

**At the Annual Meeting of Grimley Parish Council held on
19th May 2014 in The Peace Hall, Sinton Green commencing at 7.15pm**

Present: Mrs P Ayers Mrs A Davies B Jones D G Lewis G Rowberry
Mrs M Weston B R Woodhouse
WCCllr P Grove DCllr D Clarke Mrs S Hughes (Clerk)

Apologies: Cllrs D Arr S Haslewood

63/14 Declarations of Interest

a) Register of Interests: There were no changes notified

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none.

d) To declare any Gifts or Hospitality received: There were none.

64/14 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): There were none.

65/14 Election of Chairman & Signing of Declaration of Acceptance of Office

It was proposed (GR), seconded (BJ) and **agreed** that Robin Woodhouse be elected as chairman for the ensuing municipal year. The chairman signed a declaration of acceptance of office.

66/14 Election of Vice Chairman

It was proposed (BJ), seconded (DL) and **agreed** that Mel Weston be elected as vice chairman.

67/14 Election of Representatives:

<i>Parochial Church Council (1)</i>	deferred until a future meeting
<i>Peace Hall Committee (2)</i>	Annette Davies & Bryan Jones
<i>Grimley Smaller Charities (2)</i>	Dave Arr & Robin Woodhouse until May 2015
<i>CALC (2)</i>	Pam Ayers, Annette Davies
<i>Monkwood Green Working Group (3)</i>	Pam Ayers, Steve Haslewood & David Lewis
<i>Staffing Committee (3)</i>	Steve Haslewood, Gwyn Rowberry & Mel Weston
<i>Tarmac Liaison Group (1)</i>	Gwyn Rowberry
<i>Grievance Panel</i>	Pam Ayers, David Lewis & Robin Woodhouse
<i>Appeals Panel</i>	Annette Davies, Bryan Jones & David Arr

68/14 To Review Financial Regulations and Investment Policy

a) The new **Financial Regulations** (previously circulated) laid down by statute were **adopted** in full. It was **agreed** that Cllr Weston be appointed as members with responsibility for finance.

b) **Standing Orders:** Statutory Standing Orders as recommended by NALC (copy previously circulated) were **adopted** in full.

c) **The Financial Reserves:** i) To strive to maintain a level of reserves at least equal to the previous years precept. The current bank accounts were felt to be most appropriate for this purpose.

- ii) That a fund be set-a-side within reserves for the benefit of the refurbishment of the Peace Hall and that the fund be increased annually as thought appropriate by members.
- iii) That a fund be set-a-side within reserves to meet the requirements of the clerk's contract (equipment/recruitment/gratuity) and that the fund be increased annually as thought appropriate by members.
- d) **Risk Assessment Register:** Members noted and **approved** the register.
- e) **Information Available under the Freedom of Information Act:** It was **agreed** that the policy current in-being was the most appropriate for use. Following discussions, it was proposed, seconded and **agreed** to retain and maintain the above detailed policies.

69/14 To Confirm the Appointment of an Internal Auditor

Following a very positive review of the previous year, members noted and **re-affirmed** the appointment of Mr Philip Moore as Internal Auditor until 31st March 2015.

The meeting closed at 7.30pm

Chairman:
16th June 2014