

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 3rd November, 2015**

Present: Cllrs Miss R Collie, Mrs K Redfern, Messrs C Bevan, J Rugman, J Powell, R Lear.

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell. 2 members of the public
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** J Barnes, Cllr K Pollock
- 2) **Register / Declarations of Interest** –R Lear registered a personal interest in planning application 15/01267/106.
Dispensations – none

Public Question Time

The Chairman introduced Mr Duane Hubbard who had applied for the position of Councillor and had come along to view proceedings, along with his wife.

- 3) **District/County Councillor's Report.** Cllr Pollock had previously circulated his report to all members. C Dell gave an overview on finance matters at Malvern. Concerns were raised on how planning application comments are interpreted by planners. Recent refuse problems in Wyrebrook Gardens are being dealt with. Concerns over the lack of knowledge regarding the recent road closure at Aston Bank junction with A456 is being questioned.
- 4) **Minutes:** Minutes of the meeting held on 6th October, 2015 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) Malvern Hills Sport & Community Facilities Strategy has been filled in by the Parish Hall committee and will now be sent off.
 - c) Proposed solar farm at Stockton – this had been circulated to members and was noted.
- 6) **Planning**
 - a) There was one planning application:
15/01267/106 Land at Post Office Lane, NB
Application to modify affordable housing tenure and trigger points for payments of education and recreation contributions

We understand the reason and have no objection regarding the delay of payment of S106 contributions to a new specified date. Ideally, we would like to see the properties sold to a housing association. However, we are not in a position to evaluate the economic issues surrounding the sale of the affordable properties as all the numbers are redacted. Any alternative arrangements must be monitored to ensure they meet the appropriate conditions.

- b) The following determination was read out
15/01107/HOU The Bank, KoT. Two storey domestic extension. Refused.
Due to concerns Cllr Dell raised earlier regarding this application, a request for information on how planning officers interpret comments will be sought.
A request for clarification on a non-designated heritage asset will also be sought.
 - c) Applications determined under delegated powers: none.
 - d) SWDP modifications consultation noted.
- 7) **Finance.**
- a) Second quarter accounts were circulated and agreed.
 - b) A draft budget for 2016-2017 was circulated, for discussion and approval of precept at the next meeting.
- 8) **Highways**
- a) Lengthsman Scheme. Invoice for October £216 approved.
 - b) Risk Assessment on assets. The Clerk advised that all assets had been checked. The bus shelter has a loose slat and small hole that requires monitoring, Ian to take a look and advise. The top of the noticeboard outside the parish hall requires attention, J Rugman to fix.
 - c) Wildlife verges – following a brief update on the current situation, it was agreed to contact the WWT and Plantlife for advice on RVNR maintenance, which had been recommended by the Teme Valley Wildlife Group.
 - d) Potholes outside Bickley House Farm were reported and have been repaired.
 - e) Tan House Lane – road issues to be re-reported as no further work has been carried out.
 - f) Rubbish collection in Wyrebrook Gardens. Following a complaint of spilled rubbish the Clerk advised that the resident had complained to Malvern and advised Cllr Dell who reported earlier this is being dealt with.
- 9) **Survey / review of community needs** – to discuss/decide upon a review/survey of community needs. To be discussed at the next meeting.
- 10) **Vacancy for a Parish Councillor**
One application has come forward, Mr Duane Hubbard. It was proposed by K Redfern, seconded by R Collie to co-opt Duane to the Parish Council, all agreed.
- 11) **Councillors' reports and items for future agenda.**
- 12) **Date of next meeting:** 7.30pm on Tuesday 1st December, 2015.

There being no other business, the meeting closed at 8.30pm.

Signed
Chairman

Date