

Knightwick and Doddenham Parish Council

Minutes of the Annual Meeting of the Council held at 7:10pm on Monday 15th May 2017 in the Talbot Hotel, Knightwick.

Present;

Chair: Cllr B Munt,

Cllrs: Ms; G Evans, Ms M Horton, Ms K Parkinson. Messrs; F Budden, P Edwards, D Steel.

G M Brewin (Clerk)

(There is a vacancy from the 2016 election.)

Apologies:

All present

Councillor

Public Question Time prior to the formal meeting; None

Agenda *The meeting was opened by the current chairman Cllr B Munt.*

1.

To accept nominations and appoint a Chairman.

Mr B Munt was proposed and unanimously agreed. He signed the 'Declaration of Acceptance of Office' and took the chair.

2.

To co-opt a councillor to fill a vacancy

No offers for co-option had been made.

(Cllr F Budden noted that he did have a candidate in mind to be co-opted at the next meeting.)

3.

Apologies for absence and members' declarations of interest.

All members were present. There were no declarations of interest in agenda items.

4.

To accept nominations and appoint a Vice-Chairman.

Ms G Evans was proposed and unanimously agreed.

5.

To appoint a representative to the Village Hall Management Committee

Mr G Brewin was proposed and agreed.

6.

To appoint a representative to the Knightwick Charity Trustees.

Cllr F Budden was proposed and agreed.

7.

Confirm the Minutes of the meeting of 20th March 2017 - Circulated in advance.

Agreed and signed by the chair.

8.

Financial Matters:

a) Approve the Council's Accounts 2016-7 - Circulated in advance.

Approved and signed by the Chair.

b) Approve the formal Annual Governance Statement - Circulated in advance.

Approved and signed by the Chair.

c) Approve the formal Annual Statement of Accounts - Circulated in advance.

Approved and signed by the Chair.

b) Approve payment - Council's Insurance Premium - £280.00 - Approved

c) Approve payment - Council's Membership Fee WCALC - £201.86 - Approved

d) Confirm - Clerk's Salary & Hours - 2016-7 (NALC - SCP27 - £12.317/hr, 242hrs/yr) (no change) Confirmed.

e) Confirm - Lengthsman Contract with WCC 2016-7 - £2141 (as for 2016-7). Confirmed

f) Support the Nora Parsons Day Centre with a donation of £150.00 - Agreed

9.

Planning Matters:

None

10.

Note the sale of the Village Hall and set a date for a meeting to deal with the Trust Deeds and proceeds.

The clerk reported on the completion of the sale of the property; the net proceeds of £40381.60 was in the council's bank account. He agreed to provide copies of the Trust Document and financial position regarding the charity to the trustees.

It was agreed to discuss the future of the charity at the next meeting.

11.

Clerk's report on actions from previous meetings and correspondence received.

The 'Green' on the north side of the A44

WCC Highways has confirmed that it is their property but it would be 'strimmed' only twice a year and then only 1 metre in from the edge of the area.

It was agreed that the council would use some of the lengthsman's funds to maintain a reasonable appearance.

The Clerk was asked to investigate the costs of putting a hard-standing where cars are parked.

Footpaths

There were three footpath issues outstanding:

- a) The footpath by Highfields Farm is blocked with a Horse Box and piles of horse excreta!
- c) The footpath behind the Talbot, after the woods behind the Sunningdale stretch has been padlocked again all weekend. Why this public right of way is being blocked? There are anecdotal reports of Footpath and ROW signs being removed.
- c) The steps on the path which runs through the Sunningdale Estate - Nothing seems to have been done by WCC Footpaths office.

The council asked the Clerk to take these up with the Parish Paths Officer as a matter of urgency.

12.

Items for the Next Meeting

See agenda items 10 & 11 above.

13.

Confirm the date of the next meeting:

17/07/2017 at 7:30pm In the Talbot Hotel Knightwick. - Agreed

Closing the meeting the Chair thanked the clerk for the time and effort he put in as Clerk to the Council.

The meeting closed at 8:06pm

Minutes confirmed 17/07/2017