

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25th June 2009 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence**
- 2. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal Interests in items on the agenda and their nature.
 - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
- 3. Allocation of areas of responsibility to Councillors**
- 4. Minutes:** To consider adoption of the minutes of the Annual Parish Council meeting of 28th May 2009
- 5. Progress reports for information**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Clerk/Cllr. Richmond)
Current Applications - details accompany the agenda
 - c. Allotments (Cllr. Mrs. McGovern)
Also see agenda items 9, 14 & 15
 - d. Playing Fields (Cllr. Richmond/Clerk)
 - i. RoSPA Play Area Inspection – update following site visit by Lappset engineer attached
 - ii. Football pitch maintenance work update (also see agenda items 10 & 11)
 - e. Footpaths (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts to 31st May 2009 accompany the agenda
 - iii. The Income and Expenditure Variation Report for 2007/8 to 2008/9 accompanies the agenda
 - g. Parish Hall Management Committee (Cllr. Mrs. McGovern/Cllr. Lucas)
 - i. Treasurer's Report to June 2009 attached
 - ii. Update on outstanding queries
 - h. West Mercia Police (PC Sean Woods/CSO Fogwill)
 - i. Brockhill Recreation Area (Cllr. Reeves)
 - j. Parish Plan (Cllr. Turvey)
 - k. Parkway Station (Cllr. Bennett)
- 6. EnviroSort (Cllr. Lucas)**

To receive an update on activities
- 7. Flooding Issues (Cllr. Reeves)**

To receive an update on issues, plans, activities and funding:

 - a. Additional French drains at the allotments
 - b. Ditch Re-instatement Work
- 8. Norton Pre-School Proposals**
 - a. To receive an update on the activities of the working group
 - b. To consider lease terms e.g. rent levels and period of tenancy as suggested by the working group
- 9. Provision of New Allotments**

To consider quote for preparation of land for 3 plots
- 10. Summer Use of Football Pitches**

To consider use of the football pitches during the summer in view of maintenance work
- 11. Football Pitch Use 2009/10 Season**

In view of summer maintenance work, to consider a request for the reserve team for the existing adult team, to play at the Parish Hall on the same fixture dates (with home games planned for the drier months i.e. September to November and March).

- 12. Planting by the Grass Verge Outside The Retreat**
To consider background to the planting and maintenance responsibilities
- 13. Planting of Roundabout at Brockhill and the Tubs at the Parish Hall.**
To consider additional quotes received for planting
- 14. Allotment Plot Splitting and Ground Preparation**
To consider quotes for preparing and splitting allotment plots
- 15. Allotment Gate**
To consider quote to fix the damaged gate so that it shuts properly.
- 16. Parish Council Newsletter**
To consider ideas to refresh the content of the newsletter.
- 17. Notice Board at High Park**
To consider replacement of the notice board at High Park that is in a very poor state of repair and no longer opens.
- 18. Parish Council Insurance Cover**
To consider obtaining independent insurance advice, including an assessment of existing insurance provision and premium via CALC.
- 19. Worcs CC Street Lighting Initiative**
To consider the Scheme and the estimate of cost and agree whether to proceed.
- 20. Shed at Parish Hall**
To consider the request from Pre-school to allow them to paint flowers on the shed to the rear of the tennis courts, within the Forest School area.
- 21. Brownies/Guides 'Fun Day' at Parish Hall**
To consider booking fee and whether to agree to use of a BBQ at this event planned for 13th July.
- 22. Archive of Local Historic Photographs**
Update from Cllr. Bennett.
- 23. Parish Population**
To consider implications of Parish population data circulated with the agenda.
- 24. Parish Hall**
 - a. To consider usage of the Hall and how this may be increased
 - b. To consider reviewing the name of the Parish Hall
- 25. Finance**
To consider payments to be made as on list attached
 - a. To consider donation request from Mencap
 - b. To consider renewal of the annual CPRE membership at a cost of £29
- 26. Correspondence for Information**
The attached appendix of items will be available for inspection at the meeting.
- 27. Clerk's report on Urgent Decisions since the last meeting**
- 28. Items for update to local M.P.**
To consider any items for communication.
- 29. Councillors' reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 30. West Midlands RSS/South Worcestershire Joint Core Strategy** (Cllr. Turvey/Cllr. Mrs. McGovern/Mr. Dyer/Mr. Fincher)
To review and discuss the current position and agree future actions
- 31. Date of Next Meeting**
To confirm dates of next meeting: 23rd July

Signed

Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council.
18th June 2009