

MINUTES OF THE SHELSLEYS PARISH COUNCIL
Meeting held on 7th November at 7.00pm in the year 2017

Present: Mr Cassian Roberts (Chairman), Mr J Stinton, Mr William Sutherland, Mr D Styles, Mr B Hart, Mrs K Metcalfe and Mr D Bates.

In Attendance:

Clerk (Mrs J Speyer) and 1 member of the public.

4.1 Apologies:

Mrs C Warren (accepted)

Mrs Caroline Palethorpe Dr K Pollock

4.2 Declaration of Interest: Councillors Stinton and Bates for Village Hall item 4.13

4.3 Minutes: The minutes of the 12th September 2017 were proposed and seconded and signed as a true record.

Public Question Time: There were no questions.

4.4 County Councillor's report:

There was no report but an email asking for any relevant issues to be forwarded.

District Councillor's report.

A report was circulated prior to the meeting.

The full report will be available on the My Parish part of the WCC website.

4.5 Affordable Housing:

The Council had been approached by a resident seeking local affordable housing within the parish.

Information received from Housing Development Officer Emma Jordan states that there is no local authority housing within the parish. Seven bungalows and six houses are owned by Fortis Housing. There are two households on the waiting list for properties.

Members discussed the previous Housing Needs Survey undertaken in 2009 and the possibility of a new survey to ascertain current need was discussed. The cost of this would be £605.30.

A decision on whether to proceed will be made at the next meeting but Councillors were of the opinion that undertaking a new a survey would be unlikely.

(Two Councillors were able to provide advice privately to the resident in question).

4.6 Highways, Footpaths and Lengthsman:

WCC reports on highways matters. The highways damage on Camp Lane has been inspected.

The new WCC Lengthsman Manager has sent details of new a payment procedure which asks for invoices to be sent to WCC monthly. The Parish Council meets bi-monthly so this will not be possible. The Clerk will write to WCC to explain the situation.

Winter Newsletter. It was agreed to purchase two tonnes of rock salt to be delivered to the Lengthsman.

Notification of Pard House Lane closure received. This will be from 4th December 2017 for approximately 5 days.

The Lengthsman's worksheets for September and October were inspected and approved. The Lengthsman reported no immediate problems. He will clear the weeds of the Stanford Bridge footbridge and any work required after the bridge works at New Mill have been completed.

4.7 Planning:

Chairman

Date

There were no outstanding planning applications or decisions to be reported. WCC planning validation document review for comments by 10th November. The Parish Council had no comment to make.

4.8 Clerk's report on urgent decisions.

There were none.

4.9 Correspondence and Consultations:

All items were either emailed to councilors or were available to view at the meeting. The Clerk had received no responses from members to the consultations. Worcestershire Minerals Local Plan, comments by January 26th. No comment Smart Water Initiative. The cost of this per household is £8.90. No decision made.

4.10 Progress Reports:

Broadband. The Clerk had not received the relevant information to pursue the matter.

4.11 Budget:

The preliminary figures prepared by the Clerk to determine the level of the precept for 2018/19 were accepted. The indication is for the Precept to remain the same at £4,000

4.12 Finance: The following requests for payment were agreed.

Lengthman's invoices for September £192 and October £96

Clerk's salary and expenses totalled £582.62

HMRC PAYE £56.00 agreed.

Information Commissioner £35.00

Monies received Precept payment of £2000

4.13 Village Hall Management Committee:

The Chairman had been contacted as there was some discussion about grass cutting. This is not a Parish Council matter and the VHMC must resolve it.

A note was left in the Village Hall from Churches Together in the Teme Valley thanking both the Parish Council for allowing tables to be set for an event on the 8th November and the VHMC for its excellent facilities and cleanliness.

4.14 CALC: Councillor Training. The latest training details have been circulated together with all CALC correspondence as per the Update received weekly.

4.15 Councillor's reports and items for future agenda:

Housing Needs Survey

Broadband

4.16 Date of the next meeting: January 9th 2018

Meeting Dates 2018 January 9th, March 13th, May 8th, July 10th, Sept 11th, Nov 13th.

The meeting concluded at 8.00pm
Jan Speyer November 9th 2017