

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 22nd October 2015** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Signing of Outstanding Undertakings and Declarations of Office**
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. To consider areas of focus and agree allocation of areas of responsibility to Councillors**

To consider any changes and a CALC representative.
- 5. Minutes:** To consider adoption of minutes of Parish Council meeting held on 24th September 2015
- 6. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 30th September 2015
 - c. West Mercia Police (PCSO Julie Pardoe/PCSO Steven Tinkler/PC Acaster)
 - d. EnviroSort – update following Liaison Group meeting
- 7. Current Planning Applications** (Cllr. Richmond/Cllr. Turvey) **8.10pm**

Report of current applications. Also see Worcester Parkway Station agenda item 10.
- 8. South Worcs Development Plan and Associated Matters** (Cllr. Turvey/Cllr. Fincher) **8.15pm**

To consider Council's response to consultation regarding SWDP modifications following the Inspector's report (closing date 20th November), outline planning applications, traffic calming measures and actions.
- 9. Development on Land adjacent to St. Peters Garden Centre** (Cllr. Turvey/Clerk) **8.25pm**

To consider update including adoption matters, future verge ownership/maintenance responsibilities, outstanding reinstatement/remedial work and actions.
- 10. Worcester Parkway Station** (Cllr. Turvey/Cllr. Fincher) **8.30pm**

To consider any update, feedback received and required actions.
- 11. Severn Trent Sewerage Scheme and Associated Matters** (Working Group/Clerk) **8.40pm**

To consider update including contract wording, land registration, remedial work and required actions.
- 12. Employment Matters** (Cllr. Turvey/Clerk) **8.45pm**
 - a. Groundsman and Litter Picker Probationary Period
 - b. DBS checks update
 - c. To consider employment of an Assistant Clerk.
 - d. Pensions auto-enrolment update.
- 13. Parish Council IT Provision** (Cllr. Fincher/Cllr. Turvey/Clerk) **9.00pm**

To receive update on purchase of dedicated computer and printer for the Parish Council.
- 14. Parish Hall Recreation Facilities Project** (Cllr. Dawson/Clerk) **9.10pm**

To consider update on Semele equipment nets and drawdown of final funding.

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| 15. Parish Hall Car Park/Playing Fields/Outside Space (Working Group/Clerk) | 9.15pm |
| To consider: purchase of 'garden vac', maintenance to tree by flag pole, location for bench reinstallation, relocation of the Pre-school container, quote for clearance of undergrowth and tree trimming around Parish Hall car park and update re pitch marking. | |
| 16. Parish Hall (Cllr. Fincher/Cllr. Dawson) | 9.25pm |
| To consider report from landlord representatives. | |
| 17. Parish Council Newsletter (Clerk) | 9.35pm |
| Winter edition reports/articles/adverts required by 1 st November. | |
| 18. Allotments (Cllr. Brooker/Cllr. Hughes/Clerk) | 9.40pm |
| To consider proposals and costs for allotments management and maintenance. | |
| 19. Public Rights of Way (Cllr. Turvey) | 9.50pm |
| To consider update, hedge maintenance along NJ543 and required actions. | |
| 20. Worcester Norton Sports Club and Croquet Club (Cllr. Turvey) | 10.00pm |
| To consider update relating to WNSC plans to redevelop the Club on its current site, provision of litter bins on the cricket ground, Croquet Club and Community Groups meetings. | |
| 21. Highways Matters (Cllr. Turvey/Clerk) | 10.05pm |
| To consider proposed extension of 30mph speed limit along Hatfield Bank, update on maintenance to Wadborough Road pavement, 20mph speed limit along Talavera Road, play area warning sign along Talavera Road and speeding along Crookbarrow Road (submitted as a PACT priority) | |
| 22. World War I Centenary (Cllr. Mrs Way-Vautier) | 10.10pm |
| To consider update on activities. | |
| 23. Superfast Broadband (Cllr. Turvey) | 10.15pm |
| To consider update on progress. | |
| 24. Community Orchard (Cllr. Brooker) | 10.20pm |
| To consider quote to clear undergrowth the rear edge of the field adjacent to Coppice Cottage and trim back trees in connection with community orchard suggestion. | |
| 25. Wychavon Diamond Jubilee Community Recognition Award (Clerk) | 10.25pm |
| To consider nominations (to be submitted by 8 th January 2016). | |
| 26. Remembrance Sunday – 8th November at 10.15am (Cllr. Turvey/Clerk) | 10.30pm |
| To agree Parish Councillor to give the reading and lay the wreath. | |
| 27. Parish Council Christmas/New Year Dinner (Cllr. Fincher) | 10.35pm |
| To consider suggestions for options and dates. | |
| 28. Finance (Chairman) | 10.40pm |
| To consider payments to be made/confirmed as on list attached. | |
| 29. Correspondence for Information (Chairman/Clerk) | 10.45pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 30. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 10.50pm |
| 31. Items for update to local M.P. (Chairman) | 10.55pm |
| To consider any items for communication. | |
| 32. Councillors' reports and items for future agenda (Chairman) | 11.00pm |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 33. Date of next meeting: | |
| Parish Council Meeting: Thursday 26 th November 2015 | |

Signed

Jane Greenway

Mrs Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council
15th October 2015

PLANNING APPLICATIONS – October 2015

Approvals

6 Dunkirk Drive, Norton
Ref: W/15/02021

Two storey extension to side and porch to front elevation. Parish supports.

3 Dunkirk Drive, Norton
Ref: W/15/02256

Two storey side extension and single storey rear extension with associated reconfiguration. Parish supports.

Refusals – None

35 St. James Close, Littleworth
Ref: W/15/02197

Remove existing substandard conservatory and erect new purpose built conservatory on new concrete base. Parish supports.

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Land at Broomhall Way Worcester City Ref: P14L0266

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

Land at Broomhall Way Worcester City Ref: P14L0266 (amended application)

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

Land at Broomhall Way Worcester City Ref: P15L0319

Use of land for car boot sales to be held on more than 14 days per year. Parish submitted comments re parking and limitation on dates.

Birch House, 48 Wadborough Road Littleworth. Ref: W/15/02318

Attached garage. Parish supports.

Internal Consultation - None

Other

Appeal re Tree Preservation Order application decision:
19 Salamanca Drive, Norton
TPOA/15/040

Removal of tree from TPO protected tree from grass verge adjacent to property.