

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 28th April 2016** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of minutes of Parish Council meeting held on 24th March 2016.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation - year end accounts are being prepared.
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
To receive an update relating to the SmartWater initiative.
 - d. St. James the Great Church, Norton (Rev. Don Sloggett/Mr Lucas)
- 6. S106, New Homes Bonus and other Funding Opportunities** (Cllr. Brooker/Cllr. Dawson) **8.10pm**
To consider update on project progress, quoted received and funding applications submitted/proposed.
- 7. Current Planning Applications** (Cllr. Fincher) **8.25pm**
To consider report on current applications.
- 8. South Worcs Development Plan and Associated Matters** (Cllr. Fincher) **8.35pm**
To consider any update and actions, including consultations on Community Infrastructure Levy Draft Charging Schedule and Revised Draft Developer Contributions SPD (comments due by 16th May).
- 9. AVL Proposals for Development of Land adjacent to Norton Road** (Cllr. Fincher) **8.45pm**
To consider any update on proposals and feedback from residents.
- 10. Worcester Parkway Station** (Cllr. Fincher) **8.50pm**
To consider any update and actions.
- 11. Severn Trent Sewerage Scheme and Associated Matters** (Working Group/Clerk) **8.55pm**
To consider update on contract and land registration.
- 12. Employment Matters** (Cllr. Fincher/Clerk) **9.00pm**
 - a. To consider update regarding employment of an Assistant Clerk.
 - b. To consider update regarding Pensions auto-enrolment.
 - c. To consider carry forward of 52.25 extra hours worked by the Clerk during 2015/16 into 2016/17 as 'banked hours'.
- 13. Parish Hall Recreation Facilities Project** (Clerk) **9.10pm**
To consider update following meeting with eibe re annual safety inspection report.
- 14. Parish Hall Car Park/Playing Fields/Outside Space** (Cllr. Brooker/Cllr. Dawson/Clerk) **9.15pm**
To consider development of the Parish Hall outside space, playing field drainage and joining the Wychavon DC project to install signage to promote smoke free play parks (apply by 18th May).
- 15. Parish Hall** (Cllr. Fincher/Cllr. Dawson) **9.25pm**
To consider report from landlord representatives.

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| 16. Norton Pre-school (Cllr. Fincher/Clerk) | 9.35pm |
| To consider update regarding change in constitution/ownership, implications and actions. | |
| 17. Allotments (Cllr. Brooker/Clerk) | 9.40pm |
| To consider update including reallocation of plots, skip hire and mains water installation. | |
| 18. Public Rights of Way (Clerk) | 9.45pm |
| 19. Annual Parish Meeting – 10th May 2015 (Clerk) | 9.50pm |
| To consider update and information required for the Annual Parish Meeting. | |
| 20. Parish Council Newsletter (Clerk) | 9.55pm |
| Content required by 1 st May. | |
| 21. 382 Bus Service (Cllr. Hughes/Cllr. Sparling/Clerk) | 10.00pm |
| To consider update regarding meeting with WCC to discuss current and future service provision. | |
| 22. Worcester Norton Sports Club (Cllr. Fincher) | 10.05pm |
| To consider update relating to WNSC redevelopment plans and associated matters. | |
| 23. Highways and Drainage Matters (Cllr. Fincher/Clerk) | 10.20pm |
| To consider: | |
| a. Update regarding parking at school times in Littleworth. | |
| b. Update regarding Church Lane hedge maintenance. | |
| c. Highway flooding within the Parish and actions. | |
| d. Update regarding the watercourse adjacent to the garden centre/Sobroan Close. | |
| e. Request for speed checks along Hatfield Bank (section subject to extended 30mph limit) | |
| f. Request for assistance with parking in Gazala Drive (associated with school buses) | |
| 24. Lengthsman Scheme (Cllr. Fincher/Clerk) | 10.30pm |
| To consider membership of the Worcs CC Lengthsman Scheme for 2016/17. | |
| 25. Salamanca Drive Grass Bank (Clerk) | 10.35pm |
| To consider update following contact with land owner. | |
| 26. Installation of Bin along Nivelles Grove (Clerk) | 10.40pm |
| To consider request for installation of a bin on the grass verge at the Talavera Road entrance. | |
| 27. Talavera Road Play Area (Cllr. Hughes) | 10.45pm |
| To review dogs being allowed in the play area (currently not an adopted space). | |
| 28. Notice Boards (Clerk) | 10.50pm |
| To receive update and consider installation options for new Crookbarrow Road notice board. | |
| 29. Badges and Identity Cards for Parish Councillors (Cllr. Hughes/Clerk) | 10.55pm |
| To consider update on badges and provision of ID cards for Parish Councillors. | |
| 30. Wychavon DC Consultations (Clerk) | 11.00pm |
| To consider response to Mobile Homes Act 2015 Draft Fees Policy consultation (response by 3 June) and Hackney Carriage and Private Hire Vehicle Licensing Policies consultation (response by 24 June) | |
| 31. Finance (Chairman) | 11.05pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| b. To consider renewal of CALC membership | |
| 32. Correspondence for Information (Chairman/Clerk) | 11.10pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 33. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 11.15pm |
| 34. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 35. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 36. Date of next meeting | |
| Annual Parish Meeting – 10 th May 2016 | |
| Annual Parish Council Meeting – 26 th May 2016 | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

22nd April 2016

PLANNING APPLICATIONS – April 2016

Approvals

**Land at Woodbury Lane, Norton
Ref: W/15/02133/PN**

Resubmission of planning application W/14/00719/PN – proposed erection of an industrial building and associated infrastructure, parking, access, SuDs and landscaping to accommodate relocation of Molten Metal Products. Parish does not support.

**Birch House, 48 Wadborough Road,
Littleworth. Ref: W/15/000347/PP**

Attached garage. Revised proposal for W/15/02318. Parish supports.

**4 Orchard Grove, Littleworth
Ref: W/16/00555/PP**

Erection of summer house in back garden and removal of existing shed. Parish supports.

Refusals - None

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Land adj. Pattann Bungalow,
Abbotswood, Littleworth
MHDC Ref: 16/00008/FUL**

1 no. 4 bed house. Parish does not support.

**Granary Barn House, Hatfield Lane,
Norton. Ref: W/16/00548/PP**

Single storey rear extension and alterations to fenestration and chimney (resubmission of W/15/01461/PP). Parish supports.

**Maple Cottage, Hatfield Bank,
Norton. Ref: W/16/00605/PP**

Conversion of existing detached garage into a 3 bedroom annexe including new doors, windows and additional dormer on front elevation. Parish supports subject to conditions.

Internal Consultation

**The Cedar, Hatfield Lane,
Norton. Ref: W/16/00925/PP**

Erect a garden room, demolish shed and erect new shed, erect open gazebo, build a water feature with surrounding hard surface.

Other

Appeal re Tree Preservation Order application decision:

**19 Salamanca Drive, Norton
TPOA/15/040**

Removal of tree from TPO protected tree from grass verge adjacent to property.