC Model Financial Regulations (England) May 2016 were reviewed and adopted.
13. **RESOLVED:** To adopt the General Power of Competence

14. Planning Application No: 19/00330/HP
 Location: Sunnyside, Bransford Road, WR2 5SJ
 Proposal: Extensions and alterations to an existing dwelling including a two storey side extension and removal of one existing chimney stack
 Comments: No Objections

 Planning Application No: 19/00774/FUL (Cllr Khan declared an ODI in respect of this planning application living opposite to it)
 Location: Land at (Os 8205 5395), Claphill Lane
 Proposal: Change of use of land for the keeping of horses and for the erection of a stable block with associated hard standing fencing and access track
 Comments: Delegated authority was granted to the Chairman in conjunction with the Clerk to submit comment

15. To discuss and approve installation of a convex mirror at road Junction Broadmore Green/Bransford Road so aid motorist visibility.
 To be referred to County Councillor Grove for advice.

16. Correspondence for Information: Clerk has circulated electronically
 A discussion took place concerning a request for a financial donation from Friends of the Chase School. Councillors felt as a school is a Statutory Body that they did not want to set a precedent. Therefore no donation would be awarded.

17. Councillors’ reports and items for future agendas:
 Cllr Parker requested an item to approve signage for Playscape – ‘No Dogs Allowed’

Meeting Closed at 9.07 pm

Signed Chairman..... Date.....

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Parishioners raised various concerns about speeding and safety in the village.

Safety and traffic calming measure are required to combat speeding throughout the village, in the interests of safety.

It was requested that the portable VAS sign needs to be moved to different locations, the battery regularly charged and some pole clamps purchased to aid movement. The Chairman confirmed he will liaise with the Lengthsman to ensure this happens moving forward.

The police conducted a road traffic survey, parishioners felt this was conducted in the wrong location and didn't reflect the speeding issues. Hotspots for speeding include by Broadmore Green and by the Whitehall Inn.

There is a lot more traffic moving from Roots Farm shop heading towards Broadmore Green.

Parishioners felt they would benefit from the installation of a convex mirror to aid their visibility and safety exiting from Broadmore Green onto the Bransford Road. Can this please be considered?

Can a repeat road traffic survey be requested to the Police, between Minett Avenue and the Bridge to gather statistical evidence?

A parishioner from Broadmore Green highlighted the problem is further exacerbated by parked cars on the footpaths, forcing parishioners and school children to walk into the road. Where there are footpaths nettles and overgrown vegetation impede those, forcing pedestrians to walk in the road.

As a traffic calming measure can consideration be given to install white demarkation gates to the entrance and exit of the village? Is this a project the County Councillor can offer financial assistance with, perhaps from his Divisional Fund?

Can the County Councillor offer any advice in respect of the course of action required to have a speed gun exercise to deter speeding issues? Volunteers had expressed an interest for this to occur.

A question raised from the Secretary of the Village Hall Committee was would the Parish Council be interested in having one website as oppose to a separate one. Mrs Khan has a meeting arranged with a website provider and will update The Parish Council accordingly.

Standing Orders were reimposed