

Tutnall & Cobley Parish Council

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69 Cavendish Street
Worcester

Worcestershire
WR5 3DX

Dear Councillor

8 April 2020

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 14 April 2020** at **7.20 p.m** via Zoom: <https://us04web.zoom.us/j/994142597>.

Yours sincerely

Lorraine Griffiths

Lorraine Griffiths
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

A G E N D A

1 To receive apologies and to approve reasons for absence.

2 DECLARATIONS OF INTEREST:

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
 - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
 - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the Annual meeting of the Council on 10 March 2020 (attached).

4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk:**
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**
- e) **Footpath Warden:**
- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

5 **CORRESPONDENCE FOR INFORMATION** – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership newsletter – emailed
- c) The Rural Bulletin – emailed
- d) Updates & Additions for the 'What's on for over 60's' Guide – emailed
- e) Coronavirus/Covid 19 updates – emailed
- f) Supporting Communities with Guidance and Advice on Coronavirus (COVID-19) - Community Action
- g) RSN Rural Funding Digest - April 2020 Edition – emailed
- h) COVID 19 advice/public meetings - emailed

6 **PLANNING MATTERS:**

Applications for consideration: 20/00367/AGR, Long Barn, Hewell Lane, Tardebigge, Bromsgrove: Agricultural shed for safe storage of farming machinery – deadline for comments 17th April 2020.

Refusals:.

Appeals:.

7 **WINDPUMP** – update

8 **LENGTHSMAN SCHEME**

9 **HIGHWAY MATTERS**

10 **FINANCE: To consider:**

a)	Bank Balances:	as at 31 March 2020 Current Account	£ 8,820.69
		as at 31 March 2020 Deposit Account	<u>£ 3,834.63</u>
		Total Balance 31 March 2020	£12,655.32

b)	Receipts:	Worcs CC 19/008	£462
		Worcs CC 19/007	£582

c) **Payments for Approval:**

L Griffiths: Clerk's salary for March 2020	£ 231.00
Clerk's expenses for March 2020	£ 38.14
S Skeys: Lengthsman Scheme @£15 per hour:	
Tutnall & Cobley 34.5 hours	£ 517.50
Burcot 17 hours	£ 255.00
Grass cutting	£ 42.50
CALC membership	<u>£ 543.75</u>

Total £ 1,627.89

Unpresented Cheques: none

d) Outstanding Invoices: None

e) Finance Items - Proposed and Seconded

- 11 INTERNET BANKING** – to discuss payments at the current time.
- 12 THE ANNUAL PARISH ASSEMBLY and ANNUAL MEETING OF THE PARISH COUNCIL:** Guidance is attached regarding 2020 Parish Council Annual meetings, there is no requirement to make any appointments at the usual Annual meeting, Chairman and Vice-Chairman can continue until the next Annual Meeting in 2021, or until the Parish Council is able to meet in person again. The Annual Parish Assembly meeting can still take place remotely at 7.30pm on 12th May 2020.
- 13 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 14 DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held via Zoom at 8pm on Tuesday 12 May 2020.